

Londonderry Leach Library
Board of Trustees Meeting
Community Room of Londonderry

January 28, 2026
draft minutes

Trustees in attendance: Chair Thomas, Vice Chair Helen Palmieri, Treasurer Jan McLaughlin, and Trustee Moira Ryan and Trustee Nancy Hendricks attended virtually through live video due to being out of the state.

Trustees Not in Attendance: Christine Fitzgerald

Staff in Attendance: Assistant Director Donna Plante and Megan Donovan, Head of Circulation Services

Call to Order

Chair Thomas called the meeting to order at 6:04. The Board recited the Pledge of Allegiance.

Chair Thomas made the suggestion that all public facing matters would be moved to the top of the agenda and non-public discussions would be moved to the end of the evening.

Ms. Plante presented ideas for moving forward given the temporary closure of the library building. Among those suggestions were:

- suspending fines and fees
- maintain staff schedules and duties through off-site programming, pop-up events, notary services, limited use computer and printing services, access to tax forms, van deliveries, administrative duties, etc
- a satellite library would serve as a space to offer new materials as they are ordered and processed and made available to the public

Ms. Ryan asked for an update on what information was currently available from the inspection report.

Town Manager suggested that the first priority in this situation is to hire a contractor to run the project so that each contractor is managed through a central source.

Town Council will meet on Monday, 2/2/26 to determine where funds to remedy the facility problems relating to the roof leak, presence of mold, and frozen pipes will be found within the town budget. They will also initiate the hire of a project contractor.

The timeline for these projects remains underdetermined until further data is gathered.

Treasurer McLaughlin requested to be point person between the Board and the contractor.

The Board and Twon will select a company from their current list of three vetted options.

Motion to sign and accept the updated MOA made by Ms. McLaughlin and seconded by Ms. Palmieri.

Roll Call Vote: 5 in favor, Ms. Ryan voted No. Motion carried 5-1-0.

Ms. Plante advised the Board that there were recommendations she made to the Board in September that were not considered in this drafted MOA. The Chair acknowledged that the Board had too much going on to consider it.

Motion to accept the Assistant Director's list of suggestions for moving forward with a satellite library was made by Ms. Palmieri and seconded by Ms. Hendricks.

Roll Call Vote: 5 in favor and 1 abstention by Ms. Ryan
Motion carried 5-0-1.

Due to availability of meeting rooms outside of Leach Library, future meetings of the Library Board of Trustees will be held on Thursdays at 7 pm in the Moose Hill room at Town Hall.

Motion to suspend fees and fines was made by Ms. McLaughlin and seconded by Ms. Palmieri.
Motion carried 6-0-0.

Leach Library will be issued a new credit card once the Board identifies which three people will be charged with its use.

Motion to move date and location of future Board of Trustees meetings to MooseHill room at 7 pm made by Ms. McLaughlin and seconded by Ms. Palmieri. Motion carried 6-0-0.

Motion to move to Non-Public under RSA 91 A:3 II (l) was made by Ms. McLaughlin and seconded by Ms. Palmieri. Motion carried 6-0-0.

Motion to move to Non-Public under RSA 91 A:3 II (a) was made by Ms. McLaughlin and seconded by Ms. Palmieri. Motion carried 6-0-0.

Nancy Hendricks left the meeting at 8:12 pm.

Motion to leave non-public made by Ms. Palmieri and seconded by Ms. McLaughlin. Motion carried 5-0-0.

Motion to return to public session made at 8:24 by Ms. Palmieri and seconded by Ms. McLaughlin. Motion carried 5-0-0.

Motion to seal the Non-Public Minutes for five years was made by Ms. Palmieri and seconded by Ms. McLaughlin. Motion carried 5-0-0.

Motion to adjourn the meeting was made by Ms. Palmieri and seconded by Ms. Thomas. Motion carried 5-0-0.

Meeting adjourned at 8:26 pm.

Next meeting of the Library Board of Trustees will be at 2/5/26 at 7 pm in the Community Room of the Londonderry Police Department.

Meeting Minutes by Beth Marrocco, Secretary