

## **Right-to-Know (RTK) Request Form - Town of Londonderry, NH**

Pursuant to the New Hampshire Right-to-Know Law (RSA 91-A), the following individual requests public access to governmental records:

Requester's name: Megan McDonovan

Email address and/or phone number: [REDACTED]

Address: [REDACTED]

Date of request: 1/6/25

**Describe the records requested from the Town of Londonderry with enough detail for the Town to locate and respond to the request:**

I would like to view any email correspondence between Sarah Meier, Budget Committee member and Erin Matlin, Library Director regarding the Library budget, from November and December 2024 also, if available

Any correspondence between Sarah Meier and members of the Leach Library Board of trustees regarding the Library budget or Library staff from November and December 2024

**Timeframe in question (required):**

From: 11/1/2024 To: 12/31/2024

While state law does not require a written Right-to-Know request, written requests assure all parties have a verifiable copy of the request, and there is no ambiguity as to what is being requested. If you choose not to fill out this form, a staff member will do so on your behalf. If you have any questions or concerns regarding this Right-to-Know request or the process in general, please reach out to Kirsten Hildonen, Administrative Support Coordinator, at 603-432-1100 x153 or [khildonen@londonderrynh.org](mailto:khildonen@londonderrynh.org).