

91-A Right-to-Know - Ford 2024-12-10

From RTKrequest <rtkrequest@londonderrynh.gov>

Date Fri 12/20/2024 12:56 PM

To fordrecordsrequests@gmail.com <fordrecordsrequests@gmail.com>

Cc Sherry Farrell <sfarrell@londonderrynh.gov>; Tara Koza <tkoza@londonderrynh.gov>; Art Psaedas <APsaedas@londonderrynh.gov>

Hello Mr. Ford,

We acknowledge your Right-to-Know request, dated **Tuesday, December 10, 2024**, and all documents found responsive to the request are linked below.

Description of Request

"an electronic file that includes a roster or listing of every current city employee as of Friday, November 1, 2024.

This request includes employees coded as full-time, part-time, temporary, seasonal, as well as elected officials.

I am requesting the roster or listing include information commonly found in an Employee Master File and is most commonly found in the Human Resources Department or Payroll Department.

The file would include information such as the following fields for each employee:

First Name

Last Name

Hire Date

Gender

Race

Ethnicity

Department

Job Title

Base Salary Amount

Gross Annual Wages

Bonus Amount

Car Allowance (Annual)

Cell Phone Allowance (Annual)

Certification Pay (Annual)"

Response:

When responding to an RSA 91-A request, the Town complies with the definition of government records stated in RSA 91-A:1-a:

any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or any public agency in furtherance of its official function. Without limiting the foregoing, the term 'governmental records' includes any written communication or other information, whether in paper, electronic, or other physical form, received by a quorum or majority of a public body in furtherance of its official function, whether at a meeting or outside a meeting of the body. The term 'governmental records' shall also include the term 'public records.'

The Town also complies with the exemptions stated in RSA 91-A:5 and those created by case law. **This record contains no redactions.**

Records Found Responsive:

We have identified a government record responsive to your request. This record is freely available to the public at this link:

https://www.londonderrynh.gov/sites/g/files/vyhlf4616/f/uploads/2023_annual_town_report.pdf

Please direct any questions regarding this request to this email address.

Best,

Kirsten Hildonen

Administrative Support Coordinator

Town of Londonderry

O: 603-432-1100 x153

C: 603-490-3136