

Leach Library Board of Trustees
Meeting Minutes (Draft)
Thursday, February 5, 2026
Moosehill Council Chambers
Londonderry Town Hall

Trustees in Attendance: Chair Liz Thomas, Vice Chair Helen Palmieri, Secretary Beth Marrocco, Trustees Nancy Hendricks and Moira Ryan

Absent: Treasurer Jan McLaughlin and Trustee Christine Fitzgerald

Library Staff Present: Assistant Director Donna Plante and Children's Room Department Head, Jennifer Bryant

Call to Order

7pm Call to Order and Pledge of Allegiance

Public Comment

Bob Slater of Stonehenge Rd offered his professional assistance to support contractor oversight and to answer questions regarding the project as needed.

Reports

Assistant Director Plante shared an overview timeline of events following the discovery of the burst pipe and the temporary closure of the library. ServePro remediated water from the burst pipe. A few days later, a temperature alarm located in the Director's office indicated temperatures in excess of 90°.

Assistant Director Plante described the collaboration with the Town Manager to gather data on immediate facility needs related to a persistent leak in the roof and the history of pipes freezing.

Estimate summaries were shared from both ReArch and Echman to identify building needs, scope summaries, proposed schedules of repair, and cost estimates.

Bob Slater spoke to the strengths of each contractor and the proposed timelines.

Assistant Director Plante detailed her experience meeting with both companies.

Motion to select ReArc as the preferred contract for the library repairs made by Nancy Hendricks and seconded by Helen Palmieri. Voted in affirmative 5-0-0.

Motion to appoint Assistant Director Donna Plante as having the ability to sign off on work with the contractor made by Nancy Hendricks and seconded by Helen Palmieri. Motion carried 3-1-1 with a No from Liz Thomas and the abstention from Moira Ryan.

GMLICS Report

The public was reminded about the satellite library operating out of the Police Department's Community Room. Current services include such things as: Circulation Services, returns, reference, Wi-Fi, computer use, periodicals, activity center, tax forms, notary services, and a calendar of events. The public may visit affiliated libraries.

Review of Safety Protocols

Everyone entering the library uses a mask. Items removed from the library are surface cleaned. The library staff are following the protocols recommended to them by the Town's insurance carrier and ServePro. No staff is required to enter the building if they are not comfortable. The staff will be asked if they wish to have additional PPE.

Financial Reports

Due to Treasurer McLaughlin not being in attendance this discussion was put off until a future meeting.

Old Business

Contracts - none

Acceptance of Unanticipated Funds under RSA 202: a-c.

Motion to accept \$350 under RSA 202: a-c made by Helen Palmieri and seconded by Nancy Hendricks. Vote carried 5-0-0.

New Business

Summer Hours- Motion to accept the following summer hours: (Mon-Wed) 9am-8pm, (Tue and Thu) 9am-5pm, and (Sat) 9am-1pm made by Nancy Hendricks and seconded by Helen Palmieri. Motion passed 5-0-0.

Other Issues

Motion made by Helen Palmieri and seconded by Nancy Hendricks to schedule a "Meet the Candidate Night" at 6 pm on 3/5/26 in the Moosehill Council Chamber. Motion carried 5-0-0.

Nancy Hendricks will contact the Town Moderator to confirm the new date/time.

The Board will confirm meeting room availability for future meetings.

Assistant Director Plante proposed the purchase of new technology to assist library staff during the transitional phase of the work between multiple buildings during construction.

Beth Marrocco made a motion to purchase 3 tablets/cases/keyboards for a purchase amount up to \$2,909.97. Motion was seconded by Nancy Hendricks. Motion carried 5-0-0.

Motion to close the library on the Saturday of Old Home Day 2026 made by Nancy Hendricks and seconded by Beth Marrocco. Motion carried 5-0-0.

Non-public

Motion to enter into non-public made at 8:02 by Helen Palmieri and seconded by Moira Ryan.
Motion carried 5-0-0.

Adjournment

Motion to return to public session at 9:13 made by Helen Palmieri and seconded by Nancy Hendricks. Motion carried 5-0-0.

Motion made by Helen Palmieri and seconded by Nancy Hendricks to seal the minutes of non-public for 5 years. Motion carried 5-0-0.

Motion to adjourn at 9:20 pm made by Helen Palmieri and seconded by Nancy Hendricks.
Motion carried 5-0-0.

Next meeting: 3/5/26 at 7 pm in Moosehill Council Chambers.

Meeting Minutes provided by Beth Marrocco, Secretary