

**Shaun Mulholland**  
Town Manager

**Kellie Caron**  
Deputy Town Manager



**Town Council**  
Ron Dunn, Chair  
Shawn Faber, Vice-Chair  
Ted Combes  
Dan Bouchard  
Deb Paul

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**Town of Londonderry • 268B Mammoth Road • Londonderry, NH 03053**

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**Londonderry Town Council Meeting**  
Monday, March 16, 2026, 7 p.m., Moose Hill Council Chambers

**A. CALL TO ORDER**

**B. ORGANIZATIONAL MEETING**

1. Elect officers
2. Review Town Council Rules of Order
3. Review Public Comment Policy

Documents:

[2026-03-16 ORGANIZATIONAL MEETING COVER SHEET.PDF](#)  
[2026-03-16 TOWN COUNCIL RULES OF ORDER \(REV 2025-07-07\).PDF](#)  
[2026-03-16 TOWN COUNCIL RULES OF PROCEDURE FOR PUBLIC COMMENT \(REV 2025-04-21\).PDF](#)

**C. PUBLIC COMMENT**

**D. BOARD APPOINTMENTS & REAPPOINTMENTS**

**1. Appointment of Tax Collector**

Documents:

[ALLISON PARSONS TAX COLLECTOR CONTRACT 2026-27\\_REDACTED.PDF](#)  
[SALARY COMPARISON.XLSX](#)  
[TAX COLLECTOR JOB DESCRIPTION - MAY 2021.PDF](#)

**2. Appointment of Fire Chief James Young as Emergency Management Director**

Documents:

[2026-03-16 EMERGENCY MANAGEMENT DIRECTOR COVER SHEET.PDF](#)  
[NH RSA 21-P 39.PDF](#)

**E. PUBLIC HEARING**

1. None

**F. NEW BUSINESS**

1. Discuss and schedule a public hearing for April 6, 2026 to repeal TC-901 Financial Management Policy, formerly Chapter XVII of Title VI-Town Policy of the Municipal Code.

*(Shaun Mulholland, Town Manager)*

Documents:

[2026-03-16 REPEAL TC 901 COVER SHEET.PDF](#)  
[TC-901 FINANCIAL MANAGEMENT POLICY.PDF](#)

2. Discuss and schedule a public hearing for April 6, 2026 to adopt TC-100 Cash Management and Investment Policy.

*(Shaun Mulholland, Town Manager)*

Documents:

[2026-03-16 TC-100 COVER SHEET.PDF](#)  
[TC-100 CASH MANAGEMENT AND INVESTMENT POLICY.PDF](#)

- 3. Discuss and schedule a public hearing for April 6, 2026 regarding the proposed revision to the Municipal Code, repealing Chapters I & II of Title V, and adopting Chapter 4 Administrative Departments.**

*(Kirsten Hildonen, Administrative Services Director)*

Documents:

[2026-03-16 ADMIN CODE - DEPTS COVER SHEET.PDF](#)  
[CHAPTER 4 ADMINISTRATIVE DEPARTMENTS FINAL DRAFT.PDF](#)  
[CHAPTER 4 APPENDIX-ADMIN DEPTS.PDF](#)  
[CHAPTER I ADMINISTRATIVE CODE-LEGAL BASIS DEPTS\(PDF\).PDF](#)  
[CHAPTER II ADMINISTRATIVE CODE-DEPARTMENTS\(PDF\).PDF](#)  
[ORDINANCE 2026-04 AMEND ADMIN CODE DEPT.PDF](#)

- 4. Discuss and schedule a public hearing for April 6, 2026 to adopt TC-105 Use of Legal Counsel Policy.**

*(Shaun Mulholland, Town Manager)*

Documents:

[2026-03-16 TC-105 COVER SHEET.PDF](#)  
[TC-105 USE OF LEGAL COUNSEL POLICY\\_DRAFT.PDF](#)

## **G. OLD BUSINESS**

- 1. Discuss and schedule a public hearing for April 6, 2026 regarding the proposed revision to the Municipal Code, repealing Title I, Chapter XXIX, and adopting Chapter 20 Code of Ethics.**

*(Kirsten Hildonen, Administrative Services Director)*

Documents:

[2026-03-16 CODE OF ETHICS COVER SHEET.PDF](#)  
[2026-03-16 CHAPTER 20 ETHICS FINAL DRAFT.PDF](#)  
[2026-03-16 TITLE I CHAPTER XXIX CODE OF ETHICS.PDF](#)

## **H. APPROVAL OF CONSENT ITEMS**

- 1. Town Council Meeting Minutes from March 2, 2026**

Documents:

[TC-MINUTES-2026-03-02.PDF](#)

## **I. OTHER BUSINESS**

- 1. Liaison Reports**
- 2. Town Manager Report**
- 3. Deputy Town Manager Report**

## **J. PUBLIC COMMENT**

## **K. ADJOURNMENT**

## **L. MEETING SCHEDULE**

- 1. Proposed Future Agenda Items: Dates may be tentative, and this list is not considered all-inclusive**

- a. March 31, 2026; Moose Hill Council Chambers; 6:30 p.m.**

Strategic Plan Workshop

- b. April 6, 2026; Moose Hill Council Chambers; 7 p.m.**

- **Public Hearing:** Receive public input, discuss and act upon the proposed revision to the Municipal Code, repealing Title I, Chapter XXIX, and adopting Chapter 20 Code of Ethics

- **Public Hearing:** Receive public input, discuss and act upon the proposed revision to the Municipal Code, repealing Chapters I & II of Title V, and adopting Chapter 4 Administrative Departments
- **Public Hearing:** Receive public input, discuss, and repeal TC-901, formerly Chapter XVII of Title VI-Town Policy of the Municipal Code
- **Public Hearing:** Receive public input, discuss and adopt TC-100 Cash Management and Investment Policy
- **Public Hearing:** Receive public input, discuss and adopt TC-105 Use of Legal Counsel
- Discuss and schedule a public hearing for April 20, 2026 regarding a proposed revision to the Municipal Code, repealing Chapter III of Title V, and adopting Chapter 10 Boards, Committees, and Commissions
- Discuss and schedule a public hearing for April 20, 2026 to act upon a revision to the Municipal Code, by adopting Chapter 15 Fees
- Discuss and schedule a public hearing on May 4, 2026 regarding a proposed revision to the Municipal Code, repealing Title II and adopting Chapter 152 Traffic Code
- Discuss and schedule a public hearing on May 4, 2026 to approve TC-103 Traffic Management Policy
- Discuss and schedule a public hearing for April 20, 2026 regarding a revision to the PUD regulations

**c. April 20, 2026; Moose Hill Council Chambers; 7 p.m.**

- **Public Hearing:** Receive public input, discuss, and act upon a proposed revision to the Municipal Code, repealing Chapter III of Title V, and adopting Chapter 10 Boards, Committees, and Commissions
- **Public Hearing:** Receive public input, discuss, and act upon a revision to the Municipal Code, by adopting Chapter 15 Fees
- **Public Hearing:** Receive public input, discuss, and act upon a proposed revision to the PUD regulations
- Quarterly Budget Status Review
- Discuss and schedule a public hearing on a revision to the Municipal Code, adopting Chapter XX Fire Prevention

**d. April 22, 2026; Moose Hill Council Chambers,; 6:30 p.m.**

Strategic Plan Workshop

*In addition to the items listed on the agenda the Town Council may consider other matters not on the posted agenda and may enter a*



*non-public session or convene in a non-meeting in accordance with RSA 91-A if the need arises.*

*View the most recent*

*Town Council agenda online.*