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October 24, 2023

Via Email Only ([REDACTED])

Amy Nickulas
Sent via email only

**Re: Right to Know Request – Credit Card Statements
Town of Londonderry, New Hampshire**

Dear Ms. Nikulas:

This office represents the Town of Londonderry, New Hampshire (the “Town”). Pursuant to RSA 91-A:4, IV, I am writing to acknowledge the Town’s receipt of your October 19, 2023 and October 20, 2023 governmental records requests relative to “copies of all detailed credit card statements, with any and all detailed financials that go along with, including receipts and expenditures” for the Londonderry Town Clerk and the Londonderry Town Manager (“Requests”). I understand the temporal scope of your Requests to be from January 1, 2022 through the present.

The Town is in the process of reviewing its files for any governmental records that may be responsive to your Request, and estimates that it will take approximately four weeks, until November 17, 2023, to complete that process. Any governmental records responsive to your request which are not exempt from disclosure under the law will be made available to you.

Please direct all further inquiries relevant to this matter to my attention.

Very truly yours,

/s/ Megan C. Carrier

Megan C. Carrier

cc: Michael Malaguti, Londonderry Town Manager (via email only)