

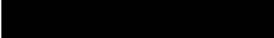
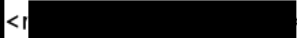
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## 91-A Right-to-Know - Hardy 2024-12-05

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From RTKrequest <rtkrequest@londonderrynh.gov>

Date Thu 12/12/2024 4:57 PM

To  <

Cc Art Psaledas <APsaledas@londonderrynh.gov>; Kimberly Bears <kbears@tolboards.org>; Erin Matlin <ematlin@londonderrynh.gov>; Tara Koza <tkoza@londonderrynh.gov>

 1 attachment (5 MB)

Hardy 2024-12-05 - Part A.pdf;

Hello Ms. Hardy,

Your Right-to-Know request submitted on **December 5, 2024**, as listed below, is **complete**. All governmental records found responsive to your request are attached to this email.

### **Description of Request:**

- “1. Current copy of the Library Director’s (Erin Matlin) job description as defined by her signed job offer, plus any amendments **[Part A]**
2. Copies of the Library Director’s (Erin Matlin) Contract(s), (current and past if more than one exists) **[Part B]**”

### **Response:**

When responding to an RSA 91-A request, the Town complies with the definition of government records stated in RSA 91-A:1-a:

any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or any public agency in furtherance of its official function. Without limiting the foregoing, the term ‘governmental records’ includes any written communication or other information, whether in paper, electronic, or other physical form, received by a quorum or majority of a public body in furtherance of its official function, whether at a meeting or outside a meeting of the body. The term ‘governmental records’ shall also include the term ‘public records.’

The Town also complies with the exemptions stated in RSA 91-A:5 and those created by case law.

### **Records Found Responsive:**

All records found responsive to **Part A** are attached to this email. **Part A contains redactions** to comply with RSA 91-A:5, IV, “confidential, commercial, or financial information...and files whose disclosure would constitute an invasion of privacy” to remove personal identifying information, email addresses, street addresses, and phone numbers.

There are no governmental records responsive to ***Part B***.

Please direct any questions regarding this request or technical issues regarding these files to this email address.

## **Kirsten Hildonen**

**Administrative Support Coordinator**

**Town of Londonderry**

**O: 603-432-1100 x153**

**C: 603-490-3136**