
From: Kirsten Hildonen
Sent: Wednesday, September 20, 2023 9:07 AM
To: 'Maureen Hardy'
Cc: Kristin Grages
Subject: RE: Right-to-Know request 9/13/2023

Good morning Maureen,

I believe you might be mixing up my role with the role of the chair of the Supervisors – I do not create or maintain the minutes of the Supervisors of the Checklist, but rather work in the Town Manager's office. I know it's confusing with the Kirsten/Kristin names, and the fact that was a formerly a Supervisor of the Checklist before I became employed by the Town full-time on July 17.

I acknowledge receipt of your Right to Know request below:

"All Supervisors of the checklist Agendas and Meeting minutes including any list(s) of names that have been removed or will be removed from the checklist.
The date scope of this request is:
September 20th, 2023"

When responding to an RSA 91-A request, the Town complies with the definition of government records stated in RSA 91-A:1-a:

any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or any public agency in furtherance of its official function. Without limiting the foregoing, the term 'governmental records' includes any written communication or other information, whether in paper, electronic, or other physical form, received by a quorum or majority of a public body in furtherance of its official function, whether at a meeting or outside a meeting of the body. The term 'governmental records' shall also include the term 'public records.'

The Town also complies with the exemptions stated in RSA 91-A:5 and those created by case law.

The record you requested above has not been created yet. Per 91-A:2:II, meeting minutes must be available for inspection within 5 business days of the meeting. Therefore, we anticipate being able to fulfill your request by September 28, 2023.

Please let me know if you have any questions.

Best,

Kirsten Hildonen

Administrative Support Coordinator
Town of Londonderry
603-432-1100 x153

From: Maureen Hardy <[REDACTED]>
Sent: Wednesday, September 20, 2023 8:41 AM