

**Londonderry CIP Committee Minutes  
August 11, 2025  
6:30 p.m.  
Moose Hill Council Chambers**

**Meeting Link:** <http://173.166.17.35/CablecastPublicSite/show/13010?channel=4>

**Members Present:** Vice Chair Sarah Meier; Members Lynn Wiles, Deb Paul

**Members Absent:** Chair Kevin Gray; Member Art Rugg

**Others Present:** Town Manager Shaun Mulholland; Assistant Town Manager/Director of Economic Development Kellie Carron; DPW Director Dave Wholley

**I. Call to Order**

Ms. Meier called the meeting to order at 6:30 p.m.

**II. Approval of July 14, 2025, Minutes**

**Mr. Wiles made a motion to approve the July 14, 2025, meeting minutes as presented. Ms. Paul seconded the motion. The motion carried 3-0-0.**

**III. Project Overview and/or Presentations**

**A. Department of Public Works – Facility Master Plan**

DPW Director Dave Wholley explained that a feasibility study was conducted regarding construction of a facility to house the DPW. He described the existing site and the challenges it presents, and the need for the entire department to be located in one place. He stressed the importance of ensuring the safety of the site and streamlining the operation.

Matt Doyle of Weston & Sampson reviewed the process of evaluating the spatial needs of the Department.

Daniel Tenney of Weston & Sampson reviewed the proposed design and phased construction of the facility. He noted the plans factor in additional space to allow for growth. Director Wholley added that the Police and Fire Department could utilize aspects of the site. He noted the need for residents to have a safe location to obtain salt and sand mix.

Director Wholley explained the importance of proper preservation of equipment in terms of longevity. Mike Richard of Weston & Sampson and Mr. Tenney offered

48 information on the benefits of storing equipment indoors as opposed to outdoors.

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50 Director Wholley reviewed the proposed timeline of the project. He also explained his  
51 scoring and prioritization of the project, which the Committee discussed.

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53 **B. Reverend Morrison Meeting House**

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55 Town Manager Mulholland said this project is not ready to move forward, so he has  
56 pulled it from the CIP list at this time.

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58 **IV. Other Business**

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60 None

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62 **V. Next Meeting**

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64 The next CIP meeting will be held on August 25, 2025, at the Moose Hill Council  
65 Chambers.

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67 **VI. Adjournment**

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69 **Ms. Paul made a motion to adjourn the meeting. Mr. Wiles seconded the motion. The  
70 motion carried 3-0-0.**

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72 The meeting was adjourned at 7:33 p.m.

73

74 Respectfully submitted,

75

76 Beth Haggeli

77 Recording Secretary