CIP Committee Minutes
June 23, 2025
6:00 p.m.
Moose Hill Council Chambers

Meeting Link: http://173.166.17.35/CablecastPublicSite/show/12973?channel=4

Members Present: Chair Kevin Gray; Vice Chair Sarah Meier; Members Lynn Wiles, Art Rugg, Deb Paul

Members Absent: None

Others Present: Assistant Town Manager/Economic Development Director Kellie Caron

Call to Order

Ms. Caron called the meeting to order.

Selection of Chair and Vice Chair

Mr. Rugg moved to nominate Kevin Gray as Chair. Seconded by Ms. Paul. Motion carried 5-0-0.

Mr. Rugg moved to nominate Sarah Meier as Vice Chair. Seconded by Ms. Paul. Motion carried 4-0-1, with Ms. Meier abstaining.

Roll Call

Review of 2027-2032 CIP Process & Meeting Dates

Ms. Caron reviewed the CIP process. The Committee discussed meeting time and dates. They agreed to meet at 6:30 p.m.

The Planning Board has requested that departments submit projects by June 30th.

The Committee agreed to review the scoring criteria for future revisions.

They discussed how long before each meeting the agenda and materials will be available for the Committee members and public to review. Ms. Caron noted they will be available on the website.

Adjournment

Mr. Ruggs made a motion to adjourn the meeting. Mr. Wiles seconded the motion. The motion carried 5-0-0.

Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Beth Hanggeli
Recording Secretary