
91-A Right-to-Know - Butler 2024-11-25

From RTKrequest <rtkrequest@londonderrynh.gov>

Date Wed 12/4/2024 1:23 PM

To Jake Butler <jwbutler@tolboards.org>

Cc Kellie Caron <kcaron@londonderrynh.gov>; Alecia LaFlamme <alaflamme@londonderrynh.gov>

Bcc mcarrier@sheehan.com <mcarrier@sheehan.com>

Hello Mr. Butler,

Assistant Town Manager Kellie Caron acknowledged your request on **Monday, November 25, 2024**. Your Right-to-Know request, as listed below, is **in progress**. In accordance with 91-A:4, IV (b)(3) we estimate that we will be able to provide responsive documents to you on **Tuesday, December 31, 2024**. The delay is due to the number of locations to search for records responsive to your request and the time needed to review responsive records for redactions and exemptions required by RSA 91-A:5.

Description of Request

- "emails to and from engineers/applicant
- all associated DRC comments
- 3rd party correspondence for the following projects:
 - Vista Medical **[Part A]**
 - TVTH PUD and associated site plans **[Part B]**
 - Wood Partners **[Part C]**"

Response:

When responding to an RSA 91-A request, the Town complies with the definition of government records stated in RSA 91-A:1-a:

any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or any public agency in furtherance of its official function. Without limiting the foregoing, the term 'governmental records' includes any written communication or other information, whether in paper, electronic, or other physical form, received by a quorum or majority of a public body in furtherance of its official function, whether at a meeting or outside a meeting of the body. The term 'governmental records' shall also include the term 'public records.'

The Town also complies with the exemptions stated in RSA 91-A:5 and those created by case law.

Please direct any questions regarding this request to this email address.

Best,

Kirsten Hildonen

Administrative Support Coordinator

Town of Londonderry

O: 603-432-1100 x153

C: 603-490-3136