

**Shaun Mulholland**  
Town Manager

**Kellie Caron**  
Deputy Town Manager



**Town Council**  
Ron Dunn, Chair  
Shawn Faber, Vice-Chair  
Ted Combes  
Dan Bouchard  
Deb Paul

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**Town of Londonderry • 268B Mammoth Road • Londonderry, NH 03053**

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Londonderry Town Council Meeting  
Monday, March 2, 2026, 7 p.m., Moose Hill Council Chambers

**A. CALL TO ORDER**

**B. PUBLIC COMMENT**

1. Introduction of the new Cyber Services Director, Jeremy Spaulding.

**C. BOARD APPOINTMENTS & REAPPOINTMENTS**

1. Appoint Paige Williams and Cyndi Peterson as full members to the Londonderry Arts Council.

*(Kirsten Hildonen, Administrative Services Director)*

Documents:

[2026-03-02 ARTS COUNCIL APPOINTMENTS COVER SHEET.PDF](#)  
[PAGES FROM LAC MEETING MINUTES - 2026-02-12.PDF](#)

**D. PUBLIC HEARING**

1. Receive public input, discuss and act upon rescinding the Municipal Code Title IV - Public Health, Safety, Welfare, Chapter X Emergency Management Plan

- a. **Presentation:** *Kirsten Hildonen, Administrative Services Director*
- b. **Opening of the Public Hearing**
- c. **Questions & Comments by the Public**
  - o Residents who are unable to attend the public hearing may submit written comments to the Town Council by email using the link: [SUBMIT PUBLIC COMMENT ONLINE](#)
- d. **Closing of the Public Hearing**
- e. **Council Deliberation & Action**

Documents:

[2026-03-02 COVER SHEET REPEAL EM EDITED.PDF](#)  
[CHAPTER X \(PDF\) EMERGENCY MANAGEMENT.PDF](#)  
[2026-03-02 ORDINANCE 2026-09.PDF](#)

**E. NEW BUSINESS**

1. Receive a presentation from the The Recreation Department and Londonderry Restore the Recs Foundation regarding a proposed basketball court renovation project.

*(Doug Cole, Assistant Recreation Director & Londonderry Restore the Recs Foundation)*

Documents:

[AGENDA ITEM COVER SHEET.PDF](#)  
[RESTORE THE RECS TOWN COUNCIL PRESENTATION.PDF](#)

2. Discuss and authorize the Town Manager to negotiate and execute an easement for part of the property known as the Auburn Road Landfill Site (Map 016, Lot 023) to allow the Town of Derry to site and operate a water pumping station.

(John Trottier, Director of Engineering and Environmental Services)

Documents:

[2026-03-02 - COVER SHEET\\_AUBURN RD LANDFILL EASEMENT.PDF](#)  
[DESIGN AND DRAFT EASEMENT PLAN\\_AUBURN RD LANDFILL.PDF](#)

**3. Discuss and authorize the Town Manager to negotiate and execute an agreement for the Purpose Energy project.**

(Kellie Caron, Deputy Town Manager and Director of Economic Development)

Documents:

[03.02.26\\_AGENDA ITEM COVER SHEET\\_PURPOSEENERGY.PDF](#)  
[PURPOSEENERGYSDPLAN.PDF](#)  
[QUITCLAIM DEED - PURPOSE ENERGY - DRAFT.PDF](#)

**F. OLD BUSINESS**

**1. None**

**G. APPROVAL OF CONSENT ITEMS**

**1. Town Council Meeting Minutes for February 5, 2026**

Documents:

[TC-MINUTES-2026-02-05.PDF](#)

**2. Town Council Meeting Minutes from February 17, 2026**

Documents:

[TC-MINUTES-2026-02-17\\_APPENDED.PDF](#)

**3. Timber Tax Bill**

Documents:

[25-269-06-T BILL\\_REDACTED.PDF](#)

**4. Land Use Change Tax Bill**

Documents:

[2026-02-17 LUCT BILL\\_REDACTED.PDF](#)

**5. Supplemental Sewer Warrant from February 17, 2026**

Documents:

[2026-02-17 SUPPLEMENTAL SEWER WARRANT.PDF](#)

**H. OTHER BUSINESS**

**1. Liaison Reports**

**2. Town Manager Report**

**3. Deputy Town Manager Report**

**I. PUBLIC COMMENT**

**J. ADJOURNMENT**

**K. MEETING SCHEDULE**

**1. Proposed Future Agenda Items: Dates may be tentative, and this list is not considered all-inclusive**

**a. March 16, 2026; Moose Hill Council Chambers; 7 p.m.**

- Organizational Meeting
  - Elect officers
  - Review Town Council Rules of Order
  - Review Public Comment Policy
- Appointment of Tax Collector

- Discuss and set a public hearing for April 6, 2026 regarding a revision to the PUD regulations
- Discuss and set a public hearing for April 6, 2026 regarding the proposed revision to the Municipal Code, repealing Chapter XXVI, and adopting Chapter 20 – Code of Ethics
- Discuss and set a public hearing for April 6, 2026 regarding the proposed revision to the Municipal Code, repealing Chapter II of Title V, and adopting Chapter 4 – Municipal Departments
- Discuss and set a public hearing for April 6, 2026 to adopt TC-105 Use of Legal Counsel Policy
- Discuss and act upon repealing TC-901 Financial Management Policy
- Discuss and approve TC-100 Cash Investment Policy
- Discuss and approve roadway improvements agreement with Procopia and Pillsbury Realty (Woodmont)

**b. April 6, 2026; Moose Hill Council Chambers; 7 p.m.**

- **Public Hearing:** Receive public input, discuss and act upon the proposed revision to the Municipal Code, repealing Chapter XXVI, and adopting Chapter 20 – Ethics
- **Public Hearing:** Receive public input, discuss and act upon the proposed revision to the Municipal Code, repealing Chapter II of Title V, and adopting Chapter 4 – Municipal Departments
- **Public Hearing:** Receive public input, discuss and act upon the proposed policy TC-105 Use of Legal Counsel Policy
- **Public Hearing:** Receive public input, discuss, and act upon a revision to the PUD regulations
- Discuss and set a public hearing for April 20, 2026 on regarding a proposed revision to the Municipal Code, repealing Chapter III of Title V, and adopting Chapter 10 - Boards, Committees, and Commissions
- Discuss and set a public hearing for April 20, 2026 on Chapter 15 Fees
- Discuss and set a public hearing on May 4, 2026 regarding a proposed revision to the Municipal Code, repealing Title II and adopting Chapter 152 - Traffic Code
- Discuss and set a public hearing on May 4, 2026 to approve TC-103 Traffic Management Policy

Please be advised that the Town Council Agenda for this meeting has been amended as follows:

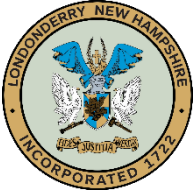
**D. PUBLIC HEARING** - *updated to include a copy of the Ordinance; minor typographical corrections made to cover letter.*

*In addition to the items listed on the agenda the Town Council may consider other matters not on the posted agenda and may enter a*



*non-public session or convene in a non-meeting in accordance with RSA 91-A if the need arises.*

*View the most recent Town Council agenda online.*



**Town of Londonderry, New Hampshire**  
**268B Mammoth Road • Londonderry, NH 03053**  
**(603) 432-1100 • londonderrynh.gov**

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## **Town Council Meeting – Agenda Item Coversheet**

**Meeting Date:** 3/2/2026  
**Submitted By:** ASD Kirsten Hildonen  
**Department:** Town Manager's Office

**Contact Information:** khildonen@londonderrynh.gov  
**Estimated Discussion Time:** 5 min  
**Agenda Item Number:** TC OFFICE USE

**Agenda Item Title:** Appointment of Paige Williams and Cyndi Peterson as full members of the Londonderry Arts Council

**Background and Purpose:** At their February 12, 2026 meeting, the members of the Londonderry Arts Council voted to recommend moving Paige Williams from an alternate member to a full member, and appointing Cyndi Peterson as a full member of the Arts Council. Arts Council members are appointed on an ad hoc basis and have no fixed terms.

The Arts Council has a different appointment process than other boards. Because of the significant workload and responsibility associated with this board during the Concerts on the Common season and the specific skills needed to work in the arts space, potential board members are recommended by the Arts Council to the Town Council after serving as a non-voting volunteer for a period. The Arts Council can have between seven (7) and nine (9) voting members. These appointments would bring the number of voting members to nine (9).

**Action:** Appoint new members as requested by the Arts Council

**Proposed Motion:** ***MOVED that the Londonderry Town Council hereby appoints Paige Williams and Cyndi Peterson as full members of the Londonderry Arts Council.***

**Attachments:** Relevant page from the February 12, 2026 Londonderry Arts Council meeting (highlighted)

- *Steph suggested that we revisit how we proportion the Town funds between the arts and concerts. We currently have 15% go to the arts, but that may be more than what is needed. We will discuss this at a later date.*

### **Library Artists (Karen Giguere)**

- No update.

#### **Notes from Previous Meetings**

- *Cyndi will help get kids from the local schools involved. It could be a great opportunity for them.*
- *Paige looked at the workflow document and has ideas for streamlining/downsizing instead of removing the program.*
- *Dasha/Paige/Karen/Cyndi will meet to reimagine the program and then bring it to the library.*

### **Membership/Officers (Larry Casey)**

- *We voted on making Paige and Cyndi full voting members. Larry motioned, Steph seconded. APPROVED*
- *Larry will let the Town administration know our vote. They will have to be sworn in by Sherri Farrell.*
- *Our quorum now is FIVE people. We have nine voting members now.*
- *We can have working groups of four people now without triggering a “meeting”.*

#### **Notes from Previous Meetings**

- *We voted for new officers for 2026. Everyone agreed that we already have the best officers...ever. 😊 No changes from 2025. Motion by Greg, seconded by Dasha. APPROVED*
- *Larry asked us to try to get more non-voting alternate members of the committee.*
- *We could do a recruiting event. Larry will work on this.*

### **Old Home Day (Larry Casey, Steph Miville)**

- No update.

#### **Notes from Previous Meetings**

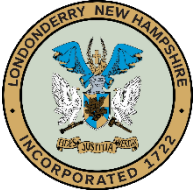
- *None.*

### **Plein Air Artist Event (Larry Casey, Steph Miville)**

- No update.

#### **Notes from Previous Meetings**

- *Larry and Steph met with John Shevenell from NHAA (NH Artists Association) to organize a plein air event in Londonderry.*
- *Held on Wednesday May 15, 2024.*



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## **Town Council Meeting – Agenda Item Coversheet**

**Meeting Date:** 3/2/2026  
**Submitted By:** TM Shaun Mulholland  
**Department:** Town Manager

**Contact Information:** Email or Telephone  
**Estimated Discussion Time:** 10 Minutes  
**Agenda Item Number:** TC OFFICE USE

**Agenda Item Title:** Public Hearing to repeal Chapter X, of Title IV of the Municipal Code entitled Emergency Management Plan.

**Background and Purpose:** On February 17, 2026, the Town Council scheduled a public hearing for March 2, 2026 to receive public input and act to repeal Chapter X of Title IV of the Municipal Code entitled Emergency Management Plan. Chapter X was adopted into the Municipal Code on April 15, 2002, and subsequently revised on April 26, 2002. This code provision is almost 24 years old and does not follow the emergency management structure of the Town as it currently exists. In 2017, the Town developed a new emergency management plan that follows the format established by the NH Department of Homeland Security and Emergency Management. Emergency operations plans are not normally adopted in code they are plans by which the Town operates within as a guide during emergencies. EOPs are supposed to be updated every five years. The present plan the Town operates on is now outdated and needs to be updated. Additionally, the plan should follow the National Incident Command System model which the present Chapter X does not follow. NH RSA 21-P:39 states, “Each political subdivision of the state shall establish a local organization for emergency management in accordance with the state emergency management plan and program.”

**Action:** Receive public input and act to repeal Chapter X, of Title IV of the Municipal Code entitled Emergency Management Plan.

**Proposed Motion:** *MOVED, that the Londonderry Town Council hereby repeals Chapter X, of Title IV of the Municipal Code, entitled Emergency Management Plan.*

**Attachments:**

**CHAPTER X - EMERGENCY MANAGEMENT PLAN**  
**TABLE OF CONTENTS**

**Section No.**

<b>SECTION I</b>	<b>Purpose.....</b>	<b>1</b>
<b>SECTION II</b>	<b>Authorities .....</b>	<b>1</b>
<b>SECTION III</b>	<b>Situation .....</b>	<b>1 - 2</b>
<b>SECTION IV</b>	<b>Organization .....</b>	<b>2</b>
<b>SECTION V</b>	<b>Responsibilities.....</b>	<b>3 - 6</b>
<b>SECTION VI</b>	<b>Definitions/Acronyms .....</b>	<b>6 - 7</b>
<b>SECTION VI</b>	<b>Functional Annexes - Direction and Control.....</b>	<b>7 -10</b>
<b>SECTION VIII</b>	<b>Functional Annexes - Communications .....</b>	<b>11 -12</b>
<b>SECTION IX</b>	<b>Functional Annexes - Warning.....</b>	<b>13 - 15</b>
<b>SECTION X</b>	<b>Functional Annexes - Radiological Defense.....</b>	<b>16 - 18</b>
<b>SECTION XI</b>	<b>Functional Annexes - Law Enforcement.....</b>	<b>19 - 21</b>
<b>SECTION XII</b>	<b>Functional Annexes - Fire Suppression .....</b>	<b>22 - 24</b>
<b>SECTION XIII</b>	<b>Functional Annexes - Rescue .....</b>	<b>25</b>
<b>SECTION XIV</b>	<b>Functional Annexes - Evacuation .....</b>	<b>26 - 32</b>
<b>SECTION XV</b>	<b>Functional Annexes - Resource Management .....</b>	<b>33 - 36</b>
<b>SECTION XVI</b>	<b>Functional Annexes - Health and Medical .....</b>	<b>37 - 39</b>
<b>SECTION XVII</b>	<b>Functional Annexes - Shelter and Feeding.....</b>	<b>40 - 44</b>
<b>SECTION XVIII</b>	<b>Functional Annexes - Emergency Public Information.....</b>	<b>45 - 47</b>
<b>SECTION XIX</b>	<b>Functional Annexes - Recovery .....</b>	<b>.....</b>
<b>SECTION XX</b>	<b>Functional Annexes - Mitigation.....</b>	<b>53 - 55</b>
<b>SECTION XXI</b>	<b>Functional Annexes - Site Specific Operations Plans.....</b>	<b>56</b>
<b>SECTION XXII</b>	<b>Function Annexes - Comprehensive Resource Listing .....</b>	<b>57</b>
<b>SECTION XXII</b>	<b>Function Annexes - Weapons of Mass Destruction.....</b>	<b>58 - 79</b>
<b>SECTION XXIII</b>	<b>Record of Changes.....</b>	<b>80</b>
<b>SECTION XXIV</b>	<b>Distribution List.....</b>	<b>81</b>

**Tables:**

<b>Table 1</b>	<b>Emergency Operations Center Staffing Pattern .....</b>	<b>9</b>
<b>Table 2</b>	<b>Emergency operations Center Layout .....</b>	<b>10</b>
<b>Table 3</b>	<b>Warning System Diagram .....</b>	<b>15</b>
<b>Table 4</b>	<b>Radiological Defense Equip. and Personnel Listing .....</b>	<b>18</b>
<b>Table 5</b>	<b>Law Enforcement Personnel and Equipment Listing .....</b>	<b>21</b>
<b>Table 6</b>	<b>Fire Suppression Personnel and Equipment Listing .....</b>	<b>24</b>
<b>Table 7</b>	<b>Rescue Personnel and Equipment Listing .....</b>	<b>25</b>
<b>Table 8</b>	<b>Community Road Map (Evacuation Routes) .....</b>	<b>31</b>
<b>Table 9</b>	<b>Relocation Route .....</b>	<b>32</b>
<b>Table 10</b>	<b>Resource Inventory Listing .....</b>	<b>36</b>
<b>Table 11</b>	<b>Health and Medical Resource List.....</b>	<b>39</b>
<b>Table 12</b>	<b>Primary Shelter Listing .....</b>	<b>43</b>
<b>Table 13</b>	<b>All Facilities Shelter Listing .....</b>	<b>44</b>
<b>Table 14</b>	<b>Media Listing.....</b>	<b>47</b>
<b>Table 15</b>	<b>Recovery Assistance Listing .....</b>	<b>.....</b>
<b>Table 16</b>	<b>Comprehensive Hazard Analysis.....</b>	<b>55</b>
<b>Table 17</b>	<b>State of New Hampshire Contact List.....</b>	<b>74 - 75</b>



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**CHAPTER X - EMERGENCY MANAGEMENT PLAN**

**SECTION I            PURPOSE**

The purpose of this Emergency Management Plan (“Plan”) is to make each organization and department aware of its responsibility in all-hazard emergency operations. This plan, upon being implemented by the community government, will provide the basis for coordinating protective actions prior to, during and after any type of disaster. It was prepared to conform to guidelines established by the Federal Emergency Management Agency, U.S. Nuclear Regulatory Commission, Federal Energy Regulatory Commission and the New Hampshire Emergency Management Agency and is in concert with the state of New Hampshire Emergency Management Plan. The Chairman of the Town Council, hereafter known as the “Chairman” shall inform the public of the existence of said Plan.

**SECTION II            AUTHORITIES**

Authority for this Plan and Annexes is contained in U.S. Public Laws 81-920 and 93-288, as amended, the State of New Hampshire Revised Statutes Annotated, as amended, and applicable local ordinances. By local charter, the Chairman is responsible for all emergency operations in the community and has the authority to appoint an Emergency Management Director, delegating said person with the power to establish a Emergency Management organization to carry out the various phases of the emergency plan. Operations under this plan will commence on orders of the Emergency Management Director, or his/her designee, in the event of an imminent or existing emergency situation.

**SECTION III SITUATION**

- A.**            The Town of Londonderry is in Rockingham County situated in the southeastern part of New Hampshire. It is primarily a residential community with a population of approximately 23,243 people in 42.2 square miles. Due to the availability of land, Londonderry has grown rapidly in recent years. There is some light industry and an increasing number of small-to-medium-sized shopping centers have been and are being constructed. A five-person Town Council, one of whose members serves as Chairman, governs Londonderry. The Council employs a Town Manager who has certain authority by Town Charter.
  
- B.**            The Town Council has appointed an Emergency Management Director to coordinate planning, preparation, mitigation and response efforts to emergencies in the town. The Town has full-time Police, Fire and Public Works Departments and is served by three water and two sewer systems. The community has one centrally located Police facility and three area fire stations. Londonderry enjoys a mutual aid compact with twenty-two neighboring towns and cities and is a member of the Southern New Hampshire Regional Planning Commission, the Border Area Fire Mutual Aid Association, and the Southeastern New Hampshire Hazardous Materials Mutual Aid District.

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION III SITUATION (Cont'd)**

**C. (Cont'd)**

The following natural or man-made emergencies are the prime consideration of this Emergency Plan: (in order of priority)

- |                                 |                       |
|---------------------------------|-----------------------|
| 1. Aircraft Disaster            | 10. Civil Disturbance |
| 2. Hazardous Materials Incident | 11. Earthquake        |
| 3. Nuclear Power Plant Accident | 12. Tornado           |
| 4. Large Scale Traffic Accident | 13. Bomb Threat       |
| 5. Snow and Ice Storms          | 14. Electric Outage   |
| 6. Hurricane                    | 15. Explosion         |
| 7. Riverine Flooding            | 16. Nuclear Attack    |
| 8. Fuel Shortage                | 17. Conflagration     |
| 9. Water Outage                 |                       |

In the event of a nuclear attack upon the United States, it is impossible to state in advance the objectives of such an attack or of its probable effects upon the Town of Londonderry. However, Londonderry has been designated as part of the Manchester Risk Area and, therefore, relocation of all but essential personnel has been recommended.

**IV. SECTION IV ORGANIZATION**

**A. The Emergency Management Organization is as follows:**

1. Town Council
2. Town Manager
3. Emergency Management Director
4. Building Inspector
5. Fire/Rescue Department
6. Health Officer
7. Public Works Department
8. Planning Council
9. Police Department
10. School Department
11. Town Clerk
12. Financial Officer
13. Town Attorney

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CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont' d)

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**SECTION V            RESPONSIBILITIES**

Executive responsibilities are shared by the Town Council acting through the Chairman in emergency situations and the Town Manager. Generally, the Chairman will make or approve major policy decisions and the Manager will recommend policy decisions and carry them out once they are approved. The Emergency Management Director implements the Emergency Operation Plan by directing, controlling and coordinating emergency operations.

**A.                    The Chairman of the Town Council is responsible for:**

1.                    Assuring prompt decisions by the Town Council or obtaining authorization to act on their behalf.
2.                    Providing overall policy guidance during actual emergencies.
3.                    Declaring a state of emergency when appropriate.
4.                    Authorizing resources to be committed when the resources required are beyond those normally under control of the Town Manager (e.g., release of funds for a hostage situation).
5.                    Issuing the emergency evacuation order when necessary.
6.                    Appointing an Emergency Management Director to direct and control operations as described below.

**B.                    The Emergency Management Director is responsible for:**

1.                    Directing and coordinating all emergency operations.
2.                    Establishing, equipping, and staffing the Emergency Operations Center (EOC) when required.
3.                    Protecting life and property through decisions assisted by all departments and organization described herein.
4.                    Requesting and coordinating military or other outside assistance.
5.                    Coordinating financial support for emergency response and recovery operations.
6.                    Providing emergency public information and instructions.
7.                    Coordinating emergency shelter, feeding and clothing.
8.                    Providing leadership for disaster mitigation programs.

**C.                    The Building Inspector is responsible for:**

1.                    Coordinating emergency repairs to essential community structures
2.                    Coordinating damage assessment activities.

**D.                    The Fire/Rescue Department is responsible for:**

1.                    Emergency operations training for its personnel.
2.                    Conducting test exercises, as coordinated by the Emergency Management Director.
3.                    Dispersing its own equipment and manpower to strategic locations, as necessary.

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION V RESPONSIBILITIES (Cont'd)

A. **The Fire/Rescue Department is responsible for:** (Cont'd)

1. Providing a monitoring capability for radiological accidents or incidents.
2. Containing and extinguishing fires.
3. Coordinating regional fire mutual aid.
4. Providing rescue and emergency medical services.
5. Providing and maintaining an up-to-date fire department emergency implementation plan, assisted by the Emergency Management Director.
6. Developing a public warning plan and system, assisted by the Emergency Management Director.
7. Maintaining records of handicapped and infirm people.
8. Supervising emergency operations in hazardous materials accidents or incidents.

B. **The Health Officer is responsible for:**

1. Enforcing public health standards.
2. Assist in coordinating emergency shelter and feeding.
3. Directing inoculation or immunization.
4. Coordinating emergency health care planning.
5. Coordinating mass burials.

G. **The Public Works Department is responsible for:**

1. Providing emergency operations training for members of its own staff, assisted by the Emergency Management Director.
1. Assisting in the protection of life and property.
2. Dispersing its equipment and manpower to strategic locations.
3. Maintaining and training its own auxiliary forces, assisted by the Emergency Management Director.
4. Coordinating regional Public Works mutual aid.
5. Keeping streets clear of debris.
6. Providing refuse disposal.
7. Providing and maintaining an up-to-date Public Works Department emergency implementation plan, assisted by the Emergency Management Director.
8. Coordinating emergency transportation.
9. Coordinating restoration of utility services.

H. **The Planning Board is responsible for:**

1. Providing maps for planning and EOC display purposes.

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION V RESPONSIBILITIES (Cont'd)**

**I. The Police Department is responsible for:**

1. Providing emergency operations training for its personnel.
2. Conducting test exercises.
3. Protecting life and property.
4. Receiving warnings from the Rockingham County National Alert and Warning System (NAWAS) point and alerting local officials.
5. Coordinating the Emergency Communications System.
6. Providing crowd control
7. Dispersing its own equipment and manpower to strategic locations, as necessary.
8. Maintaining and training its own auxiliary forces.
9. Coordinating regional police mutual aid.
10. Providing and maintaining an up-to-date police department emergency implementation plan, assisted by the Emergency Management Director.
11. Coordinating all emergency traffic control procedures within the community.
12. Assisting in emergency public warning procedures.

**J. The School Superintendent is responsible for:**

1. Providing emergency operations training for its own personnel, assisted by the Emergency Management Director.
2. Conducting test exercises, as coordinated by the Emergency Management Director.
3. Coordinating regional school mutual aid.
4. Registering evacuees.
5. Assisting the Red Cross in the mass feeding and sheltering of evacuees
6. emergency operations planning in all public schools and maintaining an up-to-date school department emergency implementation plan.

**K. The Town Clerk is responsible for:**

1. Providing population data.
2. Protecting all town records.

**L. The Finance Director is responsible for:**

1. Maintaining records of emergency expenditures.
2. Advising the Town Council on the disbursement of town funds.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION V            RESPONSIBILITIES (Cont'd)**

- M.            The Manchester Chapter of the American National Red Cross is responsible for:**
1.        Assuring emergency blood bank supplies at area hospitals.
  2.        Assisting in providing emergency food, clothing, shelter and first aid.
  3.        Providing individual family assistance.
  4.        Managing emergency shelter operations.

**SECTION VI DEFINITIONS/ACRONYMS**

The purpose of this section is to provide a common reference for terms and phrases used in this Plan.

**Access Control** - The prevention of unauthorized people from entering a specific area. Road barriers and traffic controls would be used to affect access control.

**Emergency Broadcast System (EBS)**- Network of radio stations which provides a direct link between responsible public officials and the public. EBS stations broadcast instructions describing what steps the public should take.

**Emergency Operations Center (EOC)** - A location designated by state and local emergency response organizations as an assembly area for their respective staffs. This facility is the central command and control point.

**Emergency Response Organization** - The combination of Local, State, Federal, and private agencies designated specifically to provide the capability to implement emergency response procedures.

**Key Officials** - Official representatives of Local, State, and Federal government or private organizations that have a specified role in the emergency response organization and have been authorized to perform specified emergency response functions.

**Mass Care Shelter** - The locations at which evacuees are fed and housed after transport from a reception center.

**Reception Center** - A location which provides services for any evacuated population in need of public assistance. Decontamination, registration, food and shelter can be arranged by the emergency workers at a reception center.

**Support Agencies** - Local, State and private agencies which provide personnel, equipment, facilities or special knowledge to support the implementation of the emergency response.

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION VI DEFINITIONS/ACRONYMS - (Cont'd)

<u>ARC</u>	American Red Cross
<u>EBS</u>	Emergency Broadcast System
<u>EOC</u>	Emergency Operations Center
<u>FEMA</u>	Federal Emergency Management Agency
<u>NHOEM</u>	New Hampshire Office of Emergency Management
<u>RADEF</u>	Radiological Defense

SECTION VII FUNCTIONAL ANNEXES - Direction and Control

- A. **Purpose** - The purpose of this Annex is to provide a chain of command, the location and operation of the Emergency Operations Center (EOC) and a method for coordinating community resources in the event of a major emergency.
- B. **Authorities** - The authorities for this Annex are contained in Section II - Authorities.
- C. **Situation** - In order to provide effective management of the field forces during a major emergency situation, the key decision-makers must exercise control from a single facility in the community, herein after known as an Emergency Operations Center (EOC). This facility must have enough space for the EOC staff to operate. Also, this facility must have the communications capabilities necessary to direct the emergency responders and to provide instructions to the general public. The EOC is located in Central Fire Station, an alternate EOC can be established in the Police Station. EOC staff shown in Table 3 totals 28 people who will function as a total group during the duration of the emergency.
- D. **Organization**
  - 1. The Emergency Management Director, with support from the other key town officials and non-governmental agencies, will exercise the Direction and Control function from the EOC during any declared emergency which requires the use of the Emergency Management Plan.
  - 2. In the event the Emergency Management Director is not available, the position of Emergency Management Director in the EOC is appointed by the Chairman of the Town Council.
  - 3. The Emergency Management Director will coordinate the response of the community's departments, advise the Town Council on the necessary protective actions and coordinate the use of local and outside resources.
  - 4. Department heads, or designees, will direct their operational personnel from the EOC in coordination with the other community departments and the Emergency Management Director and in response to executive decisions.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION VII FUNCTIONAL ANNEXES - Direction and Control (Cont'd)**

**E. Responsibilities**

The Emergency Management Director will support and promote the EOC concept to the public as a method of providing the most effective emergency management based on guidance from the Chairman of the Council, decide on whether to activate the EOC or not, and, if yes, whether to staff partially or fully.

1. **The Emergency Management Director will:**

- a. Prepare the EOC for operations
- b. Provide necessary clerical support personnel
- c. Provide for food service, sanitary facilities and sleeping accommodations during extended operations
- d. Notify state Emergency Management of the activation of the EOC

2. **The Police Department will:**

Provide security to the EOC

3. **The Planning Director will:**

- a. Provide appropriate maps and displays needed for emergency operations

**F. Concept of Operations**

- 1. When notified of an impending emergency situation, the Emergency Management Director decides on whether to staff the EOC.
- 2. The assigned department heads, or designees, and clerical support personnel report to the EOC ready to begin operations.
- 3. The Emergency Management Director directs each department to report its state of readiness, shortfalls in personnel and/or equipment and recommendations for correcting these shortfalls.
- 4. The EOC operations staff will recommend to the executive staff those actions necessary to protect life and property.
- 5. Based on these recommendations and on policy guidance from the Chairman, the Emergency Management Director issues executive orders to the operations staff for transmittal to their respective field forces and information and instructions to the general public.

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION VII      FUNCTIONAL ANNEXES - Direction and Control (Cont'd)**

**TABLE 1**  
**Emergency Operations Center**  
**Staffing Pattern**

Executive

Chairman, Town Council  
Town Manager  
Emergency Management Director

Operations

Police Chief, (or Designee), and Alternate  
Fire Chief, (or Designee), and Alternate  
Public Works Director, (or Designee), and Alternate  
Health Officer, (or Designee), and Alternate  
Town Planner, (or Designee), and Alternate  
School Superintendent, (or Designee), and Alternate  
Clerical Support Personnel

Optional

Building Inspector  
Town Clerk  
Town Attorney  
Welfare Officer

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION VII      FUNCTIONAL ANNEXES - Direction and Control (Cont'd)**

***TABLE 2***  
***Emergency Operations Center Layout***

(To be developed)

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CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION VIII      **FUNCTIONAL ANNEXES - Communications**

- A.            **Purpose** - The purpose of this Annex will be the assignment of responsibilities and establishment of procedures to expand the routine communications system into an emergency command and control network
- B.            **Authorities** - The authorities for this Annex are contained in Section II - Authorities. In addition, the communications systems are licensed by and conform to regulations of the Federal Communications Commission.
- C.            **Situation**
1.            The Fire, Police and Public Works departments currently maintain radio networks for conducting day-to-day operations. These departments have base stations and mobiles for dispatching field forces and interfacing with other systems, both regional mutual aid and state agencies.
  2.            These local networks, by necessity, must form the basis for an emergency communications system. In addition, telephones will be utilized as long as those systems are in operation. If needed and available, amateur radio and citizen's band networks may be used to augment the existing communications capability.
  3.            Major emergencies probably will generate an extra-ordinary demand on all communications systems so priority usage must be given to state and local direction and control networks and the Emergency Broadcast System (EBS). Residential telephone usage must be severely curtailed to prevent system breakdown and line-load control, the prioritized shutdown of telephone service, must be established in order that emergency services may use the system for as long as possible.
  4.            An atmospheric nuclear explosion will create a power surge, called Electromagnetic Pulse (EMP), which would probably disable unprotected communications systems through a wide area. Since it cannot be determined in advance which systems may remain in operation, expedient alternatives may have to be developed at the time of crisis. None of the communications networks in Londonderry are protected against EMP.
- D.            **Organization** - The Emergency Communications Committee will consist of:
- Police Chief
  - Fire Chief
  - Public Works Director
  - Chief Dispatchers of each Department
  - Emergency Management Director

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION VIII FUNCTIONAL ANNEXES - Communications (Cont'd)**

**E. Responsibilities**

1. Each department will:
  - a. Maintain and test its equipment
  - b. Train its personnel
  - c. Establish routine procedures
  - d. Endeavor to expand its network in coordination, with other networks
  - e. Coordinate with the Fire Chief to provide an integrated emergency communications system
2. The Fire Chief will:
  - a. Chair the Emergency Communications Committee (**ECC**)
  - b. Organize and control the Emergency Communications Network
  - c. Prepare an Emergency Communications Development Plan (**ECDP**) for the community, with the assistance of the State Emergency Management Communications officer
3. The Emergency Management Director will:
  - a. Assist the Fire Chief in preparing the ECDP
  - b. Investigate areas of potential financial assistance for communications.

**F. Concept of Operations:**

1. All communications systems will be under the nominal control of the Emergency Management Director in any declared emergency.
2. Upon notification of an emergency alert, the Fire Department will establish communications links with the following:
  - a. The Emergency Operations Center (EOC)
  - b. Emergency Response Forces
  - c. State EOC
  - d. Police and Fire Mutual Aid Systems
  - e. Surrounding Communities' EOCs
  - f. Emergency Broadcast System Local Radio Stations
3. The Telephone Company will provide line-load control to those emergency phone numbers deemed as priority by the Fire Department.
4. Residential phone service will be severely curtailed to prevent system breakdown.
5. The Fire Department will contact local amateur radio operators and CB'ers to augment local communications, if necessary.

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION IX FUNCTIONAL ANNEXES - Warning

- A. **Purpose** - The Purpose of this Annex is to set forth the procedures for alerting the local emergency response officials and the general public to an impending emergency.
- B. **Authorities** - The Authorities for this Annex are those as stated in Part II-Authorities.
- C. **Situation**
1. Immediate notification to the general public of an imminent or actual emergency is an essential function of government and this capability must be maintained.
  2. Public notification will consist of an alert to an emergency, information on the situation and instructions on how to protect lives and property.
  3. Citizens of Londonderry will be receptive to information and instructions issued by responsible officials.
  4. Methods of alerting the public will consist of any or all of the following:
    - a. Church bells
    - b. Loudspeaker-equipped vehicles
    - c. Door-to-door canvassing
    - d. NOAA Weather radios
    - e. Emergency Broadcast System (EBS)
    - f. Cable TV Systems
    - g. Word-of-mouth by friends, relatives and/or neighbors
  5. The Emergency Management Director will determine the timing and extent of the public notification and, with advice from other officials, recommend the proper protective actions.
  6. The Emergency Management Director needs to be notified as soon as possible upon receipt of information on any emergency situation that might affect the community. The Manager or Chairman will then decide on whether to alert the other emergency response organizations or not, based on the information received.
  7. Emergency alerts may be received from private citizens, local or state police, another community, county sheriff, fire mutual aid dispatch center, National Weather Service and/or State Emergency Management Agency. Local warnings are usually telephoned to the fire or police department. Those emergency warnings that are regionally state or national in nature are received by the Police department from the Rockingham County NAWAS warning point by radio.
- D. **Organization** - The Emergency Management Director, assisted by the Police Chief, Fire Chief and the Manager, will coordinate Alerting and warning functions.

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION IX FUNCTIONAL ANNEXES - Warning (Cont'd)

- E. Responsibilities:**
1. **The Emergency Management Director will:**
    - a. Provide executive leadership in expanding the public warning system
    - b. Determine when the Public warning system is to be activated and to what extent
    - c. Determine the extent of notifying emergency response departments
    - d. Activate the local Emergency Broadcast System, if necessary
    - e. Provide information and instruction to the public
  2. **The Police Department will:**
    - a. Receive warnings from the Rockingham County NAWAS warning point by radio.
    - b. Notify immediately the Emergency Management Director of the emergency message received
    - c. Notify other emergency response officials, if so directed
  3. **Each Department Head will:**
    - a. Develop and maintain the personnel notification procedures for his department
- F. Concept of Operations**
1. Warning of an impending major emergency is received by radio at the Police Station from the Rockingham County warning point as part of the National Warning System (NAWAS) fan-out network.
  2. The person receiving the warning message will notify the Emergency Management Director.
  3. The Emergency Management Director will determine which, if any, other local officials will be notified.
  4. If possible, church bells may be rung.
  5. If available, vehicles equipped with loudspeakers, or other amplifying devices, will be dispatched to all areas of town.
  6. The public will be instructed to tune to a local area radio station for information and instruction.

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION IX FUNCTIONAL ANNEXES - Warning (Cont'd)**

**TABLE 3**  
**WARNING SYSTEM DIAGRAM**

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION X           FUNCTIONAL ANNEXES - Radiological Defense

A.           **Purpose** - The purpose of this Annex is to define responsibilities and procedures for detecting and analyzing the presence of radioactivity and the procedures for protecting the public from the dangers of radiation.

B.           **Authorities** - The Authorities for this Annex are those as stated in Part II-Authorities

C.           **Situation** - The Town of Londonderry could be subjected to varying amounts of radiation due to one of the following:

1.           Nuclear Attack
2.           Accidental nuclear missile launch
3.           Airplane crash with nuclear warheads
4.           Public Works accident involving radioactive materials
5.           Nuclear power plant accident ingestion pathway -  
Radiological monitoring instruments, operated by trained personnel, are required to detect the presence of radiation and to measure the level of activity. The type of radiation, Alpha, Beta and/or Gamma, detected and the levels of radioactivity attained or projected will determine which of the following protective actions for the general public to recommend:
  - a.           No protective actions
  - b.           Protection of the food ingestion pathway
  - c.           Sheltering in residences or place of business
  - d.           Sheltering in home basements or public buildings
  - e.           Sheltering in approved fallout shelters
  - f.           Evacuation and/or relocation

The capability to collect and analyze radiological data is available to the officials of Londonderry and the citizens will respond to recommendations made by their local officials.

D.           **Organization** - The radiological defense organization will consist of the following:

- Emergency Management Director
- Police Chief
- Fire Chief
- Health Officer
- Monitoring Personnel

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION X FUNCTIONAL ANNEXES - Radiological Defense (Cont'd)

E. Responsibilities:

1. **The Chairman of the Town Council will:**
  - a. Make the decision on protective actions for the general public based on recommendations by the Emergency Management Director, Health Officer, Governor, State Emergency Management Agency and/or the State Division of Public Health
2. **The Emergency Management Director will:**
  - a. Assign and maintain the radiological equipment
  - b. Assign and maintain the roster of trained radiological monitors Provide training for crisis-augmented radiological personnel
  - c. Transmit radiological data to the State EOC and request advice on protective actions
3. **The State Division of Public Health will:**
  - a. Provide additional radiological data, protections and recommendations to assist officials in making executive decisions.
4. **The Health Officer will:**
  - a. Establish decontamination procedures for emergency response personnel and the general public
  - b. Establish personnel decontamination facilities
  - c. Establish procedures for transport of radiation accident victims for treatment
  - d. Monitor the food system for radioactive contamination and recommend procedures for decontaminating same for usage.
5. **The Senior Fire Officer present will:**
  - a. Assume the duties of on-scene commander at the site of any transportation accident involving radioactive material
6. **The Fire Department will:**
  - a. Establish procedures for decontamination of lands and buildings

F. Concept of Operations

1. Trained monitors and equipment must be among the first responders to any traffic accident involving radioactive material to determine:
  - a. The type of radioactive material(s) involved
  - b. The extent of the contamination
  - c. The proper protective action(s) to recommend to the Emergency Management Director.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION X            FUNCTIONAL ANNEXES - Radiological Defense (Cont'd)**

**F.            Concept of Operations (Cont'd)**

2.    The Health Officer will advise the Emergency Management Director, or his designee, as to the procedures for decontamination based on available data and recommendations from the State EOC.
  - a.    Under the direction of the Health Officer, a decontamination station will be established at Londonderry High School using boy's and girl's shower facilities.
  - b.    Serious radiation cases will be transported to Manchester or Derry hospitals.
  - c.    The Fire Department will conduct the decontamination procedures
  - d.    The Public Works department, supported by available private equipment, will conduct plow-under decontamination procedures, as may be directed.
  - e.    In the event of an evacuation, any radiological capabilities, deemed in excess to the need for protecting emergency services personnel and key industrial workers, will be transferred to the host community.

*Table 4*

***RADIOLOGICAL DEFENSE EQUIPMENT AND PERSONNEL LISTING***

<u>Survey Meters</u>	<u>Number</u>	<u>Location</u>
	9	Fire Dept.
	2	Police Dept.

<u>Dosimeters</u>	<u>Number</u>	<u>Location</u>
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CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION XI FUNCTIONAL ANNEXES - Law Enforcement

- A. **Purpose** - The purpose of this Annex is to outline procedures for the Police Department to expand its operations to respond to a disaster situation and fulfill its responsibilities for crowd control, traffic control, public warning assistance and post-disaster community security
- B. **Authorities** - The authorities for this Annex are those as stated in Section II-Authorities.
- C. **Situation:**
1. The Police Department has forty two (42) full-time members. The Police Chief serves full-time and is the operational and administrative head of the department. It is as well equipped as any community of comparable size.
  2. The Police Department has Standard Operating Procedures (SOPS) for normal operations in all areas of law enforcement and it may give mutual aid assistance to neighboring communities or receive assistance from those communities, the Rockingham County Sheriff's Department and/or New Hampshire State Police. The Police Station does have emergency power.
  3. However, in a major emergency, the Police Department would need additional personnel and equipment to perform its assigned tasks. If mutual aid assistance is unavailable or severely limited due to the nature and size of the emergency, then expedient alternatives need to be developed.
  4. The citizens would probably comply with orders issued and carried out by duly authorized law enforcement officials.
- D. **Organization** - Delegation of authority within the Police Department is through the normal chain of command:  
Chief  
Captain  
Lieutenant  
Sergeant
- E. **Responsibilities**
1. The Police Department will:
    - a. Provide emergency crowd and traffic control
    - b. Provide security in damaged and/or evacuated areas
    - c. Receive and disseminate warnings of impending emergencies  
Assist in public warning and alerting procedures
    - d. Assign personnel and equipment to the appropriate host area to augment law enforcement capabilities
    - e. Provide and issue appropriate identification for emergency services personnel, essential workers and vehicles
    - f. Perform such other emergency functions for, the safety of people

and the protection of property as deemed necessary by the  
Emergency Management Director, or Chairman.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XI FUNCTIONAL ANNEXES - Law Enforcement (Cont'd)**

**E. Responsibilities (Cont'd)**

**2. The Police Chief will:**

- a. Recruit and train special police personnel for crisis augmentation
- b. Maintain an up-to-date inventory of department personnel and equipment
- c. Develop Standard Operating Procedures (SOPS) for emergency conditions.
- d. Disburse police equipment and personnel to strategic locations
- e. Maintain this Annex in an up-to-date condition

**F. Concept of Operations**

1. Under normal conditions, the Police Department will function under regular standard operating procedures.
2. **Upon notification of an impending emergency, the Police Chief will perform the following functions:**
  - a. Begin call-up of off-duty policemen
  - b. Recruit additional personnel if needed
  - c. Check all equipment
  - d. Begin emergency communications procedures
  - e. Conduct accelerated training programs with the Emergency Management Director, if needed
  - f. Notify the Emergency Management Director of the state of readiness and request outside assistance, if necessary
  - g. Report to the EOC when directed by the Emergency Management Director and turn the on-scene command of the department over to the Commander
  - h. Disburse personnel and equipment to predetermined strategic locations
  - i. Assist the Fire Department in emergency public warning procedures as outlined in Section IX - Warning.
  - j. Coordinate the establishing and manning of traffic control points with the Fire and Public Works Departments
  - k. Provide 24-hour protection for all evacuated properties

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XI FUNCTIONAL ANNEXES - Law Enforcement (Cont'd)**

**F. Concept of Operations (Cont'd)**

1. **In the post-disaster recovery period, the Police Department will perform the following functions:**
  - a. Provide security for disaster-affected areas to prevent vandalism and looting
  - b. Coordinate outside law enforcement assistance
  - c. Assist in clean-up operations.
  - d. Perform such other functions as requested by the Emergency Management Director to alleviate suffering and return the citizens of Londonderry to as near normal conditions as possible

**TABLE 5  
LAW ENFORCEMENT PERSONNEL AND EQUIPMENT LISTING**

**Vehicles**

Cruisers (Marked) .....	17
Cruisers (Unmarked).....	6
4-Wheel Drive Vehicle .....	2

**Radios**

Consoles .....	1
Portables.....	10
Mobiles .....	11

**Personnel**

Officers .....	8
Sergeants .....	8
Patrolmen .....	18
Dispatchers.....	5
Clerks (Civilian).....	2
Animal Control Officer.....	1

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XII      FUNCTIONAL ANNEXES -Fire Suppression**

- A.    **Purpose** - The purpose of this Annex is to outline the responsibilities of the Fire Department and its methods of coordination with other departments and agencies in time of emergency.
  
- B.    **Authorities** - The authorities for this Annex are those as stated in II - Authorities.
  
- C.    **Situation** - The fire suppression functions include fire safety, fire surveillance and reporting procedures and fire fighting for all types of fires.
  - 1.    The Fire Department is a permanent organization of 50 members headed by a full-time chief and is as well-equipped to, perform its assigned functions as any community of comparable size. It is a member of the border Area Fire Mutual Aid System. The Fire Station does have emergency power.
  - 2.    The Fire Department is the largest single source of manpower in the community, but, in a major emergency, it would probably need additional personnel and equipment to perform all of its assigned tasks. Due to the nature and size of the emergency, mutual aid assistance may be unavailable or severely limited, so expedient measures may have to be developed at the time of crisis.
  - 3.    The Fire Department is usually the first responder to a hazardous material incident and has written procedures for these incidents. The department conducts on-going training programs in hazardous materials. The senior fire officer present assumes on-scene command.
  - 4.    In the event of an actual nuclear attack, major firestorms can be expected in the immediate ground zero area for a radius of five to ten miles. Fire fighting activity in these areas will, of necessity, be confined to the outer perimeter of the ground zero area to contain damage within the area and prevent the spread of fire to otherwise undamaged areas.
  - 5.    The Fire Department maintains Standard Operating Procedures (SOPS) for fire suppression and regularly trains its personnel in those procedures and coordination with other emergency services is standard procedure.
  
- D.    **Organization** - Delegation of authority within the department is through the normal chain of command:
  - Chief
  - Deputy Chief
  - Captain
  - Lieutenant

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XII FUNCTIONAL ANNEXES -Fire Suppression (Cont'd)**

**E. Responsibilities**

**1. The Fire Department will:**

- a. Disseminate emergency warnings to the general public
- b. Assist the Police Department in establishing and manning traffic control points for the evacuation and relocation of the endangered population
- c. Assist owners or operators of commercial and industrial facilities which may require special fire protection to plan for such special procedures as may be required for facility protection.
- d. Perform such other functions for the protection of life and property as deemed necessary by the Emergency Management Director in time of emergency

**2. The Fire Chief will:**

- a. Assist in training fire personnel in radiological monitoring to provide the department with this capability
- b. Establish procedures to provide fire protection in evacuated areas and to provide roving fire watch patrols
- c. Maintain an up-to-date inventory of personnel and equipment
- d. Maintain this Annex in an up-to-date condition

**F. Concept of Operations**

1. Under normal conditions, the Fire Department will function under regular standard operating procedures.
2. Upon notification of an impending emergency, the Fire Chief and/or Deputy Fire Chief will perform the following functions:
  - a. Begin warning procedures
  - b. Begin call-up of all department personnel
  - c. Recruit additional personnel if needed
  - d. Check all equipment
  - e. Review and update plans if required
  1. Conduct accelerated training programs with the Emergency Management Director, if needed
  - f. Notify the Emergency Management Director of the state of readiness of the department and request outside assistance if necessary

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XII FUNCTIONAL ANNEXES -Fire Suppression (Cont'd)**

**F. Concept of Operations (Cont'd)**

2. Upon notification of an impending emergency, the Fire Chief ....(Cont'd)
  - a. Report to the EOC when directed by the Emergency Management Director and delegate the on-scene command of the department to the Deputy Chief
  - b. Disburse personnel and equipment to pre-determined strategic locations
  - c. Extinguish and/or contain all fires
  - d. Report any power outages to Public Service Company
  - e. Provide personnel to other emergency services to augment their capabilities, if available
  - f. Request the Emergency Management Director call for civilian volunteers, if necessary
  - g. Coordinate Fire Mutual Aid support
  - h. Dispatch personnel to assist Police Department in establishing and manning traffic control points
3. **In the post-disaster recovery period, the Fire Department will perform the following functions:**
  - a. Perform decontamination functions, if necessary
  - b. Assist in providing security for disaster-affected areas, if requested
  - c. Assist in clean-up operations
  - d. Coordinate outside fire-suppression assistance
  - e. Perform such other functions as requested by the Emergency Management Director to alleviate suffering and return the citizens of Londonderry to as near normal conditions as possible.

**TABLE 6  
FIRE SUPPRESSION PERSONNEL AND EQUIPMENT LISTING**

(4) 4-wheel drive command vehicles	<u><b>Vehicles</b></u> (32) portables
(1) Rescue truck	
(4) Pumpers	<u><b>Other</b></u>
(1) Ladder - 100 Ft.	( 2) Rescue Tools
(1) Tanker - 2000 Gal.	(22) Scott Air Packs w/extra tanks
(4) Brush Trucks - 4x4	( 4) Long Backboards
	( 3) Short Backboards

**Personnel:**

- (13) Officers
- (25) Firefighters - full time
- (5) Firefighters - call
- (5) Dispatchers
- (2) Dispatchers – part time

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XIII FUNCTIONAL ANNEXES -Rescue**

- A. Purpose** - The Purpose of this Annex is to define the Procedures for the Fire Department to perform such rescue functions as are within its capabilities.
- B. Authorities** - The authorities for this Annex are those as stated in Section II-Authorities
- C. Situation**
  - 1. The Fire Department is equipped to provide the rescue functions of extrication and on-scene emergency medical treatment. (See Table 6)
  - 2. The Fire Department has 11 paramedics and 25 trained Emergency Medical Technicians who respond also as trained firefighters.
  - 3. The Town of Londonderry has two ambulances and a mass casualty trailer.
  - 4. The Fire Officer-In-Charge is the Director of rescue operations and would coordinate the response of other rescue services through the Border Area Fire Mutual Aid, if necessary.
- D. Organization** - Not Applicable.
- E. Responsibilities** - The Fire Department will provide those functions as described in Section C.
- F. Concept of Operations**
  - 1. The Fire Department will respond to any emergency and perform any needed rescue functions that are within its capabilities.
  - 2. The Fire Chief will request additional assistance through Mutual Aid as needed.

**TABLE 7  
RESCUE PERSONNEL AND EQUIPMENT LISTING**

<u>Vehicles</u>	<u>Radios</u>	
Applicable	Not Applicable	Not
<u>Ambulances</u>	<u>Other</u>	

Not Applicable	Extrication Tool		
	Backboards		
<i>Table 6)</i>	<u>Personnel</u>	Litters	(See
EMTS	(See Table 6)	SCBA's	

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XIV FUNCTIONAL ANNEXES -Evacuation**

- A. **Purpose** - The purpose of this Annex is to establish procedures for the orderly movement of people from endangered or stricken area; to facilities in areas generally unaffected by the disaster or potentially safer from an impending emergency situation.
- B. **Authorities** - The authorities for this Annex are those as stated in Part II - Authorities.
- C. **Situation**
  - 1. An organized evacuation of potentially endangered populations is one protective action and should be recommended only when other protective actions appear to be inadequate. An evacuation may be recommended when all or any part of the community is affected and may involve all or any portion of the population.
  - 2. Areas in Londonderry that might require an evacuation to be recommended would include:
    - a. Designated flood plains and areas subjected to riverine flooding due to ice jams
    - b. Areas around a potentially explosive hazardous materials accident
    - c. Areas downwind of a hazardous chemical materials accident
    - d. Areas in and around hazardous materials waste disposal dumps
    - e. Areas determined by the Federal Emergency Management Agency (FEMA) to be potential targets of an enemy attack
    - f. Areas subjected to outages of power, water or home heating materials
    - g. Structures, which are or could, become unsound due to fires, earthquakes, hurricanes, tornadoes and other major natural or technological phenomena
    - h. Areas around or near crashed aircraft
  - 3. By state law, RSA 107, the Governor of New Hampshire may only recommend evacuation as being in the best interest of the safety and welfare of the citizens. On-scene commanders and local officials may recommend evacuation in local emergency situations. Any evacuation, unless specifically recommended and assisted by federal, state or local

government officials, does not bind that government to be liable for damages incurred. It is assumed that the officials at all levels of government have fully assessed the risks involved before recommending an evacuation.

4. Although most adults in Londonderry own or have use of a private vehicle and would evacuate using that vehicle, the Town assisted by state government will provide school busses and available commercial vehicles to transport those who do not own or have use of a vehicle or who cannot ride with friends, relatives or neighbors. When faced with a potential life-threatening situation, people will generally follow three options.

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION XIV FUNCTIONAL ANNEXES -Evacuation (Cont'd)

C. Situation (Cont'd)

4. Although most adults in Londonderry own...(Cont'd)
  - a. Most will follow the recommendations of federal, state and/or local officials and relocate to pre-designated host areas by pre-selected routes.
  - b. Some will evacuate spontaneously to hosting facilities of their own choice.
  - c. Despite recommendations to do so, some will not evacuate and will remain in place.
5. The major evacuation routes for Londonderry will be:
  - a. Interstate 93 North and South
  - b. State Route 128 North and South
  - c. State Route 28 SE and NW
  - d. State Route 102 SW and NE
6. Some buildings have established evacuation plans for fire safety, which could be used in other types of, emergencies.
7. It is assumed that most patients in medical facilities will be picked up and relocated by relatives. Relocation of patients in acute-care status and the transportation of same must, of necessity, be made at the time of emergency and on a case-by-case basis.
8. Prisoners being held by the Police Department who could not be released would be transferred for incarceration.
9. During a period of increasing international tension, the Presidential option of relocating people from potential target areas to relatively safer host areas appears to be feasible.

D. **Organization** - The organization of an evacuation will be directed from the EOC by the Executive and Operations Staffs, assisted by appropriate State and Federal Agencies.

E. **Responsibilities**

1. **The Emergency Management Director will:**
  - a. Assume over-all direction and control of the evacuation procedures
  - b. Make the necessary evaluations and recommendations to protect the lives of the citizens
  - c. Coordinate the emergency services during the population movement
  - d. Assist essential public services and private industries to provide for continuity of operations.
  - e. Assist non-essential industries to provide for operational

shutdown and the orderly release of employees shut-down and the orderly release of employees.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XIV FUNCTIONAL ANNEXES -Evacuation (Cont'd)**

**E. Responsibilities (Cont'd)**

2. **The Police Department will:**

- a. Coordinate traffic control
- b. Provide post-evacuation security
- c. Coordinate emergency transportation
- d. Issue identification for emergency services

3. **The Public Works Department will:**

- a. Provide barricades for traffic control
- b. Assist in emergency transportation
- c. Assist in manning control points
- d. Provide for clearance of evacuation routes and shelters

4. **The Fire Department will:**

- a. Provide recommendations on areas to be evacuated due to hazardous materials accidents
- b. Provide post-evacuation fire surveillance
- c. Assist in rescue operations

5. **The Health Officer will:**

- a. Coordinate evacuation procedures for medical facilities with the Fire/Rescue Service
- b. Coordinate Post-evacuation medical care
- c. Obtain data and recommendations for situations involving radioactivity from the NH Division of Public Health.

6. **The School Superintendent will:**

- a. Develop procedures for the shutdown of school and the orderly release of students
- b. Provide school busses for use in emergency transportation
- c. Prepare the schools for use as emergency transportation pick-up points or shelters

7. **The Town Clerk will:**

- a. Transfer records and funds for safekeeping, if necessary

**F. Concept of Operations**

- 1. The emergency situation (i.e. flood, hurricane, conflagration, hazardous materials accident) will generally dictate the perimeters of an area to be evacuated and the time, distance and direction to evacuate.

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION XIV FUNCTIONAL ANNEXES -Evacuation (Cont'd)

F. Concept of Operations (Cont'd)

2. Once the decision to recommend evacuation has been made, the following procedures will be accomplished:

a. **The Emergency Management Director will:**

1. Inaugurate the public warning procedures
1. Determine the approximate numbers of people involved
3. Notify the Manchester Chapter of the Red Cross to begin sheltering procedures.
4. Notify State Emergency Management and request state and/or federal assistance.
5. Disseminate information and instructions to the public through the local media
6. Instruct emergency services chiefs to implement their evacuation procedures
7. Make those expedient decisions necessary to protect the lives and property of the citizens
8. Coordinate the community efforts and any outside assistance that is available
9. Advise the Manager on the current status of events and make emergency management recommendations.
10. Maintain contact with the media and prepare news briefings for the Manager to disseminate.

b. **The Police Department will:**

1. Continue ongoing disaster operations
2. Determine traffic routes for evacuees to reach shelters
3. Establish and maintain control points to maximize traffic flow
4. Organize patrols to provide security in the evacuated area
5. Arrange transportation to shelters through the school bus Director for those who need it and establish pick-up points for said transportation.
6. Distribute personnel and vehicle identification to

key workers and emergency services personnel.

- c. **The Fire Department will:**
  - 1. Maintain on-going disaster operations
  - 2. Provide personnel to assist the Police Department in maintaining traffic control points
  - 3. Organize fire watches in the evacuated area
  - 4. Maintain emergency communications capability
  - 5. Identify those handicapped persons needing assistance to relocate

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XIV FUNCTIONAL ANNEXES -Evacuation (Cont'd**

**F. Concept of Operations (Cont'd)**

- 2. Once the decision to recommend evacuation.....(Cont'd)

- d. **The Public Works Department will:**
  - 1. Maintain on-going disaster operations
  - 1. Provide barricades, cones and/or other devices to the traffic control points designated by the Police Department
  - 2. Assist in maintaining traffic control points, if possible
  - 3. Keep the evacuations routes open
  - 4. Clear parking areas at the shelters, if necessary
  - 5. Request assistance from local contractors for personnel and equipment, if necessary

- e. **The School Superintendent will:**
  - 1. Provide for the orderly shutdown of classes Release or hold the students as the situation warrants
  - 2. Prepare the schools to receive evacuees if the schools are designated shelters
  - 3. Provide personnel to register evacuees
  - 4. Coordinate shelter and feeding with the Health Officer and the Red Cross
  - 5. Provide school busses for emergency transportation

- f. **The Health Officer will:**
  - 1. Recommend to the Emergency Management Director those buildings suitable and available for sheltering evacuees
  - 2. Coordinate the shelter operations with School Superintendent and the Red Cross
  - 3. Coordinate the health and medical evacuation procedures with the Fire/Rescue Service, local physicians

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and nurses, area hospitals and the State Division of Public Health

4. Establish procedures to prevent the spread of infectious diseases among evacuees
5. Provide medical treatment capabilities for those people who cannot or will not evacuate.

g.

**The Town Clerk will:**

1. Prepare funds and associated records for transfer to safekeeping, if the Emergency Management Director deems it necessary.
2. Provide for the expenditure of funds as required to facilitate evacuation
3. Prepare records for transfer to safe keeping, if the Emergency Management Director deems it necessary.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XIV FUNCTIONAL ANNEXES -Evacuation (Cont'd)**

**TABLE 8**  
**COMMUNITY ROAD MAP**

Showing Evacuation

Routes

(Attached)



**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XIV      FUNCTIONAL ANNEXES -Evacuation (Cont'd)**

**TABLE 9**  
**RELOCATION ROUTE**

**SECTION XV FUNCTIONAL ANNEXES -Resource Management**

- A. Purpose** - The purpose of this Annex is to provide guidelines for the most effective use of resources during and after an emergency situation through regulation and/or conservation, through pre-crisis identification of local resources and through augmentation from outside sources.
- B. Authorities** - The authorities for this Annex are those as stated in Section II - Authorities
- C. Situation** -
1. The Town of Londonderry will require such resources as are necessary to maintain essential industries and services, to support key personnel working within these facilities and to provide the citizens, both affected and unaffected by the emergency, with at least austere levels of essential survival resources such as food, water, housing, medical care, fire and police protection, etc.
    - a. Distribution patterns will be altered as much as possible to provide these essential resources.
    - b. If possible, the stockpiling of as much essential materials as possible will begin during pre-crisis periods on instructions of the State Emergency Management Agency.
    - c. The nature of the emergency might be such that the community would have to survive for an extended period of time on those resources available until outside assistance can be obtained. Therefore, rationing may become a necessity. Eventually, outside assistance will become available from federal, state or regional sources.
  2. Generally, people will cooperate with official regulations restricting the use of essential resources during an emergency. State Law, RSA 107, provides that private property may be commandeered or appropriated for the common good. Owners will be reimbursed as soon as practical following the end of the emergency situation.
  3. Control of both inter- and intrastate transport of resources must be placed with Federal and State government agencies.
  4. Should the emergency situation warrant an evacuation of the major portion of the population, those resources deemed in excess to the needs of Londonderry would be transferred to the hosting community.
- D. Organization** - The Emergency Resource Management Committee shall consist of the following:  
Chairman, Town Council  
Manager  
Emergency Management Director  
Health Officer  
Public Works Director

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

SECTION XV FUNCTIONAL ANNEXES -Resource Management (Cont'd)

- E. Responsibilities
1. **The Manager and/or Chairman will:**
    - a. Assume overall control of resource allocation
    - b. Issue such orders and/or proclamations necessary to conserve essential on-hand resources
    - c. Acquire such private resources as are needed and authorize the expenditure of funds necessary for acquisition
    - d. Request assistance from neighboring communities and/or the State
    - e. Authorize the release of excess resources to neighboring communities and/or the State
  2. **The Emergency Management Director will:**
    - a. Coordinate requests for additional personnel and equipment  
Advise the Manager on the location of additional resources  
Coordinate the use of essential utility services
    - b. Maintain the Resource Inventory Listing in an up-to-date condition
  3. **The Public Works Department will:**
    - a. Maintain liaison with local contractors and equipment dealers
    - b. Assist Emergency Management Director in maintaining a listing of construction equipment and personnel available locally
  4. **The Health Officer will:**
    - a. Maintain liaison with medical equipment and pharmaceutical suppliers
    - b. Assist Emergency Management Director in maintaining a listing of medical supplies available locally
  5. **The School Superintendent will:**
    - a. Provide school busses for evacuation
    - b. Provide personnel for registering evacuees
    - c. Provide facilities for use as shelters
  6. **The Finance Director will:**
    - a. Assist the Town Manager
    - b. Disburse funds on orders of the Town Council
    - c. Maintain records of funds expended for possible post-disaster reimbursement
  7. **The Town Attorney will:**
    - a. Advise the Manager on legal matters pertaining to the appropriation and use of private property

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

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**SECTION XV            FUNCTIONAL ANNEXES -Resource Management (Cont'd)**

**F.        Concept of Operations**

1.    Upon activation of the Emergency Operations Center, each emergency services department will report to the Manager on the status of essential resources available, present or predicted shortfalls, and needs for additional resources.
  2.    The Town Manager will instruct the Emergency Management Director to report the shortfalls and needs to the State Emergency Management Agency and request assistance, if the necessary resources are exhausted or not available locally.
  3.    In order that the State and/or Federal resources be requested, the community must show that its capability to continue response is inadequate.
  4.    Resources that are in-transit in inter- or intra-State commerce will come under the control of State and/or Federal agencies.
  5.    The resources may be deferred to the community on orders of the respective agencies.
  6.    In order that an effective response by State or Federal resources be obtained, prompt notification to the State Emergency Management Agency of the situation and the potential need for assistance is essential.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XV            FUNCTIONAL ANNEXES -Resource Management (Cont'd)**

**TABLE 10**  
**RESOURCE INVENTORY LISTING**

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XVI FUNCTIONAL ANNEXES -Health And Medical**

- A. Purpose** - The purpose of this Annex is to establish guidelines for providing health and medical care to casualties and survivors of a major disaster situation.
- B. Authorities** - The authorities for this Annex are those as stated in Section II - Authorities.
- C. Situation**
1. The Town of Londonderry has two (2) health clinics which would require emergency planning. However, people must rely on facilities in Manchester or Derry to provide most advanced medical services. There are physicians, registered nurses and licensed practical nurses residing in the community who could be used to augment the medical capability in addition to volunteers with first-aid training.
  2. A major emergency affecting the community and the surrounding area could result in a high rate of casualties and fatalities. A temporary morgue will be established at the Junior High School. There are no mortuaries/cold storage facilities available for temporary storage of corpses.
  3. There is a full-time health officer who is available at all times. Guidance in health matters in an emergency is available from the State Division of Public Health.
  4. Since no judgment can be made as to the health and medical capabilities which would survive a major emergency, certain expedient medical decisions will be made following an assessment of the capabilities remaining. Should the emergency require that a major evacuation be recommended, service for health facilities would be reduced for the period of time necessary to discontinue service, move to a host area and reestablish limited service. Health facilities located in the host areas would have to be expanded to allow for increased demand. Those patients whose needs can reasonably be deferred would be evaluated and discharged.
  5. Because of the fluctuation in numbers and types of patients, certain decisions can only be made at the time of the emergency. Any privately-owned and operated health facilities will remain under the control of their regular management.
- D. Organization**  
Chairman, Town Council  
Manager  
Health Officer

Emergency Management Director

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XVI FUNCTIONAL ANNEXES -Health And Medical (Cont'd)**

**E. Responsibilities:**

1. **The Health Officer will:**
  - a. Coordinate all health and medical functions
  - b. Assess the medical capabilities on-hand and report these to the Manager
  - c. Establish medical Procedures for evacuees at the shelter(s)
  - d. Establish procedures for evacuating medically ill patients
  - e. Establish first aid station
  - f. Request available physicians, nurses and volunteers with first aid training to report to the first aid station
  - g. Establish a temporary morgue
  - h. Coordinate medical assistance with the Manchester and Derry hospitals, if available.
2. **The Town Manager will:**
  - a. Provide situation reports containing the number, type and severity of casualties to the State EOC
  - b. Make requests for medical assistance, equipment, supplies and health manpower, as appropriate
  - c. Report any excess medical capacity, which may be available
3. **The Emergency Management Director will:**
  - a. Assist the Health Officer in coordinating medical functions
  - b. Coordinate with health facilities on the release of names of casualties

**F. Concept of Operations**

1. The community has a responsibility to provide Medical treatment for casualties caused by a disaster situation and to provide procedures for the handling of fatalities. Hospitals, which have a mass casualty plan, will invoke it in concert with this plan.
2. In the post-disaster period, potential threats to human health such as contaminated water, could be possible and, therefore, the public must be alerted to them and the procedures necessary for safeguarding health.
3. Because of the vagaries of natural and man-made disasters, many decisions will have to be made at the time of the incident based on an expedient capability assessment and the availability of medical

resources. These decisions must be made on the best advice and recommendations available to the Health Officer and Manager. Federal and state officials will assist in the decision-making process.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XVI FUNCTIONAL ANNEXES -Health And Medical (Cont'd)**

**TABLE 11**  
**Health and Medical Resource List**

**Physicians:**

Name Telephone

**Nurses:**

Name Telephone

**Volunteers w/first aid training**

Name Telephone

**Fire & Police**

Telephone

**Medical Supplies**

Name Telephone

**Hospitals - Local**

Londonderry Medical Park 432-2273  
184 Mammoth Road

Londonderry Area Health Clinic 437-1562  
Londonderry Commons

**Hospitals - Out of Town**

Parkland Medical Center 437-1500  
Derry, N.H.

Elliott Hospital 669-5300  
Manchester

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Catholic Medical Center                      668-3545  
Manchester

Veterans Admin. Hospital                      624-4366  
Manchester

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XVII      FUNCTIONAL ANNEXES -Shelter and Feeding**

**A.                      Purpose** - The purpose of this Annex is to provide guidelines for sheltering and feeding evacuees and assigning responsibilities for it.

**B.                      Authorities** - The authorities for this Annex are those as stated in Section II - Authorities

**C.                      Situation**

1.                      The recommendation to evacuate people at risk during an emergency situation automatically requires that shelter spaces be made available and feeding operations for evacuees begin. Generally, schools and churches provide the best shelter facilities since they combine the shelter spaces with the capability for mass feeding. Other potential shelters would include community centers, armories, town halls and service clubs.

2.                      There are five (5) schools and ten (10) churches in the town, which, if unaffected by the emergency situation, could provide shelter space for its evacuees or a like number from an affected community nearby. If these buildings were affected, evacuees must be sheltered in another community.

3.                      Based on National Shelter Survey (NSS) data, there are two (2) buildings identified as providing shelter spaces for protection against radioactive fallout. However, there are other buildings that could be expediently up-graded to provide fallout protection. In the case of an attack without warning, the population would be advised to seek shelter in the best available facility. Most private homes have basements in which residents could seek shelter from radioactive fallout.

4.                      A percentage of homeowners would voluntarily provide shelter and feeding to evacuees. However, human nature precludes identification prior to an emergency.

5.                      Food supplies for shelterees will be provided from local stocks, Red Cross supplies and/or by the shelterees themselves.

6.                      The Emergency Broadcast System (EBS) will be the primary means of advising people to seek shelter.

**D.                      Organization** - The shelter organization will consist of:  
Health Officer  
Manager

Chairman, Town Council  
Emergency Management Director  
Red Cross Representative (optional)  
Clergy (optional)  
School Superintendent

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XVII FUNCTIONAL ANNEXES -Shelter and Feeding (Cont'd)**

**E. Responsibilities**

1. **The Health Officer will**
  - a. Assume control of the shelter operations
  - b. Assist in developing and maintaining a shelter plan
  - c. Coordinate feeding operations with the Red Cross
  - d. Provide medical procedures for evacuees during shelter operations
2. **The Emergency Management Director will**
  - a. Develop and maintain a shelter plan
  - b. Identify and secure use permission of those buildings to be designated as shelters
  - c. Advise the Health Officer on the occupying of and emerging from shelters based on monitored radioactivity data from local, state and federal sources
  - d. Conduct training for shelter managers and monitors and distribute shelter management and monitoring guidance material
  - e. Advise the Health Officer of the facilities providing the best protection from radioactivity
  - f. Obtain cots and blankets from State Emergency Management and any other sources
3. **The Fire Department will**
  - a. Advise on those facilities, which provide the best fire protection
4. **The Police Department will**
  - a. Provide security at the shelters
5. **The School Superintendent will**
  - a. Prepare the schools for sheltering
  - b. Make available on-hand food supplies
  - c. Provide personnel for registering evacuees

**F. Concept of Operations**

1. Prior to an evacuation recommendation, the Emergency Management Director will advise the Manager on the shelters that are available and the status of same and request that the Red CROSS be notified to assist.

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Shelter operations personnel will be requested to report

1. The Manager will assess the on-hand food supplies at the shelter(s), the food stocks available in local markets and, if needed, arrange for delivery to the shelter(s). The Manager will advise the public through the Emergency Broadcast System on the shelter location(s), the procedures to follow when evacuating and recommend that evacuees bring as much non-perishable foods with them as possible.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XVII FUNCTIONAL ANNEXES -Shelter and Feeding (Cont'd)**

**F. Concept of Operations (Cont'd)**

3. The Emergency Management Director will request cots and blankets from State Emergency Management and/or other sources, if needed, and arrange for pick-up by the Public Works Department.
4. The Health Officer will monitor conditions in the shelters and make recommendations to assure the health and safety of shelterees.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XVII FUNCTIONAL ANNEXES -Shelter and Feeding**  
**(Cont'd)**

**TABLE 12**  
**Primary Shelter Listing**

<u>Schools</u>	<u>Contact</u>	<u>Phone</u>
Londonderry High School	Dave Lacaroz	432-7236
	Robert Saulnier	432-7139
	Ed Thibodeau	434-7966
Londonderry Middle School	Bob Blanchette	898-3748
	Mike Munson	679-1155
	Jim Elefante	432-2434
	Nancy Meyers	472-5647
Matthew Thornton School (432-6937) 370 Mammoth Road	Dave Martin	432-9277
	Eddie Schact	644-0887
	Robert Shea	433-2731
	Pat McLean	668-6563
	Herbert Clark	434-5557
	Ann Thompson	434-4352
North Elementary	Eugene Marcotte	432-3142
	Jim Gass	434-0239
	Donald Jobin	627-2725
South Londonderry (432-7236)	Gary Shell	434-0572
	Michael LaSala	434-5123
	James Gratton	432-7996
<u>Churches</u>		
Trinity Bible Church	Pastor	434-9005
Church of God of Prophecy	Pastor	432-9123
Jehovah's Witnesses		432-3158
United Methodist	Pastor	432-7083

**Other**

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XVII      FUNCTIONAL ANNEXES -Shelter and Feeding (Cont'd)**

**TABLE 13**  
**All Facilities Shelter Listing**

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XVIII FUNCTIONAL ANNEXES - Emergency Public Information**

- A. Purpose** - The purpose of this Annex is to establish guidelines for the analysis, preparation and dissemination of timely and factual information and instructions to the public by responsible officials.
- B. Authorities** - The authorities for this Annex are those as stated in Section II, Authorities, and the State of New Hampshire Emergency Broadcast System Plan.
- C. Situation**
1. The citizens of Londonderry will require and respond to timely and factual information and instructions during all phases of an emergency situation precrisis, crisis and post crisis released by official sources. Detailed and factual information and instructions that are well presented can reduce the incidence of panic among the threatened population.
  2. Because of the complexities in the different types of disaster, most emergency information and instruction to the public must be prepared and released at the time of occurrence. To avoid confusing and misleading statements, there should be a single media contact person. Also a method of handling rumors should be established to avoid misinformation being spread.
  3. The Governor and the State Emergency Management Agency will provide the lead in issuing emergency information and instructions through the Emergency Broadcast System (EBS). However, authorized local officials can activate the local EBS for those emergencies that are local in scope.
  4. Four (4) radio stations, (*WDER, WKBR, WFEA and WGIR*), two (2) daily newspapers, (*the Union Leader and the Nashua Telegraph*), and two (2) weeklies, (*The Derry News and the Nashua Telegraph*), serve the community. Television stations **WMUR and WNDS**, and Adelphia Cable System provide TV coverage. Most families have access to local area electronic and print media.
  5. Because of the possible impact on Londonderry, local officials also need to be informed of events happening outside the community.
- D. Organization** - The Emergency Public Information organization shall consist of the Manager and the Emergency Management Director with input from all emergency response services.

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION XVIII FUNCTIONAL ANNEXES - Emergency Public Information

**E. Responsibilities:**

1. **The Manager and/or Chairman will**
  - a. Act as the primary contact person for the media unless he/she designates someone else to disseminate emergency information and instructions to the public
  - b. Authorize the activation of the local area EBS
2. **The Emergency Management Director will**
  - a. Gather and analyze all public information and instructions
  - b. Prepare news releases for the Manager
  - c. Arrange regular media briefings by the Manager
  - d. Establish an emergency media center, if necessary
  - e. Establish a rumor control system
3. **All department heads and on-scene commanders will**
  - a. Refer media questions to the EOC And/or the Media Center as much as possible

**F. Concept of Operations**

1. In order that the public is informed of the emergency situation as soon as possible, the Manager must receive an assessment of the situation and the recommended protective actions. This information should be prepared for release to the public through the local media in a timely manner. Subsequent informational and instructional bulletins should be issued as the situation warrants.
2. The establishment of a rumor control center or phone number is most important so that misinformation can be dispelled as soon as possible before it can spread and possibly cause panic among the general public. The phone number(s) must be well publicized and manned by knowledgeable people. Rumor control will be established at Town Office, Phone Number 432-1120.
3. The media must be made aware of the single-source concept for news and information and know that they will be given the whole story. Most media people will follow this concept as it relieves them of getting a fragmented news item. The local media should be contacted as soon as possible to relay numbers and/or locations where the media contact person would be available.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XVIII FUNCTIONAL ANNEXES - Emergency Public Information (Cont'd)**

**TABLE 14**  
**MEDIA LISTING**

<u>Type</u>	<u>Contact Person</u>	<u>Phone</u>
<u>Radio Stations</u>		
WGIR - Manchester	News Director	625-6915
WKBR - Manchester		669-1250
WFEA - Manchester		669-5760
WDER - Derry		434-9302
<u>Television Stations</u>		
WMUR - Ch. 9	News Director	628-8061
WNDS - Ch. 50		434-8850
<u>Cable Systems</u>		
Adelphia Cable TV		893-7300
<u>Newspapers</u>		
Union Leader	News Department*	668-4321
Derry News		432-3363
Nashua Telegraph		882-2741

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CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION XIX      **FUNCTIONAL ANNEXES -Recovery**

- A. Purpose** -The purpose of this Annex is to provide guidelines in order that the community and its citizens can recover from the effects of a disaster as rapidly as possible through its own initiative and with State and/or Federal assistance.
- B. Authorities** - The authorities for this Annex are those as stated in Section II - Authorites.
- C. Situation**
1.                    The length of the recovery period will vary depending on the type and magnitude of the disaster and the community may have to begin recovery operations without assistance for an indefinite period until State and/or Federal assistance becomes available. Help from State and/or Federal sources would become available when and if the community's capability to perform the necessary recovery operations is exceeded. However, in spite of the completeness of recovery operations, Londonderry could not expect to return to predisaster normality either physically, economically or mentally.
  2.                    Manpower, equipment and supplies are the tools necessary to accomplish the recovery operations and an indeterminate number of people and amounts of equipment and supplies would probably survive any type of disaster. The citizens would probably agree to help each other voluntarily. If unaffected by the disaster, this community would assist, to the best of its capabilities, affected communities to recover.
  3.                    Priority in recovery operations must be given to providing the survivors with shelter, food, water, medical treatment, clothing and sanitation facilities. Restoration of communications capabilities must also be accorded a high priority. Contaminated areas must be secured from entry until the State Division of Public Health deems these areas safe. Instructions on the use or non-use of contaminated foods and/or water will be disseminated.
  4.                    Damage assessment, economic impact and human needs reports should be completed as soon as possible so that the Federal Emergency Management Agency (FEMA) may adjudge the criteria for Federal disaster assistance. The State Emergency Management Agency would help the community to apply for various federal disaster assistance programs as proscribed in the State Emergency Management Plan.
- D. Organization** - Under the general direction of the Manager, all departments with their manpower and equipment would be involved in recovery operations along with volunteer manpower and equipment from local sources.

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CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION XIX FUNCTIONAL ANNEXES -Recovery (Cont'd)

**E. Responsibilities**

1. **The Town Manager will:**

- a. Assume overall direction and control of recovery operations
- b. Request State and/or Federal assistance needed after an assessment of the community's remaining capabilities.
- c. Request volunteer manpower and equipment from local sources

2. **The Emergency Management Director will**

- d. Compile the documentation necessary to apply for federal assistance
- e. Act as liaison with State Emergency Management for state assistance.
- f. Coordinate recovery operations of all departments
- g. Coordinate the restoration of utility services
- h. Determine when radiation levels have decreased enough to begin recovery operations following a radiological accident or incident

3. **The Building Inspector will:**

- a. Assist in compiling damage estimates of affected public and private buildings
- b. Determine the structural safety of damaged buildings

4. **The Town Clerk will:**

- a. Provide for restoration of records
- b. Assist in compiling damage estimates

5. **The Finance Director will:**

- a. Compile and submit the disaster operations cost figures for possible reimbursement

6. **The School Superintendent will:**

- a. Provide for the restoration of school facilities
- b. Continue shelter operations responsibilities

**F. Concept of Operations**

- 1. Once the emergency situation has ceased or abated sufficiently and the damaged area has been deemed safe to enter, recovery operations must begin based on priorities determined by the Manager under the direction of the Town Council. Rescue and treatment of the injured, clearing of essential streets and roads and restoring communications capabilities and public utilities are the highest priority operations. The Manager must assess the community's capability to perform these functions and request local and/or state assistance where

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deficiencies exist. Human needs, such as food, clothing and housing, have to be determined so that assistance can be obtained in these areas.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XIX FUNCTIONAL ANNEXES -Recovery (Cont'd)**

**F. Concept of Operations (Cont'd)**

2. Private companies, such as real estate appraisers, can and probably would provide technical assistance in recovery operations and damage assessment. The Independent Insurance Agents of NH maintain a disaster response plan to assist affected communities in damage assessment and affected citizens in claims settlements and can be contacted through State Emergency Management.
3. As soon as the preliminary damage assessment and human needs assessment reports are completed, this information must be transmitted to the State Emergency Management Agency for compilation with reports from other communities. The Governor's recommendation to the President or to selected Federal Agencies for assistance is based on the information received in these reports. FEMA, in turn, makes its recommendations to the President who will then make the decision on the type of disaster declaration to be issued.
4. The type, or types, of federal assistance that would be available are dependent upon the type of declaration received. The Federal Emergency Management Agency (FEMA) and the State Disaster Office will provide the lead in dispensing available federal assistance. The community's responsibilities and procedures in disaster assistance operations are defined in the State Emergency Management Plan.

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XIX      FUNCTIONAL ANNEXES -Recovery (Cont'd)**

**Damage Assessment**

**TABLE 15**  
**Recovery Assistance Listing**  
**(See attachments)**

**Insurance Claims and Damage Assessment**

**Local Contact**

**Address**

**Telephone**

**Regional Contact**

**Address**

**Telephone**

ANNEX 0

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XIX      FUNCTIONAL ANNEXES -Recovery (Cont'd)**

**Damage Assessment Plan**

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CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd

SECTION XX      **FUNCTIONAL ANNEXES -Mitigation**

A.           **Purpose** - The Purpose of this Annex is to recognize that there are potential dangers to the lives and property of the citizens of Londonderry and that there are programs available to prevent or lessen the effects of these dangers.

B.           **Authorities** - The authorities for this Annex are those as stated in Section II, Authorities and applicable local zoning ordinances.

C.           **Situation**

1.           The Comprehensive Hazard Analysis shows that the community could be subjected to the damaging effects of several hazards. Various programs are available to prevent or lessen these effects through mitigation. In order that these mitigation programs be effective, certain regulations and/or ordinances must be enacted by the community and must be accomplished during a precrisis period.

2.           The citizens would be receptive to initiating mitigation programs when the potential benefits are properly explained. Private companies, which might present potential hazards to the community, would cooperate with officials to plan for mitigating these hazards. The State Emergency Management Agency would be available to explain these programs and to assist in the plans preparation.

3.           The community currently is participating in the regular phase of the National Flood Insurance Program and has enacted regulations against building in flood plains without flood-proofing etc.

D.           **Organization**

Town Council  
Manager  
Emergency Management Director  
Planning Council  
Zoning Board  
Building Inspector  
Town Attorney

E.           **Responsibilities**

1.           **The Manager and/or Chairman will**
  - a.           Provide the lead in and support for mitigation programs
  - b.           Provide information and education to the public on the benefits of enacting mitigation programs

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd

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**SECTION XX      FUNCTIONAL ANNEXES -Mitigation (Cont'd)**

**E.                    Responsibilities (Cont'd)**

2.                    **The Emergency Management Director will**

- a.                    Prepare and maintain the comprehensive hazard analysis
- b.                    Request assistance from the State Emergency Management Agency and other authorities on program preparation

3.                    **The Planning Board and Zoning Board will**

- a.                    Assist the Manager in enacting programs

4.                    **The Building Inspector will**

- a.                    Define building codes that will compliment the mitigation programs

5.                    **The Town Attorney will**

- a.                    Provide legal assistance in the preparation of the regulations and/or ordinances necessary to accomplish the mitigation function

**F.                    Concept of Operations**

1.                    The Manager, the Town Council, and the community should consider for enactment mitigation programs such as:

- a.                    A Comprehensive Emergency Management Plan
- b.                    A Flood Plain Management Plan
- c.                    Site-specific Emergency Plans for hazardous materials, high-hazard dams, etc.
- d.                    A Tie-down ordinance for mobile homes
- e.                    Industrial zoning regulations

2.                    By recognizing that it is generally less expensive to mitigate the damaging effects of a disaster than it is to recover from them, the citizens can provide themselves with a greater measure of safety and security. Also, the community should realize that many Federal Disaster Assistance Programs now require that state and/or local funding in the amount of 25% be used to match the federal funding of 75%. In this manner, the Federal Government is encouraging communities to enact mitigation programs to cut down the cost of disaster recovery.

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XX      FUNCTIONAL ANNEXES -Mitigation (Cont'd)**

**TABLE 16**  
**Comprehensive Hazard Analysis**

(To be developed)

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XXI      FUNCTIONAL ANNEXES -Site Specific Operations Plans**

Standard Operating Procedures  
Town of Londonderry

**Proposed Standard Operating Procedures  
for  
Flood Emergencies**



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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan**

**A. INTRODUCTION - General**

The ability of Federal State and Local Government agencies to respond to, and respond decisively to, terrorist attacks against our citizens when they happen domestically, was codified in Presidential Decision Directive 39 (PDD-39). This directive built upon previous directives for combating terrorism and further defined the strategic and planning functions that provided for interagency coordination. The responsibility for the management of this domestic threat was given to the FBI as the Lead Federal Agency (LFA) for the operational response to a Weapons of Mass Destruction (WMD) incident. The Federal Emergency Management Agency (FEMA) is responsible for preparing for or responding to the consequences of a WMD incident, with participation by the U.S. Public Health Service (health/medical), the EPA (HazMat and environmental), and the DOE (radiological), as necessary.

These federal decisions recognize that WMD incidents are multi-disciplinary, multi-jurisdictional events that require a broad interagency planning and response approach as well as a cooperative partnership between federal, state, and local governments.

The South Eastern New Hampshire Hazardous Materials Mutual Aid District (SENHHMMAD) recognizes the potential for these types of events. The purpose of this plan is to define the supporting role that the SENHHMMAD communities provide in WMD situations. This plan defines the scope of responsibility that the SENHHMMAD HazMat team has in responding to WMD events where the local community and the local plan have been overwhelmed due to the size or consequence of the event.

**B. Differences Between WMD and Other Incidents**

- 1.** WMD incidents may involve mass casualties and damage to buildings or other types of property. However, there are several factors surrounding WMD incidents that are unlike any other type of incident that must be considered when planning a response. Emergency responders' ability to identify aspects of the incident (e.g., signs and symptoms exhibited by victims), report them accurately, and protect themselves, will be essential to maximize the use of critical local resources that may occur at the local level. Some of the recognition factors that first responders should use to detect the possible occurrence of WMD incidents would be the following:

- a.** The situation may not be recognized as a WMD event until there are multiple casualties. Some chemical and biological agents may not be detectable by methods used for detection of explosives, radiological material, and firearms. Most chemical/biological agents can be carried in containers that look like ordinary items.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

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**SECTION XXIII    FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic  
Terrorism Contingency Plan**

**B.                    Differences Between WMD and Other Incidents (Cont'd)**

1.        There may be multiple events. (E.g. one event in an attempt to influence another events' outcome).
2.        Responders are placed at a higher risk of becoming casualties, because biological and chemical agents are not always readily identifiable.
3.        Responders may become contaminated before recognizing the agent involved.    Emergency responders may, in addition, be targets for secondary releases or explosions.
4.        Contamination of critical facilities and large geographic areas may result. Victims may carry an agent unknowingly to public transportation facilities, businesses, residences, doctors' offices, walk-in medical clinics, or emergency rooms. They do this because they do not realize that they are contaminated.
5.        The scope of the incident may expand geometrically and may affect the mutual aid system.    Airborne agents flow with the air current, and if disseminated via ventilation systems, may carry the agents far from the initial source.
6.        There will be a stronger public reaction in WMD incidents than with any other types of incidents.    The thought of exposure to a chemical or biological agent or radiation evokes terror in most people.    The fear of the unknown also heightens the public response.
7.        Time is working against the responding elements.    The incident can expand geometrically and very quickly.    In addition, the effects of some chemicals and biological agents worsen over time.    There is a potential for the re-suspension of the agent to an airborne state of contamination.    Thus, time is of the essence in on-scene activity.    This should be tempered with the realization that the incident is a crime scene.
8.        Local support facilities such as fire stations, police stations, public drinking water disinfecting facilities, and utility stations, and communication facilities may be at risk as targets.

**C.                    Crisis and Consequence Management**

1.        Crisis management addresses the causes of a terrorism incident. The identity, motivation, and capability of the terrorists and the weapons they employ.    Crisis management is a law enforcement function.    SENHHMMAD recognizes that the law enforcement role is to measure, to identify, acquire, and plan the use of resources needed to anticipate, prevent and or to resolve a threat of act of terrorism.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan**

**C. Crisis and Consequence Management (Cont'd)**

1. In a terrorist incident, a crisis management response may include traditional law enforcement missions; such as intelligence, surveillance, tactical operations, behavioral assessment, negotiations, forensics, and investigations. Other functions such as technical support missions, agent identification, search, render safe procedures, transfer and disposal and limited decontamination.
2. The FBI is designated as the lead agency for crisis management. In this role, the FBI traditionally employs a “top-down” command approach. This system manages a crisis from an FBI command post which brings in the necessary assets to respond and resolve the threat or incident. These activities primarily coordinate the law enforcement actions responding to the cause of the incident with state and local agencies providing support.
3. During a crisis situation, the FBI Special Agent in Charge (SAC) of the local Field Division will establish a command post to manage the threat based upon a graduated and flexible response.
  - a. This command post structure generally consists of three functional groups: Command, Operations, and Support. It is designed to accommodate participation from other agencies as appropriate.
  - b. When the threat or incident exceeds the capabilities of the local FBI Field Division, the SAC can request additional resources from the regional FBI Divisions, FBIHQ, and the Critical Incident Response Group (CIRG) located in Quantico Virginia, to augment existing crisis management capabilities.
4. In a terrorist threat of incident, the traditional FBI command post is expanded into a Joint Operations Center (JOC) incorporating a fourth functional entity, the Consequence Management Group. The Consequence Management Group consists of representatives from federal, state, and local consequence management organizations. These groups address the pre-release and post-release consequence operations. This expansion of the command post into a JOC allows the FBI to manage crisis and consequence operations concurrently.
5. Consequence management addresses how the incident affects or potentially might affect public health, safety, and the environment. Consequence management includes measures to protect public health, safety, and the environment, to restore essential government services, and to provide emergency relief to governments, businesses, and individuals affected by the consequences of terrorism.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan**

**C. Crisis and Consequence Management (Cont'd)**

6. Consequence management (Cont'd)

In an actual or potential terrorist incident, a consequence management response will be managed by FEMA using structures and resources provided by the Federal Response Plan. These efforts will include support missions as described in other federal operations plans, such as predictive modeling, protective action recommendations, and mass decontamination.

7. State and local governments will most likely be the first to respond to the consequences of terrorism; the federal government will provide assistance, as required. State and local agencies may have authorities that overlap federal jurisdictions.

8. Unlike crisis management, the Federal government does not have primary responsibility for consequence management but supports state and local governments. FEMA, using the Federal Response Plan, directs and coordinates all federal response efforts to manage the consequences in domestic incidents, for which the President has declared, or expressed intent to declare and emergency. FEMA employs a “bottom-up” approach in coordinating the federal response thorough the FRP, marshalling federal resources through the state emergency management center (EOC) in support of the local government.

9. The FBI has developed a four-tiered system of describing a developing situation and the thresholds at which particular Federal WMD assets should, in general, be called upon to respond to incidents or threat condition. The Threat levels are:

a. **Threat Level 4 – Minimal Threat:** Received threats do not warrant actions beyond normal liaison notifications or placing assets or resources on a heightened alert. (Agencies are operating under normal day-to-day conditions).

b. **Threat Level 3 – Potential Threat:** Intelligence or an articulated threat indicate a potential for a terrorist incident. However, this threat has not been assessed as credible.

1. This should initiate the credibility assessment process.
2. Notify FBI immediately.
3. As part of the on-going contingency planning process during the developing crisis, deployment plans for follow-up resources should be made, should they be required.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

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**SECTION XXIII    FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic  
Terrorism Contingency Plan**

**C.                    Crisis and Consequence Management (Cont'd)**

1.            The FBI has developed a four tiered system.....(cont'd)

c.                    **Threat Level 2 – Credible Threat:** A threat assessment indicates that the potential threat is credible, and confirms the involvement of WMD in the developing terrorist incident. Intelligence will vary with each threat, and will impact the level of the Federal response. Led by the FBI the federal focus will be on law enforcement actions taken in the interests of public safety and welfare, and is predominantly concerned with preventing and resolving the threat. FEMA will support the Federal Response with consequence management planning and pre-positioning of tailored resources as required. The threat increases in significance when the presence of an explosive device of WMD capable of causing a significant destructive event, before actual injury or loss, is confirmed. Alternatively, when intelligence and circumstances indicates a high probability that the device exists. In this case, the threat has developed into a WMD terrorist situation. This requires an immediate process to identify, acquire, and plan the use of Federal augmentation to State and local authorities in response to the potential consequence of a terrorist use or employment of WMD.

1.            Deployment of the Domestic Emergency Support Team (DEST) to provide assistance should be considered or requested. As the situation develops and warrants, follow-up resources should be requested.
2.            A Joint Operations Center (JOC) should be established to manage the developing crisis in the interagency environment incorporating law enforcement planning concerns with consequence management concerns.

d.                    **Threat Level 1 - WMD Incident:** A WMD terrorism incident has occurred which requires an immediate process to identify, acquire, and plan the use of Federal augmentation to State and local authorities in response to limited or major consequences of a terrorist use or employment of WMD. This incident has resulted in mass casualties. The federal response is primarily directed toward public safety and welfare and the preservation of human life.

1.            FEMA would lead the federal government's efforts to respond to the devastation through consequence management in support of the FBI.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

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**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic  
Terrorism Contingency Plan**

- C. **Crisis and Consequence Management (Cont'd)**
  - 1. The FBI has developed a four tiered system.....(cont'd).
- d. **Threat Level 1 - WMD Incident: (Cont'd)**
  - 1. A JOC should be formed to integrate consequence management concerns with the law enforcement effort. The perpetrators may have additional devices. The investigation should continue under the JOC command concept until the threat of additional devices is mitigated; or other contingencies regarding the incident are resolved. The incident site may expand to multiple sites, which can be strategically coordinated by the JOC
  - 2. Authorized personnel only should approach all chemical, biological, or nuclear material, which includes the Hazardous Materials Response Unit.
  - 3. Untrained personnel should inspect known or suspected chemical, biological, or nuclear materials. Field-testing and transportation for lab testing is to be coordinated with the Hazardous Materials Response Unit.
- D. **Incident Response - Role of SENHHMMAD in Crisis and Consequence Management**

Any violent act or an act dangerous to human life that may include weapons of mass destruction that serves to intimidate or coerce the citizens and political subdivisions living under the SENHHMMAD jurisdiction is of great concern to our member communities.

  - 1. Pre-Emergency - Crisis Management, as it relates to SENHHMMAD, will be a proactive process that is evolutionary in nature. It is our commitment to train all SENHHMMAD personnel in the basic response concepts in terrorism and WMD incidents. In addition to that, the SENHHMMAD HazMat Team has been trained in the 16 hour National Fire Academy course in *Emergency Response to Terrorism*. Also, members of the HazMat team are encouraged to attend the COBRA, WMD Hazardous Materials Technician Training Course at The Center for Domestic Preparedness.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**



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**SECTION XXIII      FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic  
Terrorism Contingency Plan**

**E.                      Emergency Response Operation - Initial Response**

1. It is imperative that all SENHHMMAD consequence personnel shall remain focused on reducing the impact of the event as safely and efficiently as possible. All responders shall follow established SENHHMMAD Standard Operating Procedures (SOPs) at all times. Public safety will largely depend on the ability of our responders to effectively conduct hazard and risk analysis of the affected population. It is recognized by federal agencies that strategies used by the SENHHMMAD HazMat Team during hazardous materials incidents should be applied to a terrorist event.
2. The safety of the public will in large measure depend on the ability of the responders to effectively conduct a hazard and risk analysis of the affected area and population. The most effective way to realize these goals is implement rapid decisions based on sound size-up techniques, which consider the implementation of public protection measures when escalating dangers, exist. These practices and procedures shall take into consideration the health and safety of the responders at all times.
3. It is a challenging task at any significant incident to continually gather information and factor in the information and translate that into the best decision. All recognized risk management principles shall be applied in order to reduce the risk to tolerable levels in any given circumstance.
4. Protection of SENHHMMAD personnel is based on avoiding or minimizing exposure through the principals of time, distance and shielding. Proven tactical methods used in conventional Hazmat situations that include; isolation, evacuation, denial of entry, and hazard identification should be implemented. A self-protection measure for SENHHMMAD personnel is to understand the various types of harm that members may be exposed to. The acronym TRACEM can be utilized to understand the concepts.

Thermal  
Radiological  
Asphyxiation  
Chemical  
Etiological  
Mechanical

5. During a large scale WMD event, SENHHMMAD personnel shall consider the following options for the protecting of the public.
  - a. Evacuation of all threatened populations
  - a. Protection in place for all
  - b. Combination of evacuation and protection in place by evacuating some populations and protecting others in place.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

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**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)**

**E. Emergency Response Operation - Initial Response (Cont'd)**

6. Tactical considerations when SENHHMMAD personnel approach any type of suspicious incident should include:
  - a. Always approach the scene utilizing protective clothing and equipment including SCBA. Self-protection is the first priority.
  - b. Be alert for warning signs that may indicate the type of danger present. Keep in mind that chemical, biological, or radiological hazards may be present.
  - c. Obvious signs of criminal activity such as weapons on the scene may indicate a perpetrator among the victims or lurking nearby.
  - d. When practical, position first in vehicles and responders uphill and upwind
  - e. Avoid positioning vehicles in such a manner as to not impede or interfere with evacuation routes for the responders and the public.
  - f. Avoid line of sight staging when there are suspected explosive devices. Staging orders should be strictly enforced.
  - g. Assign a safety observer to observe on going activities surrounding the operational area. This person should be alert for criminal activities and secondary events. Potential secondary events:
    1. Potential snipers
    2. Containers holding potential secondary devices (bags, boxes, briefcases)
    3. Vehicles out of place
    4. Hazardous materials containers
    5. Other anomalies
  - h. Plans tentative escape routes and refuge assembly points.
  - i. Prepare for emergency decontamination on arrival and during all phases of the incident.
  
7. Although the incident may overwhelm the first arriving district units, efforts to gain control must start immediately, regardless of the resources on hand. The concept of work zones should be implemented when task oriented activities are taking place. The emphasis is on firefighter health and safety and this should be of the utmost concern to local incident commanders. The SENHHMMAD, team in these types of operations will respond identically to the rules and standard operating procedures that have been adopted for convention HazMat response.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic**

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**Terrorism Contingency Plan (Cont'd)**

- F. Concept of Operations - Biological Agents:**
1. The most practical method of initiating infection using biological agents is through aerosolization, (mists, sprays, and fumes) which are in essence fine particles that are sprayed over or upwind of a target. Because of the size of the particles, they have the potential to be inhaled. An aerosol may be effective for some time after the delivery. The aerosol will be deposited on such items as clothing, equipment, and soil. When the clothing is used at a later time interval, or if dust is stirred up, the public as well as first responders may be subject to “secondary” contamination.
  2. Biological agents may be able to be delivered through other routes of entry into the body other than the respiratory tract. Individuals may be infected or contaminated through ingestion of the agent through such natural body functions as eating and drinking. Or direct contact with the skin or mucous membranes through natural openings in the protective clothing of the responders. Full respiratory protection SCBA with level chemical protective clothing is essential.
  3. Biological agents are unique in the fact that symptoms of exposure may occur minutes, hours, days, or weeks after an incident has occurred. The time required before symptoms are observed is dependent on the agent used. There are currently no monitoring devices available for first responders to use for determining if biological agents are involved in an incident. Work continues on developing test methods, but often the first clue will come from blood tests or by other means used by medical personnel. Another method is by observing possible symptoms of people exposed in the area.
- G. Concept of Operations - Chemical Agents:**
1. As in conventional Hazmat responses there are many clues that may be present to indicate that a WMD event has occurred. Some of the clues are:
    - a. Unusual numbers of dying animals are present
    - b. Lack of insect life. If normal insect activity is absent, check the ground or water surfaces or interfaces for dead insects.
    - c. Numerous individuals are experiencing unexplained water-like blisters, wheals (bee sting like), and or rashes.
    - d. Numerous individuals are exhibiting serious health problems ranging from nausea to disorientation to having difficulty breathing to convulsions to death. These types of occurrences should make it apparent that there is a mass casualty event in progress.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic**

**Terrorism Contingency Plan (Cont'd)**

**G. Concept of Operations - Chemical Agents: (Cont'd)**

1. As in conventional Hazmat responses there are many clues... (Cont'd)
  - e. There is the presence of unusual liquid droplets. Numerous surfaces exhibit oily droplets or film; numerous water surfaces have an oily film. These conditions should be abnormal to the current weather conditions. i.e. no recent rain and not the accumulation of pollen or algae.
  - f. Unusual and or unscheduled spraying of the environment.
  - g. Abandoned spray devices, such as chemical sprayers used by landscaping crews.
  - h. Unexplained odors are present. It is important to note that the particular odor is completely out of character with the surroundings (for instance the smell of garlic which would be indicative of a mustard agent)
  - i. The possible mixing of critical agents presents an additional concern to first responders because this process will make it extremely difficult to identify the type and the toxic constituents of the chemical agent. Remember in such cases the only way to begin identification of the chemical agent is to observe the symptoms present in the victims.

**First responders should take caution because without advance warning first responders may become victims in such an incident. The health and safety of first responders is of paramount concern. If first responders become part of the problem the entire delivery of services breaks down.**

**H. Concept of Operations - Nuclear and Radiological:**

1. The problem with radiation is that it is an invisible hazard. Unless the responding local community has adequate radiation detection equipment, or if the source material is clearly marked and identified, there is a strong chance that the initial identification will go unnoticed by responders. Additionally, there is no single instrumentation device that is capable of detecting all forms of radiation. The technology is still only capable detecting each separate types of radiation.
2. The primary consideration of first responders is respiratory protection SCBA and personal protective equipment in sufficient quantity to protect SENHHMMAD personnel when presence of alpha or beta particles are detected or suspected.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic**

**Terrorism Contingency Plan (Cont'd)**

**H. Concept of Operations - Nuclear and Radiological: (Cont'd)**

3. The following are some general concerns that should be considered when responding to an incident involving nuclear or radiological materials.
- a. If it is known or believed that radioactive material has been released, it should be assumed that personnel and property might be contaminated. This means clothing, equipment, vehicles, buildings, and the ground.
  - b. Experts such as health physicians, radiological and safety offices or Department of Energy experts will be needed to identify the exact nature of the nuclear or radiological material.
  - c. If the source of contamination is known, a Hot Line (outside perimeter of a Hot Zone) needs to be established to prevent further contamination of the area and personnel. If the source is unknown, the limits of the contamination must be found so a hot line and clean area can be established.
  - d. Prior to establishing a Hot line, a determination will have to be made as to whether the radioactive material is or is not scattered around the area and has or has not contaminated shoes, clothing, uncovered head and arms or legs, vehicles, equipment, and other material in the area.
  - e. A radiological monitoring expert or a health physician must make estimates of an individual's radiation exposure doses. This is a matter for experienced radiation monitoring experts. However, all first responding SENHHMMAD personnel should ideally be equipped with individual dosimeters so such experts can measure the amount of exposure. In event that an incident occurs involving radiation material, the health and safety of response personnel is critical. Personnel should be advised of the hazards and operations should be defensive in nature. Risk and exposure of SENHHMMAD personnel after a risk assessment process has occurred, shall be to a minimized due to the fact that protection strategies are limited.
  - f. SENHHMMAD response personnel must be evaluated for contamination by conducting the following protocols:
    1. Perform a survey of clothing, ambulances, police cruisers, equipment, etc. before undertaking further action or activity.
    2. If contamination is detected, items such as clothing should be discarded in a container marked "radioactive - Do not discard" Personal hygiene including appropriate self-washing and or showering should occur.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)**

- H. Concept of Operations - Nuclear and Radiological:** (Cont'd)
3. The following are some general concerns....(Cont'd)
- f. SENHHMMAD response personnel must be evaluated for contamination by conducting the following protocols: (Cont'd)
1. If in contaminated areas, District first responders must be surveyed by a radiation survey meter. The measurements must be recorded. Any levels of concern are indicative of emergency medical monitoring for those individuals affected. Cleaning and decontamination will continue until a responsible and competent individual indicates the all clear.
- g. Equipment shall be surveyed and if indications from a competent persons will dictate the method to accomplish these procedures.
4. The rescue of victims is dependent on what type of radioactive material is involved in the incident. The important thing is to remove the victims from the source area. Remember, the longer individuals and response personnel remain in the hot zone, the higher the dose of radiation that will be absorbed.
- I. Concept of Operations - Alpha particles** – As long as first responders have SCBA and firefighting gear is donned, the level of protection provided by fire gear is sufficient for the rapid removal of victims. This is the same procedure currently in existence within the SENHHMMAD for any HazMat situation.
- J. Concept of Operations - Beta particles** – SCBA and fully encapsulating level A will not be enough to work in the source area. Quick in and out carry and drag of victims away from the source may be the only way to rescue victims. This should only be conducted when the risk assessment process identifies this is the only viable method of removing victims.
- K. Concept of Operations - Gamma, X-ray, and Neutrons** – Typical effective shielding materials, such as lead for gamma radiation and hydrogen containing materials for neutron radiation, are not practical shielding materials for neutron radiation, and are not practical shielding materials for first responders. (they are too heavy). The only effective way is to decrease the exposure to first responders is to limit the amount of time in the hazardous environment. This option should be only considered as last resort. Careful consideration should be given before committing personnel to this type of operation. If the presence of nuclear or radiological material is suspected, personnel should not enter the area under any circumstance without respiratory protective equipment. An appropriate action would be to cordon off the suspect area and prevent entry of any personnel until the proper monitoring can be initiated

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CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)

L. Coordination of Resources for Actual or Suspected WMD Events.

1. In the event that a WMD event is occurring or has occurred the State of New Hampshire WMD Emergency Notification Resource List should be consulted for the appropriate notification. A copy of this updated list follows on page \_\_\_\_\_ of this document.
2. When it has been determined that the situation requires a response beyond the capabilities of the local fire department, Derry Fire Dispatch shall be notified that a WMD event is in progress. Bear in mind that the appropriate level of response from the District is a Level Four activation because of the potential for or actual release of a WMD. Such indicators of a WMD are located in the form located on page \_\_ of this document.
3. Life safety for responders is critical to the success of any response to WMD events. SENHHMMAD has determined that these types of incidents will be handled identical to conventional Hazmat responses. Therefore all federal, state, and local health and safety regulations will be followed; and team operations will be conducted in parallel and in concert with local operations. Initiating, focusing, and enforcing the life safety aspect as a priority of operations, will accomplish this mission. These aspects will be considered primary to collateral and or civilian casualties already incurred
4. Use the criteria from the Initial Discovery Procedure located in page \_\_ of this document to provide for the actions of all local responders prior to the arrival of the SENHHMMAD team.
5. The SENHHMMAD has identified the *Jane's CHEM-BIO Handbook* as the resource tool for all responders within the District. For the purposes of this plan, it shall be adopted as the field manual for use in any and all WMD potential or actual events. This tool can be integrated with other recognized resources such as but not limited to the North American Emergency Response Guidebook (DOT Guidebook) and the NIOSH pocketguide for chemicals, and the SENHHMMAD SCARIEPM Form. All of which are resources currently recognized as valuable in HazMat operations.
6. **The Agent Indicator Matrix located on page 14 of the Chem-Bio Handbook** is a critical tool in helping first responders to help determine the agent type, by gathering information on the scene. Bear in mind that this tool is designed to give the best approximation of the agent used but is not considered definitive until confirmed by HazMat or Medical personnel. However this tool can help responders learn of the effects and the treatment algorithms for particular chemicals or agents.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)**

**L. Coordination of Resources for Actual or Suspected WMD Events (Cont'd)**

7. Control of the scene because it is a potential crime scene is important. Establishment of the appropriate zones is identical to the conventional HazMat situation. In addition there is an inner and outer perimeter for crime scene management and protocol procedures.

**Control Measures**

1.	To prevent further contamination to personnel crowd control is imperative. Victims (people inside the Hot zone when you arrived) should be contained and unauthorized individuals should not be allowed to enter the hot zone.
2.	Maintain inner and outer perimeters in conjunction with law enforcement.
3.	Maintain clear routes of entry and exit for emergency vehicles and personnel.
4.	Direct victims showing no signs of exposure to a holding area (inside the hot zone but well away from the decon station) for evaluation by the HazMat team.
5	All individuals showing signs of contamination should be directed to the hot zone for immediate decon procedures
6.	Most victims will leave the scene to get medical attention at a facility prior to the arrival of response personnel. This necessitates that similar crowd control and decon be set up at those facilities.

8. It is conceivable that emergency responders could become exposed to an agent during an incident. It is vital that personnel do not panic if they suspect that there has been an actual or potential exposure. Although the levels of PPE issued to firefighters does not offer chemical protection, many cases the awareness of a WMD event may not happen for a time during the response. Survival and prevention of further exposure depends on the steps taken to remove the agent or chemical. The guides appearing on **page \_\_\_\_\_ of this document** provide first responders with the methods to decon for the following situations:
1. Gross Decon Procedures
  2. Field Expedient Ambulatory and Self/Buddy Decon
  3. Litter patient Decon

**Remember these procedures should not supercede notification of the SENHHMMAD team, but serve as a stop gap measure until the team can be deployed. The rule of thumb for response of the team to make initial site entry is one hour from initial notification to Derry dispatch. So time is of the essence.**

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)**

**L. Coordination of Resources for Actual or Suspected WMD Events. (Cont'd)**

9. Solutions and supplies available in local stores for use in Emergency Decon:
- a. Clorox bleach: 5.25% hypochlorite solution
  - b. Aqua Chem Shock Treatment 67% calcium hypochlorite
  - c. Aqua Chem Granular Chlorinator 65% calcium hypochlorite
  - d. 50-gallon plastic garbage cans
  - e. Hand pump pressurized garden sprayer
  - f. Sponges, brushes, gloves
  - g. 5 mil plastic tarps.
10. The SENHHMMAD team has the capability and the training to respond to potential or actual WMD events. The level A suits have compatibility with most WMD agents that are likely to be encountered in responses. The technical expertise and response capabilities of this team make it an integral resource that needs to be activated to mitigate the potential consequences to the responders and the public in these types of events. In cases where team deployment is required the capabilities provided to the local agencies may include:
- |                   |  |
|-------------------|--|
| <b>Mass Decon</b> | <b>Air monitoring</b>                      |
| <b>Site Recon</b> | <b>Mass casualty evacuation and triage</b> |
| <b>Site Entry</b> | <b>Evidence collection</b>                 |
| <b>Product ID</b> | <b>Technical support</b>                   |
11. The SENHHMMAD recognizes that there is a potential for its members to be exposed to such types of incidents as bomb threats or situation where explosives are indicated. These situations shall be considered essentially a law enforcement event, and the local fire departments and the SENHHMMAD shall coordinate with law enforcement incident commander throughout the event. Such situations are state and or federal EOD type of responses. The SENHHMMAD may find itself present in these types of incidents. We recognize that we are there only to support and advise the lead agencies identified above. These violent acts mandate that that the fire department incident commander shall stage all fire department resources in a safe area until law enforcement agencies have secured the scene.
12. SENHHMMAD members that provide support to law enforcement agencies Special Weapons and Tactics (SWAT) operations shall receive special training. Special standard operating procedures shall be developed that describe the training and safety of these SENHHMMAD members for such operation. These activities shall be considered as special operations for the purposes of this WMD Plan.

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic  
Terrorism Contingency Plan (Cont'd)**

**M. STATE OF NEW HAMPSHIRE EMERGENCY CONTACT LIST**

**Table 17**

<b>Agency Name</b>	<b>Contact Name</b>	<b>Agency Phone</b>	<b>Home Pers. Phone</b>
<b>NH Emergency Management:</b>		<b>(1-800) 852-3792</b>	
Director	Woodbury Fogg	271-2231	524-8268
Operations	Mead Herrick	271-2231	224-3249
HazMat	Leeland Kimball	271-2231	226-3670
Terrorism	Jenifer Harper	271-2231	271-2231
<b>NH Governor's Office</b>	Rich Siegal, Chf. of Staff	271-2121	627-3369
<b>Radio Amateur Civil Emerg. Svc.</b>	Cal Calvito -Coordinator	271-2231	895-8775
<b>US Army Civil Support Team- Framingham, MA</b>	Lt. Col. Cusolito	(1-508) 233-6488	(1-508) 294-2657
<b>NH Dept. of Agriculture</b>	Dr. Clifford McGinnis	271-2404	
<b>NH Dept. of Safety - Div. State Police (1-800) 346-4009</b>		271-3636	
Investigative Services	Maj.Nicholas Halias	271-2663	
Fire Marshall	Donald Bliss	271-3294	
Div. Fire Standards	Rick Mason	271-2661	
<b>NH Dept. of Health &amp; Human Services: (1-800) 852-3345</b>		271-4501	
Bureau/Risk Assessment	Brook Dupee	271-4664	
Bureau/Radiological Health	Dianne Tefft	271-4625	
Bureau/Disease Control	Dr. Jessee Greenblat	271-4477	
Laboratory Testing	Veronica Mainberg	271-5300	
Microbiology Unit	Jan Lamoth	271-4658	
<b>NH Dept. of Justice</b>		271-3658	
Attorney General	Phillip McLaughlin	271-3655	

**TOWN OF LONDONDERRY**  
**Title IV - Public Health, Safety, Welfare**

*Adopted 4/15/02*  
*Revised 4/26/02*

<b>Agency Name</b>	<b>Contact Name</b>	<b>Agency Phone</b>	<b>Home Pers. Phone</b>
Criminal Justice Bureau	Mark Zuckerman	271-3671	
<b>NH Dept. of Transportation</b>		271-3734	
Hwy. Maint.	Ed Kyle	271-2693	
Division Five		485-9526	
<b>NH Civil Air Patrol</b>		271-3225	
<b>NH Fish and Game</b>	Ron Alie	271-3127	
<b>NH National Guard</b>		225-1240	
Adjutant General	Br.Gen.John Blair	225-1200	269-7941
LTC	Thomas Haydon	225-1240	226-4703
<b>NH Port Authority</b>	Thomas Offre - Dir.	436-8500	
<b>NH Public Utilities Comm</b>	Douglas Patch	271-2431	

CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)

SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)

N. INITIAL DISCOVERY PROCEDURES

1. Remain calm
2. While approaching the scene, don all personal protective equipment, including SCBA. Remember, firefighting gear provides no chemical protection
3. If you are already on the scene, and suspect it is a WMD event, immediately retreat to a safe location and call for the SENHHMMAD team through **Derry Fire Alarm, 432-6121**
4. Maintain a safe position in a safe location
  - a. Stay upwind and uphill
  - b. For facility responses, HVAC systems could further disperse agents
  - c. If there is a visible cloud, stay well clear of it. (Remember, most agents of mass destruction do not produce a visible cloud, because that is what makes them most effective as weapons in a military setting.)
  - d. Keep personnel and civilians a safe distance from the scene.
5. If PPE is not available, keep a minimum distance of 300 feet or double the safe distance with PPE; whichever is greater. Even if proper Level A protection is available, stay 75 feet from the event until the agent and its concentration are identified.
6. Initiate the Incident Command System (ICS).
7. If chemical agent can be determined, refer to **Page 53** of *JANES CHEM-BIO*. It is important to note that some chemical agents do not begin to cause symptoms for hours or even days after exposure.
8. **If agent is determined to be biological, use extreme caution.** All contact must be avoided. **Do not attempt to identify the agent further.** It is beyond your capability. Qualified medical personnel can only identify it. Remember that biological agents do not begin to cause symptoms until hours or days later.
9. Observe notification protocols and make reports to the appropriate agencies, noting any or all of the following:
  - a. What you have observed
  - b. Wind direction and weather conditions on scene
  - c. Plume direction (direction of cloud or vapor travel)
  - d. Orientation of victims (direction, position, pattern)
  - e. Number of apparent victims
  - f. Type of injuries, symptoms presented (as observed from a safe distance)
  - g. Witness statements or observations

- h. Nature of agents based on information from *JANES CHEM-BIO Handbook. Agent Indicator Matrix.*
  - i. Your exact location
  - j. Suggested safe approach and access route and staging area
10. Secure a perimeter. Isolate, evacuate, and deny entry to non emergency personnel.

## **CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

### **SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)**

#### **N. INITIAL DISCOVERY PROCEDURES (Cont'd)**

11. Attempt to talk with victims
- a. Inform them that help is on the way
  - b. Reassure victims that if they follow instructions, you will be able to help them. Try to keep them calm.
  - c. Explain that response personnel will begin decontamination and tell victims what the procedures are
  - d. Have all ambulatory victims move to a location that is within the exclusion zone, but away from the actual release site to reduce changes of further contamination.

#### **O. GROSS DECONTAMINATION PROCEDURES**

1. If vapor contamination has been determined, victims should be placed outside in a breeze if possible. Victims exposed to vapor only may not require decontamination, other than the removal of outer clothing. Consult local protocol and SENHHMMAD procedures.
2. If liquid contamination is present on victims:
  - a. In some jurisdictions, the rescuer initiates decon by hosing the victims before removing the victim's clothing. Other jurisdictions have chosen not to do this because the force of the spray from the hose may drive the chemical through the clothing and onto the skin, since water soluble agents will go through the clothing with water onto skin and because wet clothing is less protective than dry clothing. This is a local option.
  - b. Have victims remove their outer clothing
  - c. Flush victims with water and/or hypochlorite and water, according to local procedures and protocols.
  - d. Victims should don covering apparel, such as paper gowns, after decontamination.

#### **P. FIRST RESPONDER AND AMBULATORY PATIENT SELF/BUDDY**

**DECONTAMINATION**

1. Remove any signs of gross contamination by scraping, sweeping or blotting the material away
2. Remove clothing or equipment rapidly, but cautiously. Clothing should be pulled away from the body. In the event clothing needs to be removed over the head, cut it away.
3. After completing Steps 1 and 2, wash hands prior to continuing the process

**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

**SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)**

**P. FIRST RESPONDER AND AMBULATORY PATIENT SELF/BUDDY DECONTAMINATION (Cont'd)**

4. Remove all external items from contact with the body. Such items include jewelry, watches, artificial limbs, wigs, etc. If the victim or rescuer cannot safely evacuate the area without the use of eyeglasses, the glasses should be immersed in a solution of bleach for a period of at least five (5) minutes.
5. After removing eyeglasses or contact lenses, flush the eye with water before skin decontamination.
6. Gently wash face and hair with soap and lukewarm water, followed by a thorough rinse with lukewarm water.
7. Begin to decontaminate other body surfaces, starting from the neck down and using a supplied solution (usually bleach). Blot with a cloth (do not swab or wipe). Wash the same areas in lukewarm soapy water, rinsing in clear lukewarm water. In the absence of bleach solution, flushing with copious amounts of lukewarm soapy water and rinsing with lukewarm water is useful.
8. Change into uncontaminated clothing or blankets.

**Q. LITTER PATIENT DECONTAMINATION**

1. Remove any signs of gross contamination from victims prior to entering the decontamination station.
2. Transfer the patient to a decon preparation litter and cut away all clothing and remove all personal property. After the patient's clothing has been cut away, the patient should be transferred to a decon litter or a canvas litter with a plastic sheeting cover. All property should be bagged, secured and clearly identified.
3. Eyeglasses and contact lenses care:
  - a. Rescuers' hands must decon by blotting with solution then thoroughly rinsed with water before removing contact lenses. Contact lenses should be removed to decrease the risk of cross

- contamination.
  - b. Contact lenses should be collected and discarded.
  - c. Eyeglasses in metal frames can be decontaminated in a bath of bleach solution for five (5) minutes followed by a thorough rinsing
  - d. If eyeglasses are in a composite plastic frame, they should be secured in an impermeable bag for later decontamination.
4. Decontamination Team Members should decontaminate their gloves and aprons (if they are wearing them) with 5% bleach solution.

## **CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd)**

### **SECTION XXIII FUNCTIONAL ANNEXES - Weapons of Mass Destruction/Domestic Terrorism Contingency Plan (Cont'd)**

#### **Q. LITTER PATIENT DECONTAMINATION (Cont'd)**

5. The victims' skin, excluding the face, should be blotted with a 0.5% bleach solution. Superficial wounds are flushed with a 0.5% bleach solution, and new dressings applied as needed. Splints are not removed but saturated to the skin with 0.5% solution. If the splint cannot be saturated, it must be removed sufficiently so that everything under the splint can be saturated with a 0.5% bleach solution.
6. The victims should then be showered or otherwise washed with copious amounts of water, starting with the face and hands, then the rest of the body.
7. Following the water decontamination, personnel should carry out medical screening procedures.
8. Following successful decontamination, an individual should be transferred to the support area where they will receive clothing, and observed for further signs of exposure.
9. Each individual, having been processed through decontamination, should be marked and identified as such. This can be accomplished with a triage tag or by writing on a victim's forehead. During processing each individual should receive paperwork indicating:
  - a. Description of decontamination actions taken
  - b. Time decontamination was completed
  - c. Time released from observation area and
  - d. Any medical treatments performed in conjunction with decontamination
  - e. Copies of this also to accompany decontamination record management

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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XXIV RECORD OF CHANGES**

Local and State officials to ensure its adequacy and timeliness review this plan periodically. It is the responsibility of the Emergency Management Director to revise the plan as necessary or at least on an annual basis. The plan has been updated and revised as of the date shown on this Record of Change sheet. All pages on which revisions have been made appear with the revision reference in the lower right corner.

<u>Change No.</u>	<u>Date of Change</u>	<u>Date Entered</u>	<u>Person Entering Change</u>
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**CHAPTER X - EMERGENCY MANAGEMENT PLAN (Cont'd**

**SECTION XXV      DISTRIBUTION LIST**

Manager  
Town Council  
Emergency Management Director  
Police Chief  
Fire Chief  
Public Works Director  
School Superintendent  
Emergency Operations Center  
Health Officer/Building Inspector  
State of New Hampshire - Office of Emergency Management

Others

*~~End of Chapter~~*



# Town of Londonderry, New Hampshire

268B Mammoth Road • Londonderry, NH 03053

(603) 432-1100 • londonderrynh.gov

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## ORDINANCE 2026-09

### AN AMENDMENT TO THE MUNICIPAL CODE REMOVING TITLE IV, CHAPTER X - EMERGENCY MANAGEMENT PLAN

**WHEREAS** at the annual Town Meeting on March 16, 1996, the voters of the Town of Londonderry approved a charter under the provisions of RSA 49-D creating a Town Council / Town Manager / budgetary town meeting form of government; and

**WHEREAS** Title IV, Chapter X - Emergency Management Plan was adopted on April 15, 2002, and subsequently revised on April 26, 2002; and

**WHEREAS** the existing Chapter X no longer reflects the Town's current emergency management structure or operational practices; and

**WHEREAS** emergency operations plans are operational documents intended to guide municipal response during emergencies and are customarily maintained and updated administratively rather than codified in ordinance; and

**WHEREAS** RSA 21-P:39 requires each political subdivision to establish a local organization for emergency management in accordance with the state emergency management plan and program.

**NOW THEREFORE BE IT ORDAINED** by the Town Council of the Town of Londonderry that Title IV, Chapter X - Emergency Management Plan is hereby repealed in its entirety.

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Ron Dunn - Chair  
Town Council

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Sharon Farrell - Town Clerk

**PASSED AND ADOPTED** by the Londonderry Town Council this 2nd day of March 2026.



**Town of Londonderry, New Hampshire**  
**268B Mammoth Road • Londonderry, NH 03053**  
**(603) 432-1100 • londonderrynh.gov**

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## **Town Council Meeting – Agenda Item Coversheet**

**Meeting Date:** 3/2/2026  
**Submitted By:** Douglas Cole  
**Department:** Recreation

**Contact Information:** dcole@londonderrynh.gov  
**Estimated Discussion Time:** 10 minutes  
**Agenda Item Number:** TC OFFICE USE

**Agenda Item Title:** Recreation Department & Londonderry Restore the Recs Foundation Basketball Court Renovation Project

**Background and Purpose:** The need for repairs and upgrades at the Town's two (2) basketball courts on Nelson Road are long overdue. The Recreation Department was approached by the Londonderry Restore the Recs organization with a renovation project idea, as well as providing a means of funding with hopes of completing the project in late-spring/early-summer of 2026.

**Action:** No action needed.

**Proposed Motion:** No motion required.

**Attachments:** Restore the Recs Town Council Presentation.pptx



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MARCH 2<sup>ND</sup>, 2026

Town Council Meeting

# Restore the Recs

## How it started

June 11<sup>th</sup> 2025 Text Chain

## Vision

1. Raising funds for the construction, repair, and upkeep of public recreational basketball courts at LAFA Field in Londonderry, NH.
2. Supporting the growth of basketball as a community resource through programs, clinics, and public events.
3. Partnering with the Town of Londonderry and other civic organizations to ensure long-term access to quality recreational facilities.
4. Promoting inclusivity, wellness, and civic pride through engagement in sports.

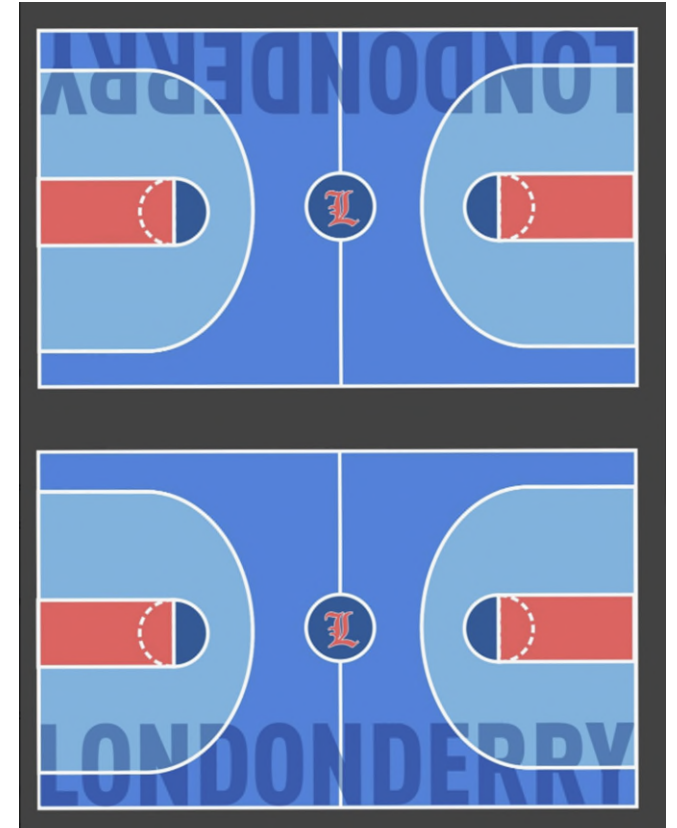
## Non-Profit Status Update

## Plan into Action



# Initial Phase 1 Plan

- ✓ Remove Fencing
- ✓ Remove 4 basketball hoops
- ✓ Remove benches
- ✓ Remove boulder(s) temporarily for equipment access
- ✓ Tear out existing surface layers
- ✓ Asphalt
- ✓ Painting
- ✓ Installing new hoops



# Scope of Work

Fencing to be permanently removed



Boulders to be moved temporarily to allow equipment to enter area



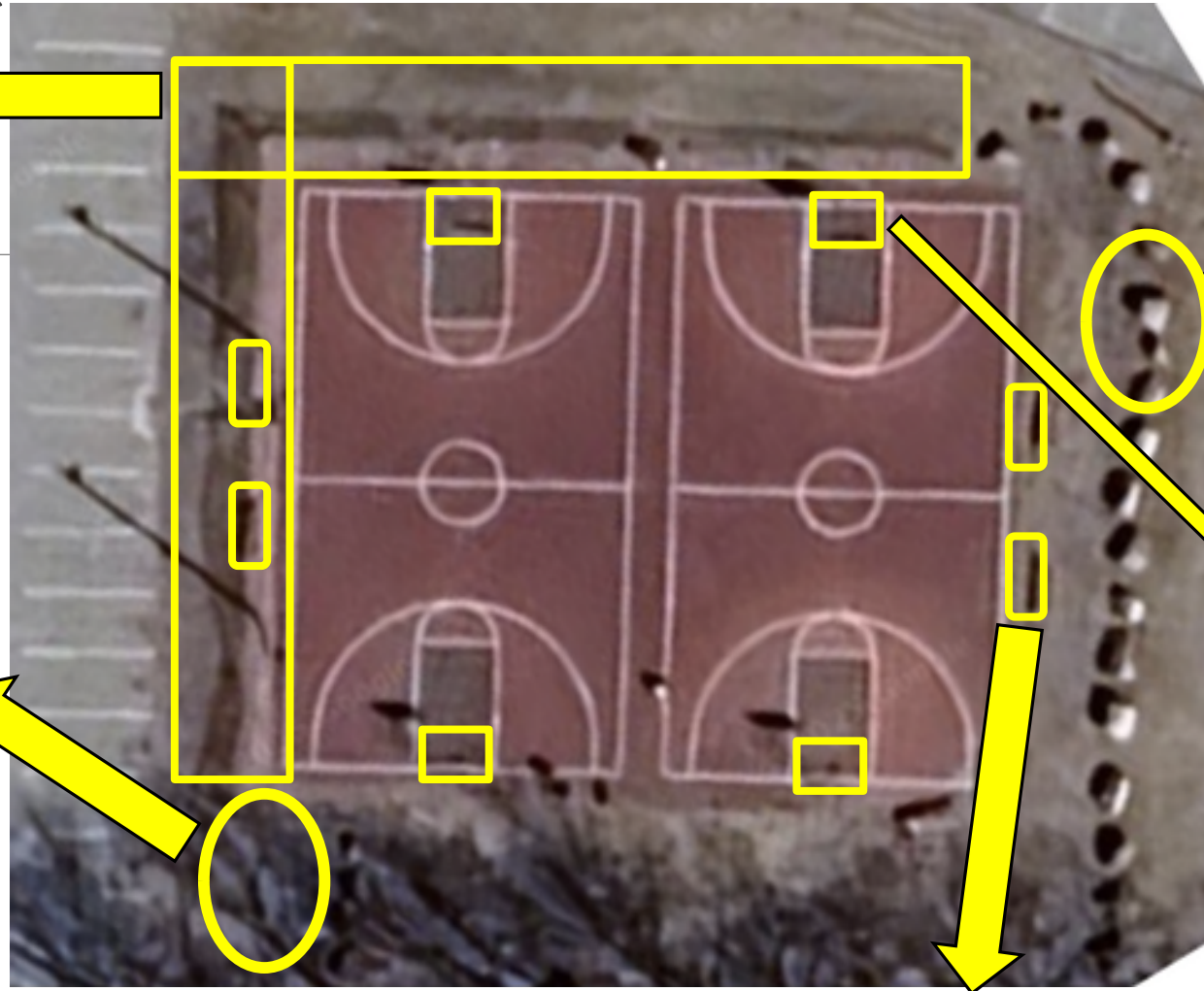
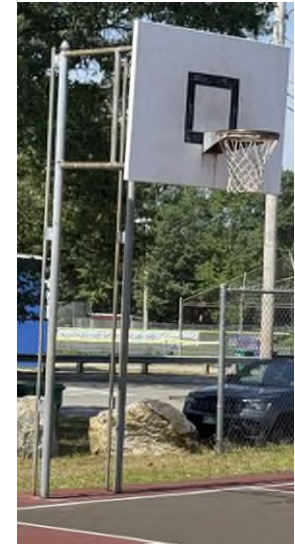
Benches to be removed permanently



Boulders to be moved temporarily to allow equipment to enter area



4 Basketball Hoops to be permanently removed



# Scope of Work

- Tear out and re-pave court
  - (\$60,000) \*donated
- Replace 4 Basketball hoops
  - (\$4,300 each/\$17,200)
  - Fund 2 "back up" replacement hoops
- Landscape/Grade
  - (\$4,800) \*donated
- Replace Fencing
  - (\$8,400) \*anticipated partial donation



## Scope of Work for Restore the Recs Project

Timeline to be determined

- **Anonymous Donor is willing to provide the following scope of work:**
  - Reclaim and grade existing court to desired grading/slope for new courts
  - Any excess material used to widen outer edge approx. 2-3'
  - Court Asphalt Paving: 1.75" base course and 1.25" thick topcoat
- **In order for the work above to be done by Anonymous Donor, it is the responsibility of the Restore the Recs to have the site prepped, including:**
  - Removing fence (dumpster)
  - Moving boulders to allow **Anonymous Donor** equipment to access the courts
  - Removing benches (4)
  - Removing existing Basketball Hoops (4)
- **Work by others after paving complete:**
  - Setting of New Hoops
  - Line Striping
  - Loam and seed/clean up at edges

# Financial Progress Update

❑ Original Project Scope:

❑ \$120,000

❑ Total Funds Raised:

❑ \$21,000

❑ 50/50 Raffle

❑ (\$10,000)

◦ Londonderry Police Dept  
(\$10,000)

❑ \$99,000

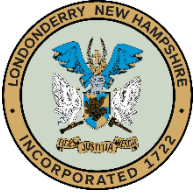
❑ Donation in labor & materials



# Future Plans

- Phase 2 Rollout
- Fundraising Events
- Maintenance





**Town of Londonderry, New Hampshire**  
**268B Mammoth Road • Londonderry, NH 03053**  
**(603) 432-1100 • londonderrynh.gov**

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## **Town Council Meeting – Agenda Item Coversheet**

**Meeting Date:** 3/2/2026  
**Submitted By:** John R. Trottier, PE  
**Department:** Public Works & Engineering

**Contact Information:** jrtrottier@londonderrynh.gov  
**Estimated Discussion Time:** 15  
**Agenda Item Number:** TC OFFICE USE

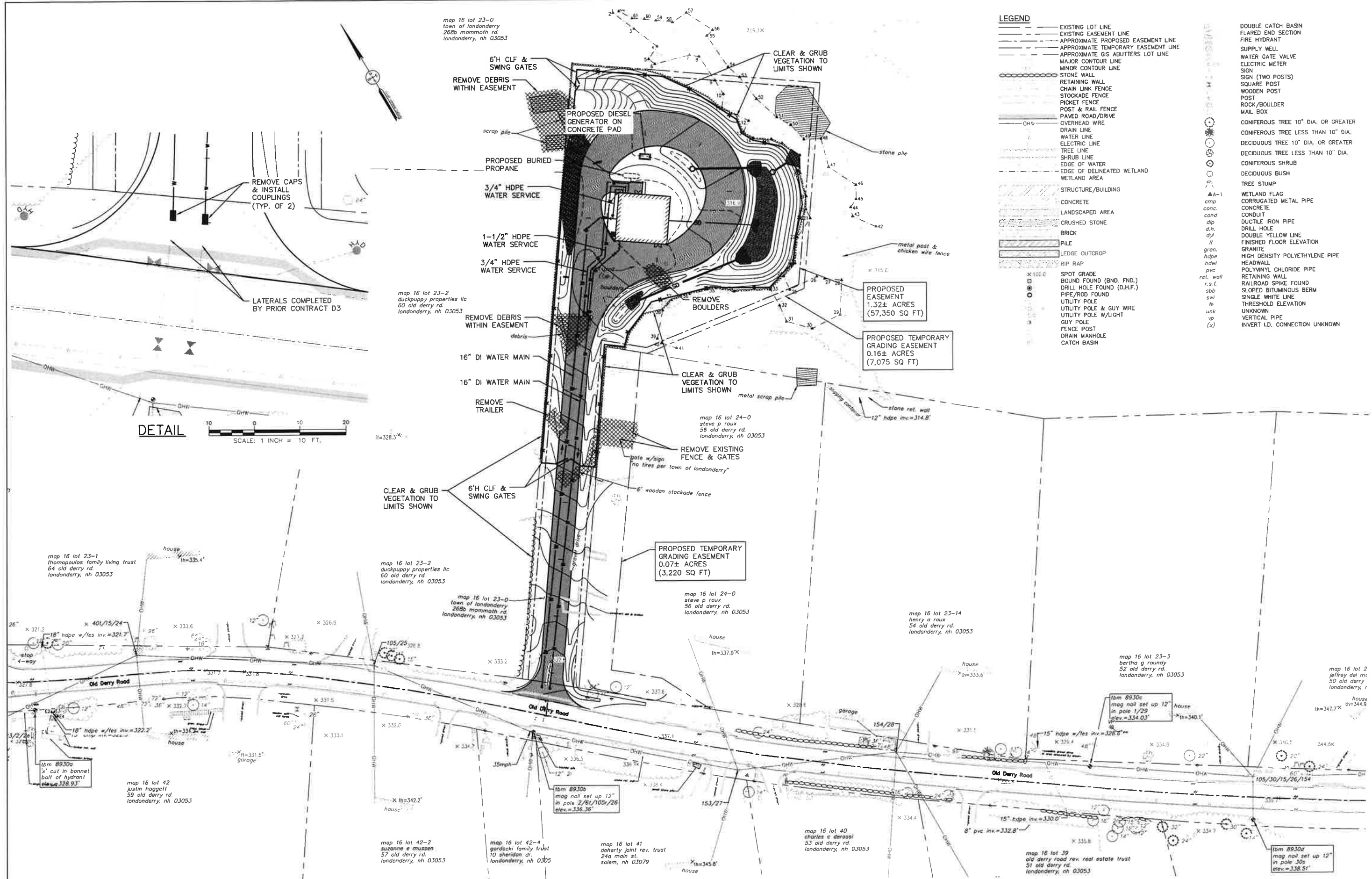
**Agenda Item Title:** Easement for proposed Old Derry Road booster pump station.

**Background and Purpose:** This subject matter was initially presented to the Town Council on August 18, 2025. On behalf of the Town of Derry, NH, Underwood Engineers has prepared engineered plans to construct a water booster pump station (BPS) on Old Derry Road in Londonderry as part of a multi-phased project to supply drinking water to communities in southern New Hampshire, from Manchester to Plaistow. The proposed location of the BPS is on an uncontaminated portion of the Auburn Road Landfill property (Tax Map 16 Lot 23) which is owned by the Town of Londonderry. The proposed access to the site is via an existing Town owned right-of-way at 58 Old Derry Road. The Town of Derry is requesting an easement to allow for the construction, operation and maintenance of the BPS and access road. Since August 2025 the design has been advanced, plans are currently under review and the project will be put out to Bid in Spring 2026 for the 2026 construction season. Staff is currently working with Town's legal regarding review of the easement purchase and sales agreement to ensure Derry will comply with appropriate restrictions, indemnifications, etc.

**Action:** Authorize the Town Manager to negotiate and execute an easement agreement and recordable deed and plan granting to the Town of Derry an easement to construct operate and maintain a water booster station on Town of Londonderry owned property identified as Tax Map 16 Lot 23-0.

**Proposed Motion:** *MOVED, that the Londonderry Town Council hereby authorizes the Town Manager to negotiate and execute an easement agreement and recordable deed granting to the Town of Derry an Easement to construct, operate and maintain a water booster pump station on Town of Londonderry owned property identified as Tax Map 16 Lot 23-0.*

**Attachments:** See attached 90% design booster station design and draft easement plan.



**LEGEND**

- EXISTING LOT LINE
- EXISTING EASEMENT LINE
- - - APPROXIMATE PROPOSED EASEMENT LINE
- - - APPROXIMATE TEMPORARY EASEMENT LINE
- - - APPROXIMATE GIS ABUTTERS LOT LINE
- MAJOR CONTOUR LINE
- MINOR CONTOUR LINE
- STONE WALL
- RETAINING WALL
- CHAIN LINK FENCE
- STOCKADE FENCE
- PICKET FENCE
- POST & RAIL FENCE
- PAVED ROAD/DRIVE
- OHW
- OVERHEAD WIRE
- DRAIN LINE
- WATER LINE
- ELECTRIC LINE
- TREE LINE
- SHRUB LINE
- EDGE OF WATER
- - - EDGE OF DELINEATED WETLAND
- - - WETLAND AREA
- STRUCTURE/BUILDING
- CONCRETE
- LANDSCAPED AREA
- CRUSHED STONE
- BRICK
- PILE
- LEDGE OUTCROP
- RIP RAP
- SPOT GRADE
- BOUND FOUND (BND. FND.)
- DRILL HOLE FOUND (D.H.F.)
- PIPE/ROD FOUND
- UTILITY POLE
- UTILITY POLE & GUY WIRE
- UTILITY POLE W/LIGHT
- GUY POLE
- FENCE POST
- DRAIN MANHOLE
- CATCH BASIN

ISSUE FOR	APPROVAL	DATE	BY
DESIGNED	MAH	1/19/26	DWS
CHECKED	SNK	2/20/26	DWS
APPROVED	TOP		
CONSTRUCTION			

90% SUBMITTAL  
FEBRUARY 2026  
NOT FOR CONSTRUCTION



OVERALL SITE PLAN  
HERN NH REGIONAL WATER IMPROVEMENTS  
TRACT D5 - OLD DERRY ROAD BPS



map 16 lot 23-0  
town of Londonderry  
268b mammoth rd  
londonderry, nh 03053

map 16 lot 23-2  
duckpuppy properties llc  
60 old derry rd  
londonderry, nh 03053

map 16 lot 23-1  
thomopoulos family living trust  
64 old derry rd.  
londonderry, nh 03053

map 16 lot 23-2  
duckpuppy properties llc  
60 old derry rd.  
londonderry, nh 03053

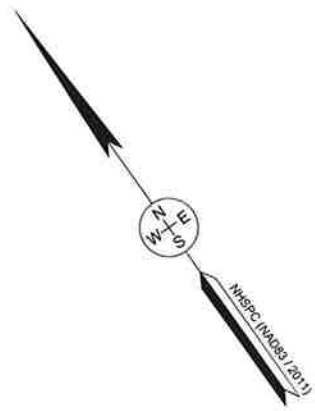
map 16 lot 23-0  
town of Londonderry  
268b mammoth rd  
londonderry, nh 03053

PROPOSED TEMPORARY  
GRADING EASEMENT  
0.07± ACRES  
(3,220 SQ FT)

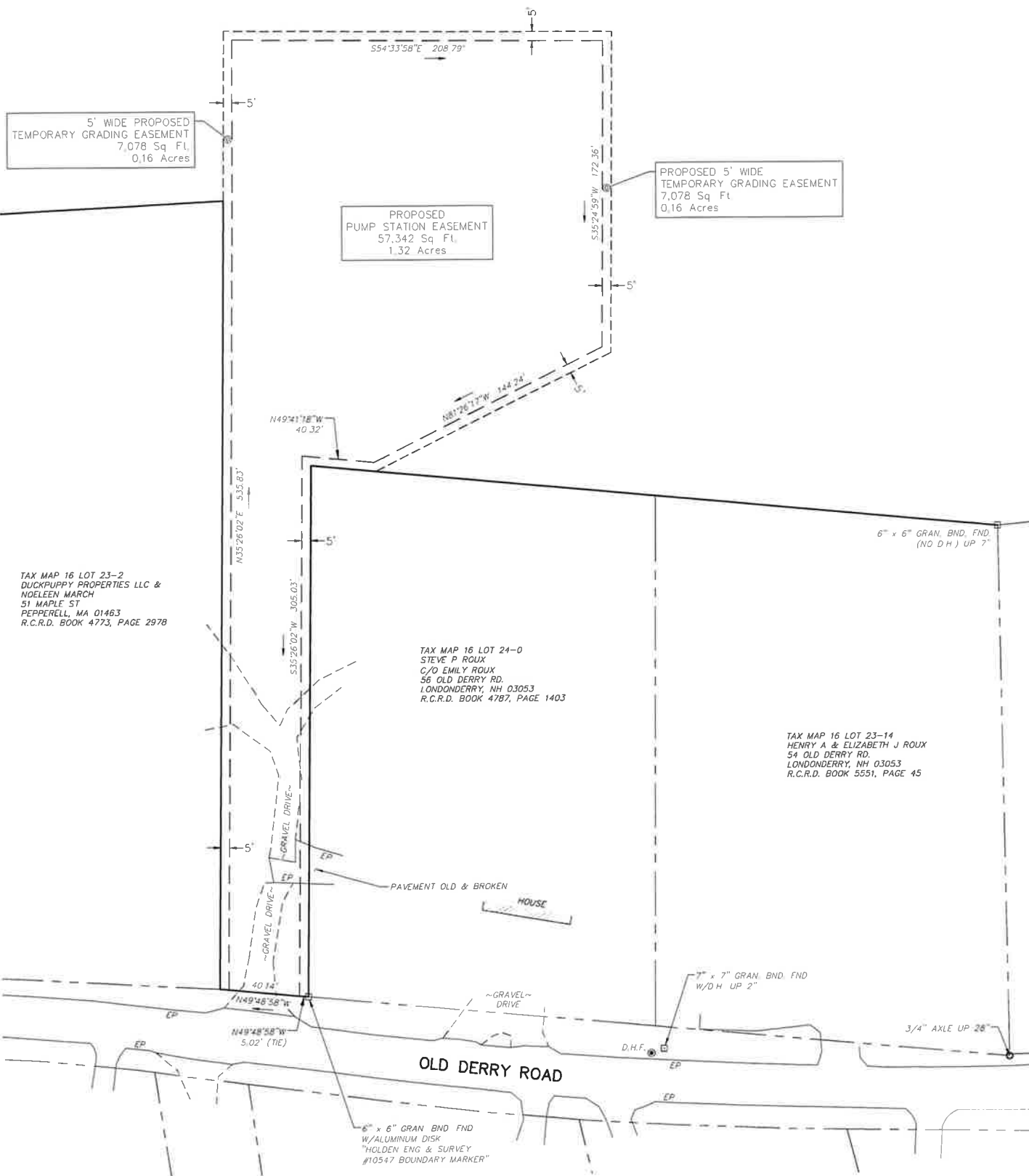
PROPOSED EASEMENT  
1.32± ACRES  
(57,350 SQ FT)

PROPOSED TEMPORARY  
GRADING EASEMENT  
0.16± ACRES  
(7,075 SQ FT)

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TAX MAP 16 LOT 23-0  
TOWN OF LONDONDERRY  
2688 MAMMOTH RD.  
LONDONDERRY, NH 03053  
R.C.R.D. BOOK 3524, PAGE 1485



5' WIDE PROPOSED  
TEMPORARY GRADING EASEMENT  
7,078 Sq Ft  
0.16 Acres

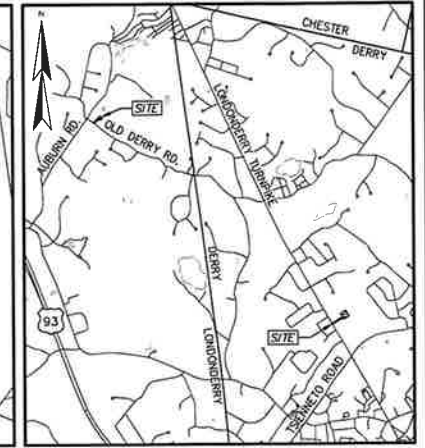
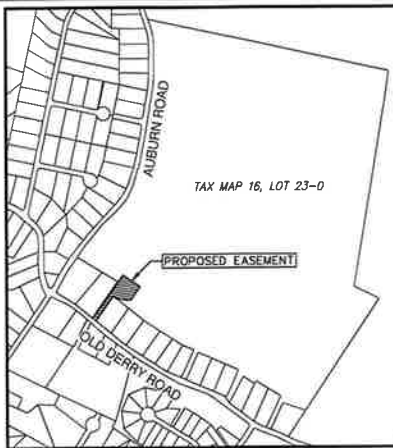
PROPOSED  
PUMP STATION EASEMENT  
57,342 Sq Ft  
1.32 Acres

PROPOSED 5' WIDE  
TEMPORARY GRADING EASEMENT  
7,078 Sq Ft  
0.16 Acres

TAX MAP 16 LOT 23-2  
DUCKPUPPY PROPERTIES LLC &  
NOELEN MARCH  
51 MAPLE ST  
PEPPERELL, MA 01463  
R.C.R.D. BOOK 4773, PAGE 2978

TAX MAP 16 LOT 24-0  
STEVE P ROUX  
C/O EMILY ROUX  
56 OLD DERRY RD.  
LONDONDERRY, NH 03053  
R.C.R.D. BOOK 4787, PAGE 1403

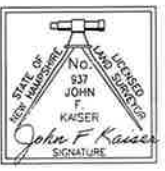
TAX MAP 16 LOT 23-14  
HENRY A & ELIZABETH J ROUX  
54 OLD DERRY RD.  
LONDONDERRY, NH 03053  
R.C.R.D. BOOK 5551, PAGE 45



**LEGEND**

---	EXISTING LOT LINE
- - - -	APPROXIMATE ABUTTERS LOT LINE
---	PROPOSED EASEMENT LINE
- - - -	PROPOSED TEMPORARY EASEMENT LINE
⊗	BOUND FOUND (BND. FND.)
⊙	DRILL HOLE FOUND (D.H.F.)
⊖	PIPE/ROD FOUND
BND FND	BOUND FOUND
D.H.	DRILL HOLE
EP	EDGE OF PAVEMENT
GRAN	GRANITE

- NOTES:
- REFERENCE: TAX MAP 16, LOT 23-0 OLD DERRY ROAD LONDONDERRY, NEW HAMPSHIRE
  - OWNER OF RECORD: TAX MAP 16, LOT 23-0 TOWN OF LONDONDERRY 2688 MAMMOTH ROAD LONDONDERRY, NH 03053 R.C.R.D. BOOK 3524, PAGE 1485  
TAX MAP 16 LOT 24-0 STEVE P ROUX C/O EMILY ROUX 56 OLD DERRY RD. LONDONDERRY, NH 03053 R.C.R.D. BOOK 4787, PAGE 1403
  - FIELD SURVEY PERFORMED BY M.A.W. & A.E.K. (SAM, LLC) DURING AUGUST 2025 USING A TOTAL STATION AND A SURVEY GRADE GPS WITH A DATA COLLECTOR AND AN AUTO LEVEL. TRAVERSE ADJUSTMENT BASED ON LEAST SQUARE ANALYSIS.
  - HORIZONTAL DATUM BASED ON NAD83(2011) NEW HAMPSHIRE STATE PLANE COORDINATE ZONE (2800) DERIVED FROM REDUNDANT GPS OBSERVATIONS UTILIZING THE KEYNET GPS VRS NETWORK.
  - THIS MAP WAS PREPARED FROM RECORD RESEARCH, OTHER MAPS, LIMITED FIELD MEASUREMENTS AND OTHER SOURCES. IT IS NOT TO BE CONSTRUED AS A PROPERTY / BOUNDARY SURVEY AND IS SUBJECT TO SUCH FACTS AS SAID SURVEYS MAY DISCLOSE.
  - THE PURPOSE OF THIS PLAN IS TO DEPICT A PROPOSED PERMANENT EASEMENT AND TEMPORARY GRADING EASEMENT ON TAX MAP 16, LOT 23-0 FOR THE PURPOSE OF A TOWN OF DERRY WATER PUMP STATION SITE.



PURSUANT TO RSA 676:18, III:  
I CERTIFY THAT THIS SURVEY PLAT IS NOT A SUBDIVISION PURSUANT TO THIS TITLE AND THAT THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW WAYS ARE SHOWN.  
I CERTIFY THAT THIS SURVEY AND PLAN WERE PREPARED BY ME OR BY THOSE UNDER MY DIRECT SUPERVISION AND FALLS UNDER THE URBAN SURVEY CLASSIFICATION OF THE NH CODE OF ADMINISTRATIVE RULES OF THE BOARD OF LICENSURE FOR LAND SURVEYORS. I CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. RANDOM TRAVERSE SURVEY BY TOTAL STATION, WITH A PRECISION GREATER THAN 1:15,000.

*John F Kaiser* L.L.S. #937  
2/10/2026 DATE

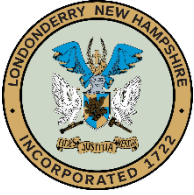
THE CERTIFICATIONS SHOWN HEREON ARE INTENDED TO MEET REGISTRY OF DEED REQUIREMENTS AND ARE NOT A CERTIFICATION TO TITLE OR OWNERSHIP OF PROPERTY SHOWN. OWNERS OF ADJOINING PROPERTIES ARE ACCORDING TO CURRENT TOWN ASSESSORS RECORDS.

**EASEMENT PLAN**  
FOR  
TOWN OF DERRY  
OVER  
LAND OF  
TOWN OF LONDONDERRY  
TAX MAP 16, LOT 23-0  
OLD DERRY ROAD  
LONDONDERRY, NEW HAMPSHIRE

NO.	DATE	DESCRIPTION	BY

DRAWN BY:	C.P.M.	DATE:	NOVEMBER 13, 2025
CHECKED BY:	J.F.K.	DRAWING NO.:	8930E
JOB NO.:	8930	SHEET:	1 OF 1





**Town of Londonderry, New Hampshire**  
**268B Mammoth Road • Londonderry, NH 03053**  
**(603) 432-1100 • londonderrynh.gov**

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## **Town Council Meeting – Agenda Item Coversheet**

**Meeting Date:** 3/2/2026  
**Submitted By:** Kellie Caron ATM  
**Department:** PED

**Contact Information:** kcaron@londonderrynh.gov  
**Estimated Discussion Time:** 10  
**Agenda Item Number:** TC OFFICE USE

**Agenda Item Title:** Discuss and Authorize the Town Manager to Negotiate and Execute an Agreement for the Purpose Energy Project

**Background and Purpose:** Southern NH Green Energy Campus, a site plan located at proposed lot 014-039-002 in the area of North Wentworth Ave, has proposed to acquire a fee interest in Town-owned right-of-way land extending beyond the existing North Wentworth Avenue cul-de-sac to parcel 014-039 property boundary. The purpose of the acquisition is to allow for construction of a driveway and utilities to serve Purpose Energy's proposed green energy campus.

The area proposed for transfers contain approximately 0.871 acres. A draft quitclaim deed for the proposed conveyance has been provided for Town Council review.

### Proposed Terms

- Proposed Sale Price: \$7,500
- Basis for Valuation: Derived from the Town's tax assessment of the 014-039 parcel, extrapolated to an equivalent per-acre value. Confirmed by the Town Assessor.
- Costs: Purpose Energy to cover all deed preparation, transfer taxes, and recording fees.
- Condition: Acquisition and merger of the driveway access area with proposed Lot 39-2 prior to recording of the subdivision plan

The proposal aligns with the applicant's subdivision and site plan approvals currently under review and would be a condition of approval.

**Action:** Authorize the Town Manager to negotiate and execute an agreement and recordable deed for the Purpose Energy site.

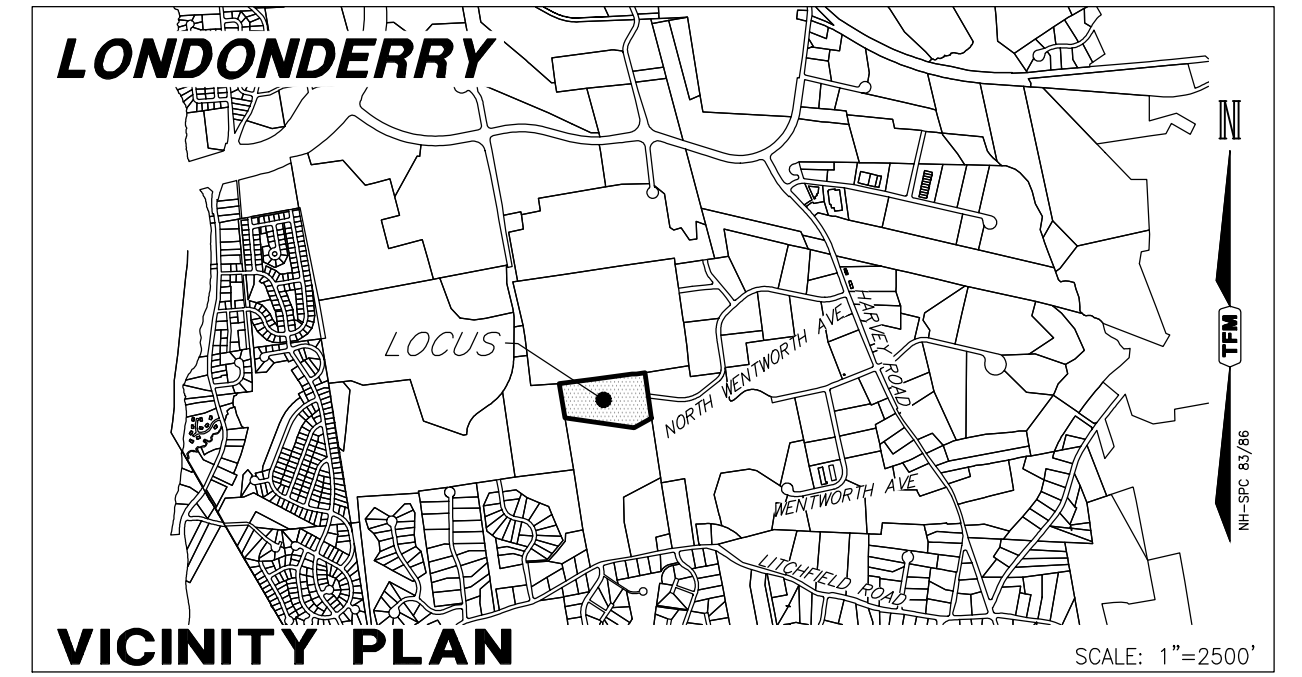
**Proposed Motion:** *MOVED, that the Londonderry Town Council hereby authorize the Town Manager to negotiate and execute an agreement and recordable deed for Purpose Energy to allow for construction of driveway and utilities to serve the proposed site.*

**Attachments:** Draft Deed; Draft Subdivision Plan;

# LAND OF CODNER

## SUBDIVISION PLAN

### 162 LITCHFIELD ROAD, LONDONDERRY, NEW HAMPSHIRE



#### NOTES

- OWNER OF RECORD: CRAIG FOWLER, TRUSTEE, NICHOLAS F. CODNER TRUST OF 2012, 162 LITCHFIELD ROAD, LONDONDERRY, NEW HAMPSHIRE. DEED REFERENCE: BOOK 5336, PAGE 1874. PROPOSED LOT AREA: 667,167.7 S.F. OR 15.3161 ACRES. EXISTING LOT AREA: 2,155,033 S.F. OR 49.473 ACRES.
  - 14-39-0 INDICATES TAX MAP AND LOT NUMBER.
  - THE PURPOSE OF THIS SUBDIVISION PLAN IS TO SHOW THE EXISTING CONDITIONS PRESENT AT THE TIME OF THE FIELD SURVEY FOR ASSESSORS MAP 14 LOT 39, SITUATED ON THE WESTERLY TERMINUS OF NORTH WENTWORTH AVENUE IN THE TOWN OF LONDONDERRY, NEW HAMPSHIRE AS SHOWN HEREON AND TO SUBDIVIDE MAP 14 LOT 39 INTO ONE NEW LOT AND ONE REMAINDER LOT AS SHOWN:
- | LOT                | AREA (SF)    | AREA (AC) |
|--------------------|--------------|-----------|
| 14-39 (EXIST)      | 2,155,133 SF | 49.473 AC |
| 14-39 (REMAINDER)  | 1,487,887 SF | 34.157 AC |
| 14-39-1 (PROPOSED) | 667,168 SF   | 15.316 AC |
- CURRENT ZONING IS: GATEWAY BUSINESS (GB) AND AGRICULTURAL RESIDENTIAL (AR-1). EXISTING USE: RESIDENTIAL. PROPOSED USE 14-39: RESIDENTIAL (AR-1). PROPOSED USE 14-39-2: ORGANIC WASTE PROCESSING FACILITY (GB).
  - ZONE: (GB) (AR-1). MINIMUM LOT SIZE: 1 ACRE (AR-1). MINIMUM LOT FRONTAGE: 150 FEET (CLASS V OR BETTER ROAD) (AR-1). MINIMUM FRONT BUILDING SETBACKS: 30 FEET (CLASS V OR BETTER ROAD) (AR-1). MINIMUM SIDE BUILDING SETBACKS: 20 FEET (AR-1). MINIMUM REAR BUILDING SETBACKS: 20 FEET (AR-1). MAXIMUM BUILDING HEIGHT: 50 FEET (AR-1). MINIMUM OPEN SPACE: 25% (AR-1).
  - EXAMINATION OF THE FLOOD INSURANCE RATE MAP FOR ROCKINGHAM COUNTY, NEW HAMPSHIRE (ALL JURISDICTIONS), MAP NUMBER 3301503186, EFFECTIVE DATE OF MAY 17, 2005, INDICATES THAT THE SUBJECT PARCELS ARE NOT LOCATED WITHIN A FLOOD HAZARD AREA.
  - CONTOURS DEPICTED ON THIS PLAN ARE AT 2 FOOT INTERVALS.
  - HORIZONTAL DATUM: NH-SFC NAD83/2011. VERTICAL DATUM: NGVD29. BENCHMARKS SET:
    - BM-1: TOP OF DRILL HOLE FOUND AT THE CORNER OF A STONE WALL LOCATED AT THE NORTHWESTERLY CORNER OF PROPOSED LOT 14-39-2, AS SHOWN HEREON. EL= 273.57'
    - BM-2: TOP OF DRILL HOLE FOUND IN STONE WALL LOCATED AT THE SOUTHWESTERLY CORNER OF PROPOSED LOT 14-39-2, AS SHOWN HEREON. EL= 242.21'
    - BM-3: TOP OF IRON ROD LOCATED AT THE SOUTHERLY CORNER OF PROPOSED LOT 14-39-2, AS SHOWN HEREON. EL= 268.36'
    - BM-4: TOP OF DRILL HOLE FOUND IN STONE WALL LOCATED ON THE NORTHERLY PROPERTY LINE, APPROXIMATELY 230 FEET FROM THE NORTHEASTERLY CORNER OF PROPOSED LOT 14-39-2, AS SHOWN HEREON. EL= 303.29'
  - DATUM WAS OBTAINED BY SURVEY GRADE OPS UNIT ON MAY 21, 2024.
  - EASEMENTS, RIGHTS, AND RESTRICTIONS SHOWN OR IDENTIFIED ARE THOSE WHICH WERE FOUND DURING RESEARCH PERFORMED AT THE ROCKINGHAM COUNTY REGISTRY OF DEEDS. OTHER RIGHTS, EASEMENTS, OR RESTRICTIONS MAY EXIST WHICH A TITLE EXAMINATION OF SUBJECT PARCEL MAY DETERMINE.
  - THE LOCATION OF ANY UNDERGROUND UTILITY INFORMATION SHOWN ON THIS PLAN IS APPROXIMATE. T.F.MORAN INC. MAKES NO CLAIM TO THE ACCURACY OR COMPLETENESS OF UNDERGROUND UTILITIES SHOWN. PRIOR TO ANY EXCAVATION ON SITE THE CONTRACTOR SHALL CONTACT DIG SAFE AT 811.
  - THE INFORMATION SHOWN HEREON IS FROM AN ACTUAL SURVEY PERFORMED BY THIS OFFICE FROM MAY THROUGH JUNE 2024.
  - SHEETS SUB-1 & SUB-2 SHALL BE RECORDED AT THE ROCKINGHAM COUNTY REGISTRY OF DEEDS. A FULL SET OF PLANS (C-1, S-1 SUB-1 THROUGH SUB-9) SHALL BE ON FILE WITH THE TOWN OF LONDONDERRY PLANNING DEPARTMENT.
  - IF, DURING CONSTRUCTION, IT BECOMES APPARENT THAT DEFICIENCIES EXIST IN THE APPROVED DESIGN DRAWINGS, THE OWNER SHALL BE REQUIRED TO CORRECT THE DEFICIENCIES TO MEET THE REQUIREMENTS OF THE REGULATIONS AT NO EXPENSE TO THE TOWN.
  - IF, DURING CONSTRUCTION, IT BECOMES APPARENT THAT ADDITIONAL EROSION CONTROL MEASURES ARE REQUIRED TO STOP ANY EROSION ON THE CONSTRUCTION SITE DUE TO ACTUAL SITE CONDITIONS, THE OWNER SHALL BE REQUIRED TO INSTALL THE NECESSARY EROSION PROTECTION AT NO EXPENSE TO THE TOWN.
  - ALL MATERIALS AND METHODS OF CONSTRUCTION SHALL CONFORM TO TOWN OF LONDONDERRY SUBDIVISION REGULATIONS AND THE LATEST EDITION OF THE NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION'S STANDARD SPECIFICATIONS FOR ROAD & BRIDGE CONSTRUCTION.



LOT	AREA (SF)	AREA (ACRES)
14-39 (EXIST)	2,155,133 SF	49.473 AC
14-39 (REMAINDER)	1,487,887 SF	34.157 AC
14-39-2 (PROPOSED)	667,168 SF	15.316 AC

**OWNER**  
MAP 14 LOT 39  
CRAIG FOWLER, TRUSTEE  
CODNER NICHOLAS F TRUST 2012  
162 LITCHFIELD ROAD  
LONDONDERRY, NH 03053  
603-432-1100

**APPLICANT**  
PURPOSEENERGY-LONDONDERRY, LLC  
C/O SEAN O'NEIL  
25 PELHAM ROAD, SUITE 102  
SALEM, NH 03079  
6172029156

**PREPARED FOR**  
PURPOSEENERGY-LONDONDERRY, LLC  
C/O SEAN O'NEIL  
25 PELHAM ROAD, SUITE 102  
SALEM, NH 03079  
6172029156

#### RESOURCE LIST

**TOWN MANAGER**  
268B MAMMOTH ROAD  
LONDONDERRY, NH 03053  
(603) 432-1100 EXT. 151  
SHAUN MULHOLLANDI, TOWN MANAGER

**PLANNING & ECONOMIC DEVELOPMENT**  
268B MAMMOTH ROAD  
LONDONDERRY, NH 03053  
(603) 432-1100 EXT. 149  
KELLIE CARON, ASST. TOWN MANAGER,  
DIRECTOR OF ECONOMIC DEVELOPMENT

**BUILDING, HEALTH, ZONING AND CODE ENFORCEMENT**  
268B MAMMOTH ROAD  
LONDONDERRY, NH 03053  
(603) 432-1100 EXT. 161  
NICK CODNER, CHIEF BUILDING INSPECTOR & CODE ENFORCEMENT OFFICER

**HEALTH DIVISION**  
268B MAMMOTH ROAD  
LONDONDERRY, NH 03053  
(603) 432-1100 EXT. 151

**PUBLIC WORKS & ENGINEERING**  
268B MAMMOTH ROAD  
LONDONDERRY, NH 03053  
(603) 432-1100 EXT. 139  
DAVE WHOLLEY, DIRECTOR PUBLIC WORKS & MUNICIPAL FACILITIES  
JOHN TROTTER, DIRECTOR OF ENGINEERING & ENVIRONMENTAL SERVICES

**HIGHWAY DIVISION**  
268B MAMMOTH ROAD  
LONDONDERRY, NH 03053  
(603) 432-1100 EXT. 152  
DAVE WHOLLEY, DIRECTOR PUBLIC WORKS & MUNICIPAL FACILITIES

**POLICE DEPARTMENT**  
268A MAMMOTH ROAD  
LONDONDERRY, NH 03053  
(603) 432-1118  
KIM ALAN BERNARD, CHIEF OF POLICE

**FIRE DEPARTMENT**  
280 MAMMOTH ROAD  
LONDONDERRY, NH 03053  
(603) 432-1124  
PHIL LEBLANC, ACTING FIRE CHIEF

#### ASSOCIATED PROFESSIONALS

**WETLAND SCIENTIST**  
TFMORAN, INC.  
48 CONSTITUTION DRIVE  
BEDFORD, NH 03110  
CHRISTOPHER K. DANFORTH, CWS

**SOIL SCIENTIST**  
BAG LAND CONSULTANTS  
43 ROCKINGHAM STREET  
CONCORD, NH 03301  
BRUCE A. GILDAY, CSS

**ABUTTERS**  
R014-039-0  
NICHOLAS F CODNER TRUST 2012  
162 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R014-047-0  
US OF AMERICA FED AVIATION ADMIN  
12 NE EXECUTIVE PARK  
BURLINGTON, MA 01803

R01-044-39  
STATE OF NEW HAMPSHIRE  
PO BOX 483, 1 HAZEN DRIVE  
CONCORD, NH 03302-0483

R014-44-0  
GRANITE RIDGE ENERGY, LLC  
21 NORTH WENTWORTH AVE  
LONDONDERRY, NH 03053

R014 LOTS 044-3 & 040-0  
TRACIE L & BRUCE A LEMIEUX  
154 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R014-039-1  
VICTOR D & CECILIA C REIS  
158 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R011-020-13  
RICHARD A BELANGER  
149 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R011-020-12  
NICOLE M THOMAS  
151 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R011-020-11JUSTIN M QUISH  
153 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R011-020-10  
SHARON B BARTHOLOMEW  
155 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R011-020-9  
SAHIN B DAYIOGLU  
157 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

#### ABUTTERS (CONT)

R011-020-8  
ERIC J AND AMBER E POMER  
159 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R011-020-7  
JOHN ALBERT & LISA MARIE KIRCALDIE  
51 YELLOWSTONE ROAD  
LONDONDERRY, NH 03053-2502

R011-020-6  
MICHAEL A ST. PIERRE  
163 LITCHFIELD ROAD  
LONDONDERRY, NH 03053-7408

R011-020-5  
CLARK FAMILY TRUST OF 2011  
165 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R011-015-0  
ERICK MENDONSA  
167 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R014-051-0  
CLAIRE M KELLY  
166 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R014-050-0  
BRUCE ALLAN & CINDY LOUISE GOODWIN  
168 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R014-007-0  
MICHAEL W SIRACUSE III  
170 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R014-005-0  
ARIANNA ONEIL  
172 LITCHFIELD ROAD  
LONDONDERRY, NH 03053

R014-048-1  
STATE OF NEW HAMPSHIRE  
PO BOX 483  
CONCORD, NH 03302-0483

R-014-003-26  
GYPSUM CONSTRUCTION CORP.  
184 ROCKINGHAM ROAD  
LONDONDERRY, NH 03053

R014-038-0  
TANA PROPERTIES LTD. PARTNERSHIP  
40 TEMPLE STREET  
NASHUA, NH 03060

#### PERMITS/APPROVALS

	NUMBER	APPROVED	EXPIRES
TOWN PLANNING BOARD SUBDIVISION APPROVAL			
TOWN PLANNING BOARD CUP (FRONTAGE)			

CONTACT DIG SAFE 72 BUSINESS HOURS PRIOR TO CONSTRUCTION 775-THE-LAW



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This plan is not effective unless signed by a duly authorized officer of TFMoran, Inc.

#### WAIVERS

THE FOLLOWING WAIVERS FROM THE TOWN OF LONDONDERRY SITE REVIEW REGULATIONS IS REQUESTED FROM THE PLANNING BOARD:

- TOWN OF LONDONDERRY SUBDIVISION REVIEW REGULATIONS SECTION 3.10, 4.17 & CHECKLIST ITEMS V.33 & X1 - TO PROVIDE SITE SPECIFIC SOIL MAPPING IN LIEU OF WAIVE HISS MAPPING REQUIREMENTS.
- TOWN OF LONDONDERRY SUBDIVISION REVIEW REGULATIONS SECTION 3.02.C, 4.12.C.14 & CHECKLIST ITEM V.14 - TO LIMIT CO SIGNAGE TO LOT 14-39-02 (DEVELOPMENT LOT).
- TOWN OF LONDONDERRY SUBDIVISION REVIEW REGULATIONS SECTION 3.05, 3.06, 3.07, 3.08, 4.16, 5 & CHECKLIST ITEMS X.3, VII, VIII, IX, X & EXHIBIT D2 - TO PROVIDE ALL TECHNICAL UTILITY DESIGN ELEMENTS AND IMPROVMENT PLANS WITHIN THE CORRESPONDING SITE PLAN APPLICATION.

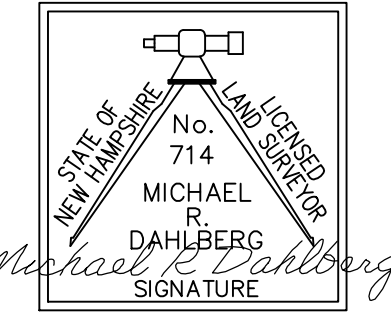
Approved by the Londonderry, NH Planning Board for Phase \_\_\_\_\_  
on Date: \_\_\_\_\_  
Certified by: \_\_\_\_\_

OWNER'S SIGNATURE: *[Signature]* DATE: 02/18/26

#### SURVEYOR'S CERTIFICATION

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR THOSE UNDER MY DIRECT SUPERVISION. FURTHER, THIS PLAN IS BASED ON AN ACTUAL FIELD SURVEY MADE BY THIS OFFICE IN MAY OF 2024. SAID SURVEY HAS AN ERROR OF CLOSURE OF NOT LESS ACCURACY THAN ONE PART IN TEN THOUSAND (1:10,000).

Michael R Dahlberg 02-18-26  
LICENSED LAND SURVEYOR DATE



REV.	DATE	DESCRIPTION	DR	CK
3	2-18-26	REVISED PER TOWN REVIEW COMMENTS	MRD	MRD
2	12-18-25	REVISED PER TOWN REVIEW COMMENTS	JD	MRD
1	11-24-25	ADDITIONS PER REVIEW COMMENTS	MRD	MRD

#### INDEX OF SHEETS

SHEET	SHEET TITLE
COVER	COVER SHEET
S-01 TO S-08	SUBDIVISION PLANS

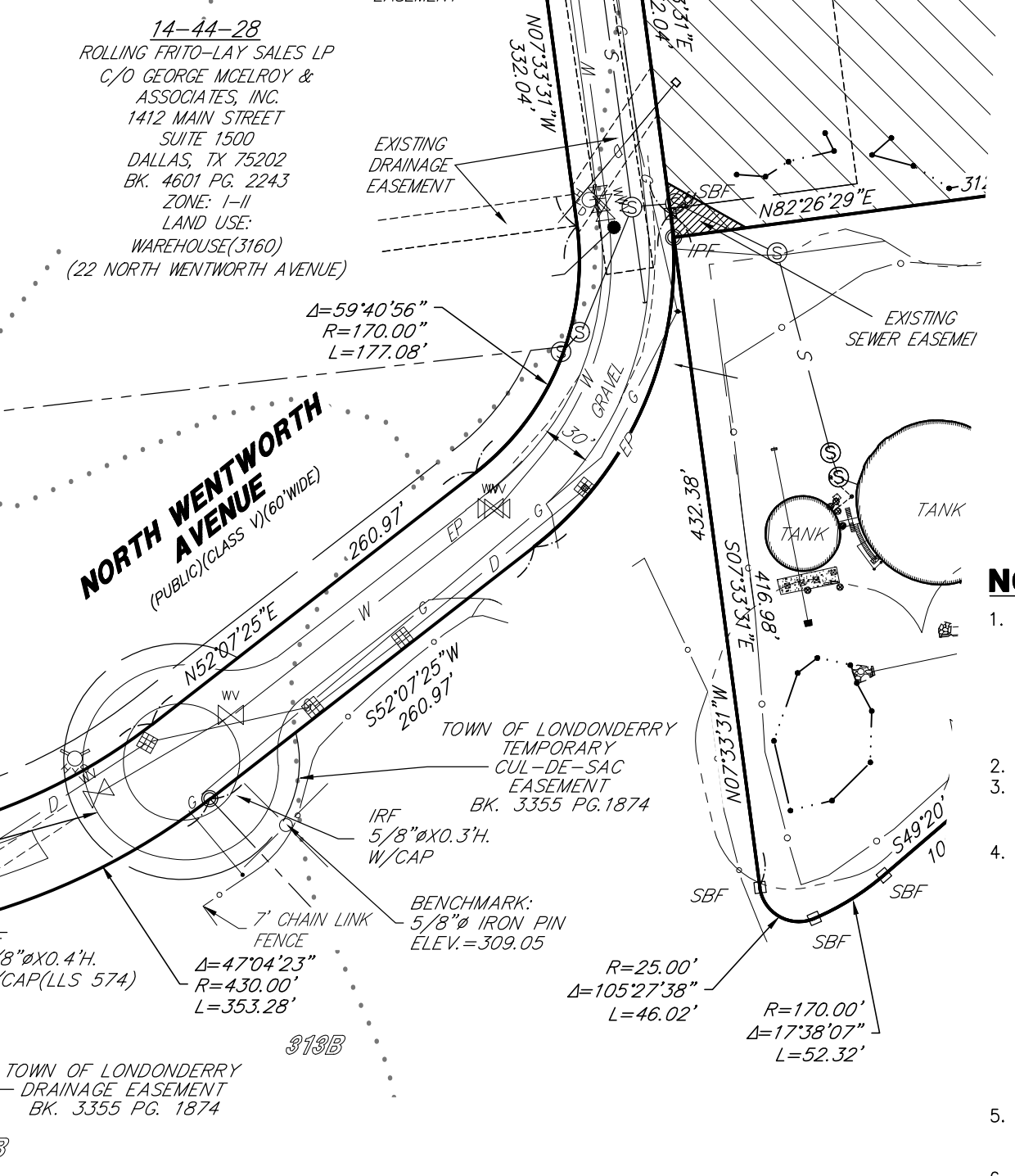
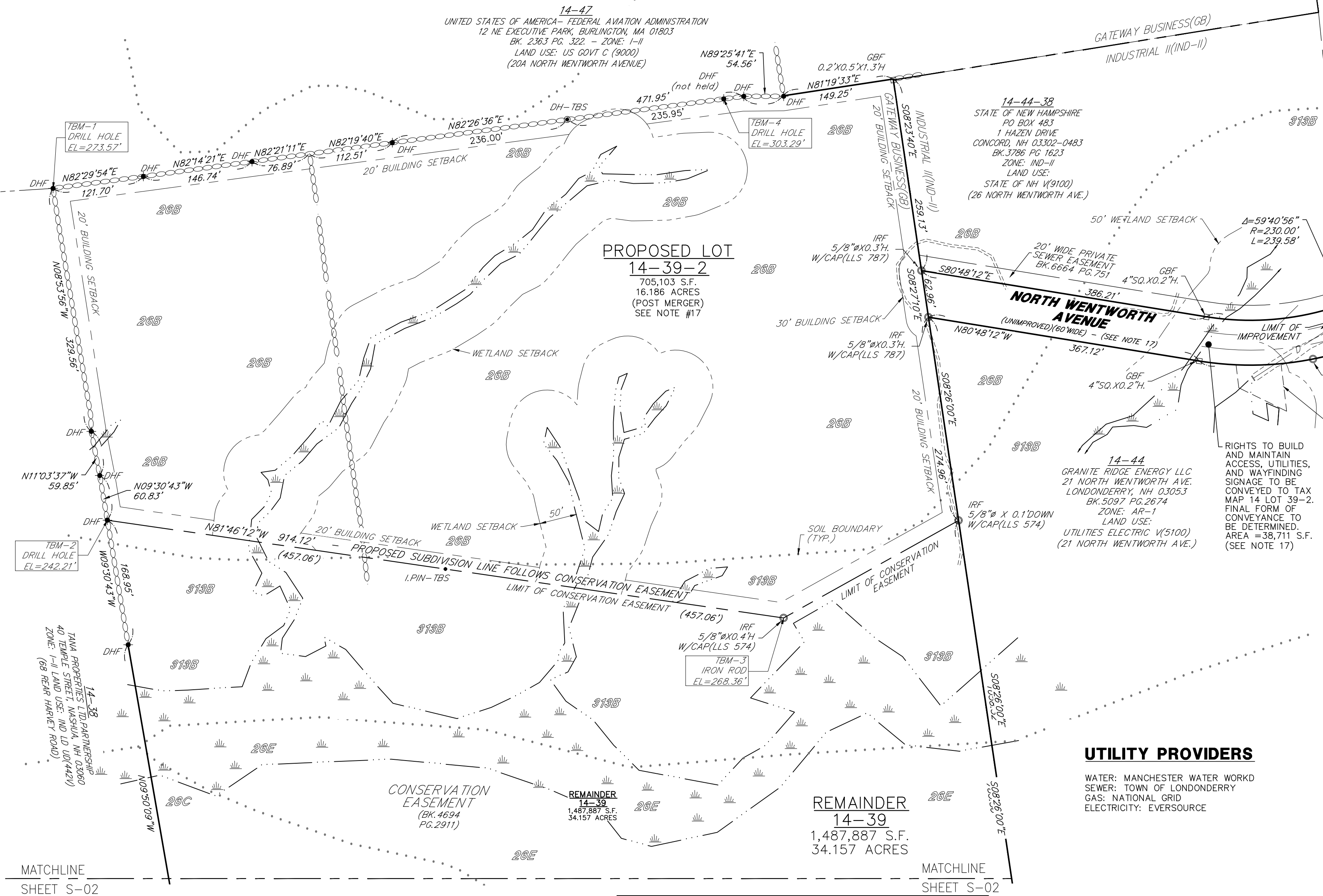
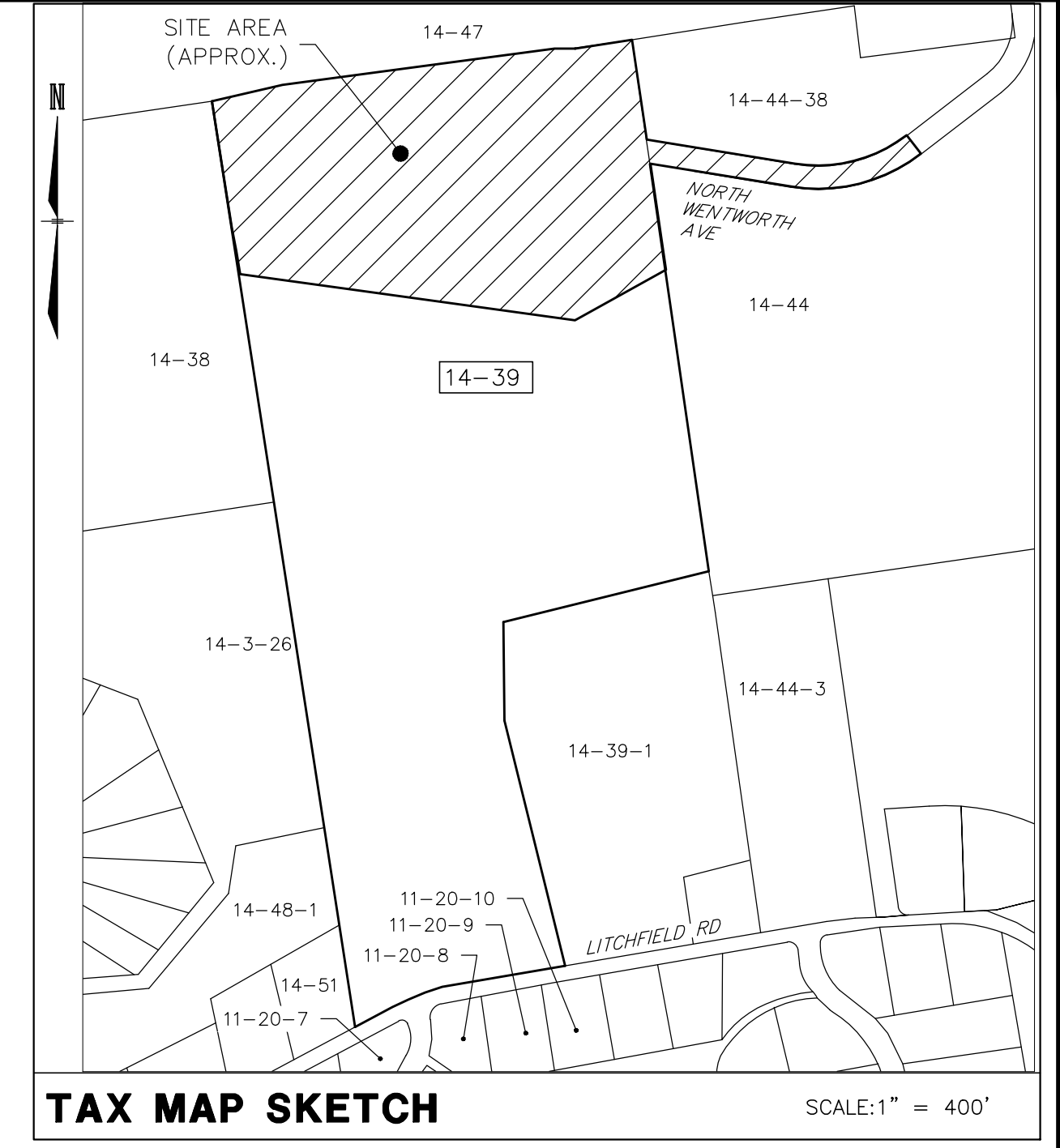
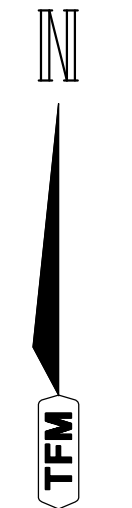
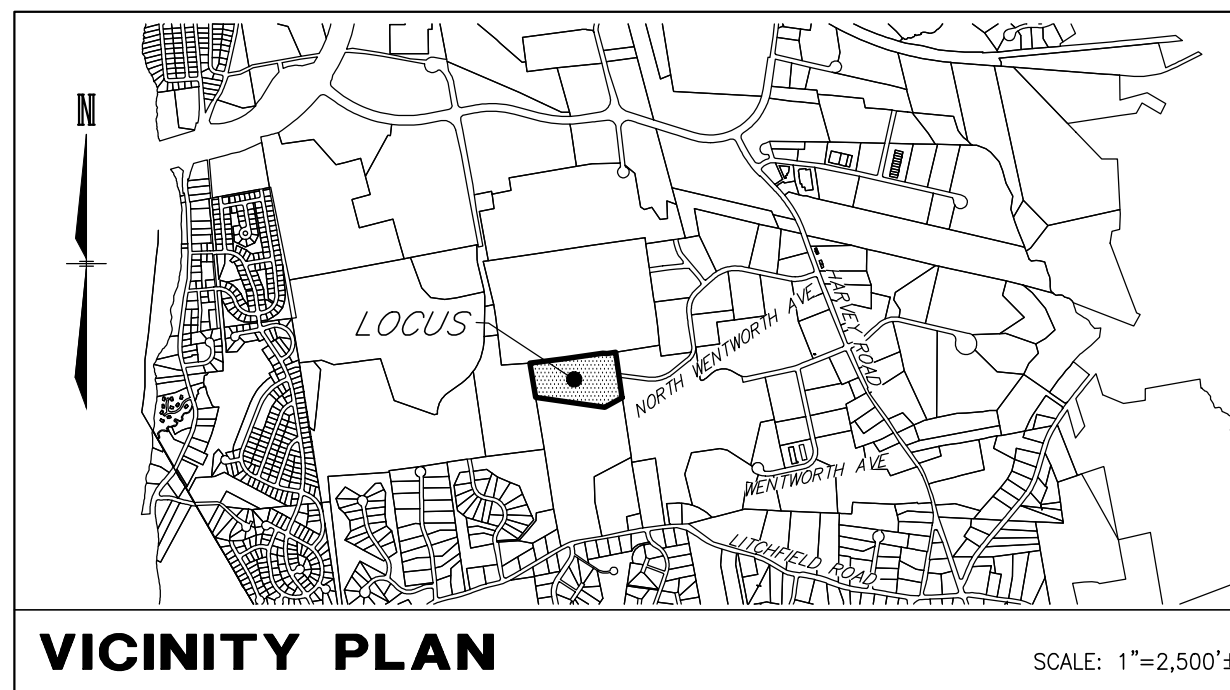
TAX MAP 14 LOT 39  
**SUBDIVISION PLAN**  
**LAND OF CODNER**  
**162 LITCHFIELD ROAD**  
**LONDONDERRY, NEW HAMPSHIRE**  
OWNED BY:  
CRAIG FOWLER, TRUSTEE  
NICHOLAS F. CODNER TRUST OF 2012  
162 LITCHFIELD ROAD, LONDONDERRY, NH 03053  
PREPARED FOR:  
PURPOSEENERGY-LONDONDERRY, LLC  
25 PELHAM ROAD, #102, SALEM, N.H. 03079  
**SCALE: NTS SEPTEMBER 8, 2025**

**TFM** Civil Engineers 48 Constitution Drive  
Structural Engineers Bedford, NH 03110  
Traffic Engineers Phone (603) 472-4488  
Land Surveyors Fax (603) 472-9747  
Landscape Architects www.tfmoran.com  
Scientists

18252.01 DR TNB FB 2229/2230  
OK MRD CADFILE 18252-02 SUBDIVISION PLAN COVER

**LEGEND**

- STONE BOUND (FOUND)
- IRON PIN (FOUND)
- ⊕ DRILL HOLE (FOUND)
- ⊕ UTILITY POLE
- ⊕ GUY WIRE
- ⊕ BENCHMARK
- ⊕ WATER VALVE
- ⊕ HYDRANT
- ⊕ CATCH BASIN
- ⊕ DIRECTION OF DRAINAGE FLOW
- GRANITE BOUND TO BE SET
- DRILLHOLE TO BE SET
- SAC SLOPED ASPHALT CURB
- OHW OVERHEAD WIRES
- STONEWALL
- 2' CONTOUR
- 10' CONTOUR
- SOILS BOUNDARY
- SOILS MAP UNIT SYMBOL
- WETLAND DELINEATION
- WETLAND FLAG LOCATION
- WETLAND SETBACK
- ABUTTING PROPERTY LINE
- BUILDING SETBACK
- EDGE OF PAVEMENT
- ZONING DISTRICT BOUNDARY
- PROPERTY BOUNDARY
- EASEMENT LINE
- WATER LINE
- GAS LINE
- DRAIN LINE
- SEWER LINE



**NOTES**

1. OWNER OF RECORD: CRAIG FOWLER, TRUSTEE  
NICHOLAS F. CODNER TRUST OF 2012  
162 LITCHFIELD ROAD  
LONDONDERRY, NEW HAMPSHIRE  
DEED REFERENCE: BOOK 5336, PAGE 1874  
PROPOSED LOT AREA: 667,167.7 S.F. OR 15.3161 ACRES  
EXISTING LOT AREA: 2,155,033 S.F. OR 49.473 ACRES
  2. 14-39-2 INDICATES THIS SUBDIVISION PLAN IS TO SHOW THE EXISTING CONDITIONS PRESENT AT THE TIME OF THE FIELD SURVEY FOR ASSESSORS MAP 14 LOT 39, SITUATED ON THE WESTERLY TERMINUS OF NORTH WENTWORTH AVENUE IN THE TOWN OF LONDONDERRY, NEW HAMPSHIRE AS SHOWN HEREON AND NO OTHER PURPOSE.
  3. THE PURPOSE OF THIS SUBDIVISION PLAN IS TO SHOW THE EXISTING CONDITIONS PRESENT AT THE TIME OF THE FIELD SURVEY FOR ASSESSORS MAP 14 LOT 39, SITUATED ON THE WESTERLY TERMINUS OF NORTH WENTWORTH AVENUE IN THE TOWN OF LONDONDERRY, NEW HAMPSHIRE AS SHOWN HEREON AND NO OTHER PURPOSE.
  4. CURRENT ZONING IS: GATEWAY BUSINESS (GB) AND AGRICULTURAL RESIDENTIAL (AR-1)  
EXISTING USE: RESIDENTIAL  
PROPOSED USE 14-39: RESIDENTIAL (AR-1)  
PROPOSED USE 14-39-2: ORGANIC WASTE PROCESSING FACILITY (GB)  
ZONE: (GB) (AR-1)  
MINIMUM LOT SIZE: 1 ACRE (AR-1)  
MINIMUM LOT FRONTAGE: 150 FEET (CLASS V OR BETTER ROAD) 150 FEET (CLASS V OR BETTER ROAD)  
MINIMUM FRONT BUILDING SETBACKS: 30 FEET 40 FEET  
MINIMUM SIDE BUILDING SETBACKS: 20 FEET 15 FEET  
MINIMUM REAR BUILDING SETBACKS: 20 FEET 15 FEET  
MAXIMUM BUILDING HEIGHT: 50 FEET 35 FEET  
MINIMUM OPEN SPACE: 25% 40%
  5. EXAMINATION OF THE FLOOD INSURANCE RATE MAP FOR ROCKINGHAM COUNTY, NEW HAMPSHIRE (ALL JURISDICTIONS), MAP NUMBER 33015C0318E, EFFECTIVE DATE OF MAY 17, 2005, INDICATES THAT THE SUBJECT PARCELS ARE NOT LOCATED WITHIN A FLOOD HAZARD AREA.
  6. CONTOURS DEPICTED ON THIS PLAN ARE AT 2 FOOT INTERVALS.
  7. HORIZONTAL DATUM: NH-SPC NAD83/2011. VERTICAL DATUM: NGVD29  
DATUMS WERE OBTAINED BY SURVEY GRADE GPS UNIT ON MAY 21, 2024
- BENCHMARKS SET:
- TBM-1: TOP OF DRILL HOLE FOUND AT THE CORNER OF A STONE WALL LOCATED AT THE NORTHWESTERLY CORNER OF PROPOSED LOT 14-39-0, AS SHOWN HEREON. EL= 273.57'
  - TBM-2: TOP OF DRILL HOLE FOUND IN STONE WALL LOCATED AT THE SOUTHWESTERLY CORNER OF PROPOSED LOT 14-39-0, AS SHOWN HEREON. EL= 242.21'
  - TBM-3: TOP OF IRON ROD LOCATED AT THE SOUTHERLY CORNER OF PROPOSED LOT 14-39-2, AS SHOWN HEREON. EL= 268.36'
  - TBM-4: TOP OF DRILL HOLE FOUND IN STONE WALL LOCATED ON THE NORTHERLY PROPERTY LINE, APPROXIMATELY 230 FEET FROM THE NORTHEASTERLY CORNER OF PROPOSED LOT 14-39-0, AS SHOWN HEREON. EL= 303.29'

**NOTES (CONT.)**

8. EASEMENTS, RIGHTS, AND RESTRICTIONS SHOWN OR IDENTIFIED ARE THOSE WHICH WERE FOUND DURING RESEARCH PERFORMED AT THE ROCKINGHAM COUNTY REGISTRY OF DEEDS. OTHER RIGHTS, EASEMENTS, OR RESTRICTIONS MAY EXIST WHICH A TITLE EXAMINATION OF SUBJECT PARCEL MAY DETERMINE.
9. THE LOCATION OF ANY UNDERGROUND UTILITY INFORMATION SHOWN ON THIS PLAN IS APPROXIMATE. TFMORAN INC. MAKES NO CLAIM TO THE ACCURACY OR COMPLETENESS OF UNDERGROUND UTILITIES SHOWN. PRIOR TO ANY EXCAVATION ON SITE THE CONTRACTOR SHALL CONTACT DIG SAFE AT 811.
10. THE INFORMATION SHOWN HEREON IS FROM AN ACTUAL SURVEY PERFORMED BY THIS OFFICE FROM MAY THROUGH JUNE 2024.
11. SHEETS SUB-01 AND SUB-02 WILL BE RECORDED AT THE ROCKINGHAM COUNTY REGISTRY OF DEEDS.
12. A COMPLETE SET OF SUBDIVISION PLANS WILL BE ON FILE AT THE TOWN OF LONDONDERRY.
13. THE USE OF THE EXISTING LOT 14-39 IS RESIDENTIAL AND OPEN WOODLAND, THE PROPOSED USE OF LOT 14-39 AFTER THE SUBDIVISION IS RESIDENTIAL AND OPEN WOODLAND, THE PROPOSED USE OF THE PROPOSED LOT 14-39-2 IS AN ORGANIC WASTE PROCESSING FACILITY.
14. THE EXISTING RESIDENTIAL HOUSE IS SERVICED BY AN ON-SITE EFFLUENT DISPOSAL SYSTEM.
15. THE PROPOSED LOT 14-39-2 SHALL BE SERVICED BY TOWN OF LONDONDERRY SEWER AND MANCHESTER WATER WORKS.
16. THE EXISTING RESIDENTIAL HOUSE ON LOT 14-39 IS LISTED AS A SINGLE FAMILY HOME WITH FOUR (4) BEDROOMS.
17. UPON APPROVAL BY TOWN COUNCIL TO CONVEY THE UNIMPROVED PORTION OF NORTH WENTWORTH AVENUE, THE APPLICANT SHALL VOLUNTARILY MERGE THIS LAND WITH LOT 14-39-2.

**UTILITY PROVIDERS**

WATER: MANCHESTER WATER WORKS  
SEWER: TOWN OF LONDONDERRY  
GAS: NATIONAL GRID  
ELECTRICITY: EVERSOURCE

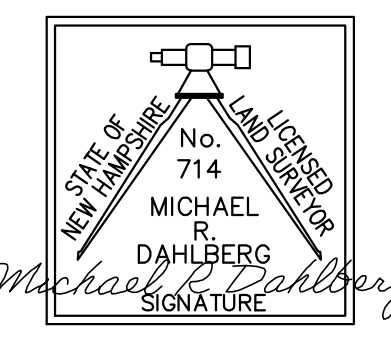
**LOT AREAS TABLE**

LOT	AREA (SF)	AREA (ACRES)
14-39 (EXIST)	2,155,133 SF	49.473 AC
14-39 (REMAINDER)	1,487,887 SF	34.157 AC
14-39-2 (PROPOSED)	667,168 SF	15.316 AC

**SURVEYOR'S CERTIFICATION**

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR THOSE UNDER MY DIRECT SUPERVISION. FURTHER, THIS PLAN IS BASED ON AN ACTUAL FIELD SURVEY MADE BY THIS OFFICE IN MAY OF 2024. SAID SURVEY HAS AN ERROR OF CLOSURE OF NOT LESS ACCURACY THAN ONE PART IN TEN THOUSAND (1/10,000).

Michael R. Dahlberg 2-18-26  
LICENSED LAND SURVEYOR DATE



Approved by the Londonderry, NH Planning Board for Phase \_\_\_\_\_  
on Date \_\_\_\_\_  
Certified by: \_\_\_\_\_

OWNER'S SIGNATURE \_\_\_\_\_ DATE 02/18/26  
OWNER OR REPRESENTATIVE DATE

SEE SHEETS S-03 THROUGH S-08 FOR 40 SCALE DETAIL OF ENTIRE SITE. SHEETS S-01 THROUGH S-08 WILL BE ON FILE AT THE PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT OF THE TOWN OF LONDONDERRY

**WETLAND SCIENTIST CERTIFICATION**

JURISDICTIONAL WETLANDS SHOWN ON THIS PLAN WERE DELINEATED ON AUGUST 16, 2024 BY CHRISTOPHER K. DANFORTH CWS #077. THE WETLANDS WERE DELINEATED ACCORDING TO THE CORPS OF ENGINEERS WETLAND DELINEATION MANUAL (1987) AND THE REGIONAL SUPPLEMENT TO THE CORPS OF ENGINEERS WETLAND DELINEATION MANUAL: NORTHCENTRAL AND NORTHEAST REGION, VERSION 2, JANUARY 2012. DOMINANT HYDRIC SOILS WITHIN THE WETLAND(S) WERE IDENTIFIED USING "FIELD INDICATORS OF HYDRIC SOILS OF THE UNITED STATES" A GUIDE FOR IDENTIFYING AND DELINEATING HYDRIC SOILS, NRCS, VERSION 8.1, 2017. DOMINANCE OF HYDROPHYTIC VEGETATION WAS DETERMINED USING THE USACE NATIONAL WETLAND PLANT LIST, NWPL 2016 VERSION 3.3 HTTP://WETLAND\_PLANTS.USACE.ARMY.MIL.



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This plan is not effective unless signed by a duly authorized officer of TFMoran, Inc.



REV.	DATE	DESCRIPTION	DR	CK
3	2-18-26	REVISED PER TOWN REVIEW COMMENTS	MRD	MRD
2	12-18-25	REVISED PER TOWN REVIEW COMMENTS	JD	MRD
1	11-24-25	ADDITIONS PER REVIEW COMMENTS	MRD	MRD
		PER REVIEW	DR	CK

TAX MAP 14 LOT 39  
**SUBDIVISION PLAN**  
LAND OF CODNER  
162 LITCHFIELD ROAD  
LONDONDERRY, NEW HAMPSHIRE  
OWNED BY:  
CRAIG FOWLER, TRUSTEE  
NICHOLAS F. CODNER TRUST OF 2012  
162 LITCHFIELD ROAD, LONDONDERRY, NH 03053  
PREPARED FOR:  
PURPOSEENERGY-LONDONDERRY, LLC  
25 PELHAM ROAD, #102, SALEM, N.H. 03079  
**SCALE: 1" = 100'** **SEPTEMBER 8, 2025**

**TFM** Civil Engineers | 48 Constitution Drive  
Structural Engineers | Bedford, NH 03110  
Traffic Engineers | Phone (603) 472-4488  
Land Surveyors | Fax (603) 472-9747  
Landscape Architects | www.tfmoran.com  
Scientists

18252.01 DR TNB FB 2229/2230  
CK MRD CADFILE 18252-01 Survey S-01

Return to:

Ari B. Pollack, Esq.  
Gallagher, Callahan & Gartrell, PC  
214 N. Main Street  
Concord, NH 03301

## QUITCLAIM DEED

**KNOW ALL MEN BY THESE PRESENTS**, that the **TOWN OF LONDONDERRY**, a New Hampshire municipality, with a mailing address of 268B Mammoth Road, Londonderry, New Hampshire 03053 ("Grantor"), for consideration paid, grants to **PurposeEnergy-LONDONDERRY, LLC**, a Delaware limited liability company, having a mailing address of P.O. Box 4345, Windham, New Hampshire 03087, with **QUITCLAIM COVENANTS**, the following right of way with respect to Grantor's property located at North Wentworth Avenue, Town of Londonderry, County of Rockingham, State of New Hampshire within the area described below:

The right of way shall consist of the parcel of land shown as [\_\_\_\_\_] on that certain plan entitled ["Name of Plan"] prepared by [Name of Surveyor or Engineer], dated [Original Date of Plan] and last revised [Last Revision Date of Plan] and recorded in the Rockingham County Registry of Deeds as Plan No. [Plan No.] [OR "to be recorded herewith] (the "Plan") more particularly described as follows:

Beginning at a point on the cul-de-sac at the westerly end of North Wentworth Avenue at the land now or formerly of Granite Ridge Energy LLC, thence;

Along the former southerly sideline of North Wentworth Avenue and the land now or formerly of Granite Ridge Energy LLC, by a curve to the southwest, having an arc length of 281.93 feet, a radius of 430.00 feet, a chord bearing of S 80°24'50" W and a chord length of 276.90 feet, to a granite bound, thence;

Continuing along the former southerly sideline of North Wentworth Avenue and the land now or formerly of Granite Ridge Energy LLC, N 80°48'12" W a distance of 367.12 feet to an iron pin, at the land now or formerly of Craig Fowler, Trustee of the Nicholas F. Codner Trust of 2012, thence;

Along the land now or formerly of Craig Fowler, Trustee of the Nicholas F. Codner Trust of 2012 N 08°27'10" W a distance of 62.96 feet to an iron pin on the former northerly sideline of North Wentworth Avenue, thence;

Along the former northerly sideline of North Wentworth Avenue S 80°48'12" E a distance of 386.21 feet to a granite bound, thence;

Continuing along the former northerly sideline of North Wentworth Avenue by a curve turning to the northeast having an arc length of 237.79 feet, a radius of 370.00 feet, a chord bearing of N 80°47'09" E and a chord length of 233.71 feet to a point on the cul-de-sac at the westerly end of North Wentworth Avenue, thence;

Along the cul-de-sac at the westerly end of North Wentworth Avenue by a compound curve to the southeast having an arc length of 61.97 feet, a radius of 75.00 feet, a chord bearing of S 32°56'37" E and a chord length of 60.22 feet to the point of beginning.

Said tract having an area of 37,935 Square Feet, or 0.871 Acres, more or less.

Meaning and intending to describe and convey an undeveloped portion of North Wentworth Avenue as described as [\_\_\_\_\_] upon a certain plan entitled "Ecological Industrial Park, Wentworth Avenue, Londonderry, New Hampshire", dated October 20, 1999, recorded April 27, 2000 in the Rockingham County Registry of Deeds as Plan D-27991. Said portion hereby conveyed to be merged by Grantee with Londonderry Tax Map 14, Lot 39-2.

The Grantor is exempt from transfer taxes pursuant to NH RSA 78-B:2, I and Rev. 802.03.

[SIGNATURE ON FOLLOWING PAGE]

**EXECUTED** on the day appearing in the acknowledgement, to be effective as of this [DATE], 2026.

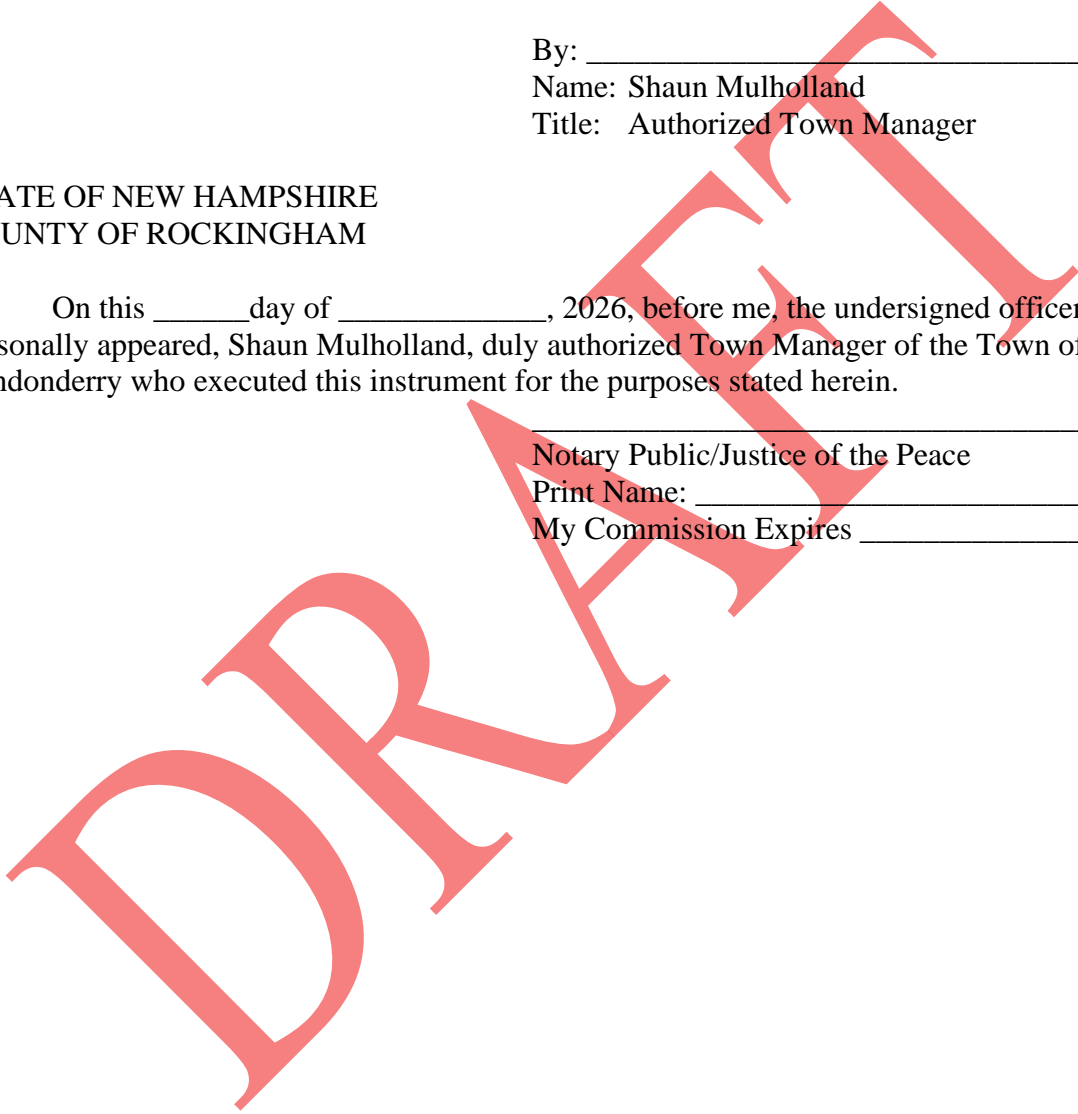
**TOWN OF LONDONDERRY**

By: \_\_\_\_\_  
Name: Shaun Mulholland  
Title: Authorized Town Manager

STATE OF NEW HAMPSHIRE  
COUNTY OF ROCKINGHAM

On this \_\_\_\_\_ day of \_\_\_\_\_, 2026, before me, the undersigned officer, personally appeared, Shaun Mulholland, duly authorized Town Manager of the Town of Londonderry who executed this instrument for the purposes stated herein.

\_\_\_\_\_  
Notary Public/Justice of the Peace  
Print Name: \_\_\_\_\_  
My Commission Expires \_\_\_\_\_



## **Londonderry Town Council Minutes 2/5/2026**

### **Joint Londonderry Town Council – Leach Library Trustees Meeting**

**Thursday, February 5, 2026**

**Moose Hill Council Chambers**

**Council Members Present:** Chair Ron Dunn; Vice Chair Shawn Faber; Councilors Dan Bouchard, Deb Paul, Ted Combes

**Library Trustees Present:** Chair Liz Thomas; Vice Chair Helen Palmieri; Trustees Nancy Hendricks; Moira Ryan and Beth Marrocco

**Other Staff Present:** Deputy Town Manager Kellie Caron

---

#### **A. CALL TO ORDER**

Chair Dunn called the joint meeting of the Londonderry Town Council and the Leach Library Trustees to order at 6:01 p.m. on Thursday, February 5, 2026. He led those present in the Pledge of Allegiance.

#### **B. PUBLIC COMMENT**

Chair Dunn noted that there would be **no public comment** during this joint session.

#### **C. LEACH LIBRARY BUILDING REPAIRS AND REMEDIATION (PHASE ONE)**

The primary purpose of the meeting was to discuss and authorize the expenditure of **\$257,189 for Phase One** of the Leach Library building repairs and remediation.

**Contractor Selection and Proposals** The Council reviewed proposals from two firms. The Library Trustees will select a firm during their meeting at 7 p.m.

**Legal and Procedural Discussion** A discussion occurred regarding who held the legal authority to select the construction management firm. It was clarified through a **legal opinion** provided in December that while the Town Council must authorize the funds because they utilize town money, the **Library Trustees are responsible** for the management of the library building and choosing the contractor.

**Motion:** Councilor Bouchard moved that the Londonderry Town Council authorize the Town Manager to expend up to **\$257,189** toward repairing and remediating the Leach Library building and further authorize the Town Manager to enter into necessary contracts to affect the purpose of the vote. **Seconded by:** Vice Chair Faber **Motion Carried:** 5-0-0 (affirmative vote by Chair).

---

#### **D. ADJOURNMENT**

Councilor Bouchard moved to adjourn. Seconded by Vice Chair Faber. All in favor. The meeting adjourned at 6:11 p.m.

**Minutes prepared by:** Kirsten Hildonen

**Londonderry Town Council Meeting  
Monday, February 17, 2026, 7:00 p.m.  
Moose Hill Council Chambers**

**Meeting Link:** <https://www.youtube.com/live/nOhcOYmtl5I?si=1Acz2WmzKPHzMmA9>

**Council Members Present:** Chair Ron Dunn; Councilors Dan Bouchard, Deb Paul, Ted Combes

**Council Members Absent:** Vice Chair Shawn Faber

**Other Staff Present:** Deputy Town Manager Kellie Caron; Administrative Services Director Kirsten Hildonen; DPW Director Dave Wholley

**A. CALL TO ORDER**

Chair Dunn called the meeting to order at 7 p.m. and led the Pledge of Allegiance.

**B. PUBLIC COMMENT**

**Introduction of Fire Chief James Young Jr.**

Ms. Caron welcomed the new Fire Chief, and reviewed his background and accomplishments.

Chief Young introduced himself and provided information on his background. The Department gave his family gifts and welcomed them to the community.

**Recognition of Acting Fire Chief Phil LeBlanc**

The Council presented Deputy Fire Chief LeBlanc with a letter of appreciation for his service as the Acting Fire Chief.

**Recognition of Leadership Londonderry Participants and Presentation of Certificates of Completion**

The Leadership Londonderry participants were recognized and presented with Certificates of Completion.

**Community Choice Aggregation Program**

Lynn Wiles, Chair of the Energy Subcommittee of the Utilities Committee, offered an update on the Community Choice Aggregation (CCA) program. He noted the availability of a FAQ video on the Town website. The CCA website will be operational by the end of the week. The opt-out postcard will be mailed by the end of the week. There will be an informational session on March 7th in the High School cafeteria. The program will be launched April 1st.

Chair Dunn opened public comment.

**Name:** Harry Schwartz

**Address:** 26 Sheffield Way

47 Mr. Schwartz asked clarifying questions about the CCA program.

48

49 **Name:** Moira Ryan

50 **Address:** 2 Snowberry Hollow

51 Ms. Ryan asked for an update on the Veterans Tax Credit. Chair Dunn said they are working  
52 on this with counsel.

53

54 **Name:** Jeff Penta

55 **Address:** 30 Holstein Avenue

56 Mr. Penta noted the draft of the 2026 Master Plan is available for review and comment. The  
57 final public hearing will be held at the March 4th Planning Board meeting.

58

59 **Name:** Ann Chiampa

60 **Address:** 28 Wedgewood

61 Ms. Chiampa asked about the last day the public can comment on the Master Plan.

62

63 Chair Dunn closed public comment.

64

#### 65 **C. BOARD APPOINTMENTS AND REAPPOINTMENTS**

66

67 *Councilor Paul moved to accept the resignation of John Grennon from the Zoning Board.*  
68 *Seconded by Councilor Combes. Motion carried 4-0-0. Chair votes in the affirmative.*

69

70 *Councilor Combes moved to accept the resignation of Laura Hajjar from Beautify*  
71 *Londonderry. Seconded by Councilor Paul. Motion carried 4-0-0. Chair votes in the*  
72 *affirmative.*

73

74 Chair Dunn thanked both individuals for their service to the Town.

75

76 *Councilor Bouchard moved to appoint Michael Bartlett as a three-year full member of the*  
77 *Recreation Commission. Seconded by Councilor Combes. Motion carried 4-0-0. Chair votes*  
78 *in the affirmative.*

79

80 *Councilor Bouchard moved to appoint Denise Nash as a three-year alternate member of the*  
81 *Heritage and Historic District Commission. Seconded by Councilor Combes. Motion carried*  
82 *4-0-0. Chair votes in the affirmative.*

83

84 *Councilor Combes moved to appoint Kaylyn Moore to the Old Home Day Board of Directors.*  
85 *Seconded by Councilor Bouchard. Motion carried 4-0-0. Chair votes in the affirmative.*

86

#### 87 **D. PUBLIC HEARINGS**

88 None

89

#### 90 **E. NEW BUSINESS**

91 **1. Discuss and approve an expenditure of \$18,000 from the Expendable Maintenance**  
92 **Trust Fund for Winter Maintenance**

93 DPW Director Wholley presented a request for funding to provide snow plowing for  
94 municipal facilities.

95  
96 *Councilor Combes moved that the Londonderry Town Council hereby approves Order*  
97 *2026-04 and directs the Trustees of the Trust Fund to disburse \$18,000 from the*  
98 *Expendable Maintenance Trust Fund for winter maintenance of Town facilities.*  
99 *Seconded by Councilor Bouchard. Motion carried 4-0-0. Chair votes in the affirmative.*

100  
101 **2. Discuss and schedule a public hearing for March 2, 2026 regarding an amendment**  
102 **to the Municipal Code rescinding Title IV- Public Health, Safety, Welfare, Chapter**  
103 **X Emergency Management Plan**

104 Ms. Hildonen reviewed changes needed to Chapter X to remove the emergency  
105 management plan from the Code.

106  
107 *Councilor Bouchard moved that the Londonderry Town Council hereby schedules a*  
108 *public hearing for March 2, 2026 at 7 p.m. at the Londonderry Town Hall to receive*  
109 *public input and take action to repeal Chapter X of Title IV of the Municipal Code,*  
110 *entitled Emergency Management Plan. Seconded by Councilor Combes. Motion*  
111 *carried 4-0-0. Chair votes in the affirmative.*

112  
113 **F. OLD BUSINESS**

114 **1. Discuss and approve the proposed Purchasing Policy**

115 Councilor Bouchard said he had not received the information he requested pertaining to  
116 communication between Councilors and counsel regarding this policy. He reviewed items  
117 of concern in the policy, suggesting more work is needed, and the process to vet and  
118 approve policies has not been followed. He expressed concern that the Council is not  
119 receiving information on expenditures from the Town Manager, and that all councilors  
120 are not being included in the policy update process.

121  
122 Councilor Paul also expressed concerns, stating she was being personally attacked by Vice  
123 Chair Faber.

124  
125 Councilor Combes and Chair Dunn noted that a public hearing was held.

126  
127 As councilor privilege was invoked at the last meeting, a vote was required.

128  
129 *Councilor Combes moved that the Londonderry Town Council hereby rescinds ADM-*  
130 *910 Purchasing Policy and adopts the document entitled Purchasing Policy. Seconded*  
131 *by Chair Dunn. Motion failed 2-2-0. Chair votes in the affirmative.*

132  
133  
134 **G. APPROVAL OF CONSENT ITEMS**

135 **1. Town Council meeting minutes from February 2, 2026**

136  
137 *Councilor Combes moved to approve the Consent items. Seconded by Chair Dunn.*  
138 *Motion carried 4-0-0. Chair votes in the affirmative.*

140 **2. Town Council non-public meeting minutes**

141  
142 Councilor Combes' name is spelled incorrectly on the motion on the first page.

143  
144 *Councilor Combes moved to approve the non-public meeting minutes as amended.*  
145 *Seconded by Councilor Paul. Motion carried 4-0-0. Chair votes in the affirmative.*  
146

147 **H. OTHER BUSINESS**

148 **1. Liaison Reports**

149 Councilor Bouchard reported the pre-construction authorization has been signed for the  
150 work on the Library. Subcontractors are scheduled to be on site this week. The contract  
151 from ReArch is expected this week.

152  
153 Councilor Combes is working to schedule an appearance by the Airport Director in front  
154 of the Council.

155  
156 **2. Town Manager Report**

157 **a. Memorandum for Record - Warrant Articles 18 & 19**

158 Ms. Caron reported that Town Manager Mulholland requested that the February 11th  
159 Memorandum for Record concerning Councilor Paul's remarks at the Deliberative  
160 Session about the Human Resources Department be read into the record. Ms. Caron  
161 read the Memorandum into the record.

162  
163 Councilor Paul expressed appreciation for the information provided by the Town  
164 Manager and HR Director. She said her role and responsibility is to ask questions,  
165 and gather and share factual information with the public, and she will continue to do  
166 so.

167  
168 **3. Deputy Town Manager Report**

169 Ms. Caron had no report.

170  
171 **I. PUBLIC COMMENT**

172 Chair Dunn opened public comment; there was none.  
173 Chair Dunn closed public comment.

174  
175 **J. NON-PUBLIC SESSION**

176 A non-public hearing was scheduled under RSA 91-A:3, II(b), regarding the hiring of any  
177 person as a public employee.

178  
179 *The Council conducted a roll call vote to enter non-public session: Combes - aye, Dunn -*  
180 *aye, Bouchard - aye, Paul - aye.*

181  
182 The cameras were turned off at 8:16 p.m.

183  
184 **K. MEETING SCHEDULE**

- 185
  - March 2, 2026, Moose Hill Council Chambers, 7 p.m.

- 186 • March 10, 2026, Annual Town Meeting, 6 a.m. to 8 p.m.
- 187 • March 16, 2026, Moose Hill Council Chambers, 7 p.m.

188

189 **L. ADJOURNMENT**

190

191 The meeting was adjourned.

192

193 *Minutes prepared by Beth Haggeli*



## Town of Londonderry, NH Community Choice Aggregation Program Update

Presented to the Londonderry Town Council  
March 17, 2026



## CCA Program Timeline

- January 15 – Executed the CCA electricity supply agreement @ \$.09573 / kWh, or ~15% lower than the Eversource \$.11303 / kWh rate.
- January 16 – Informed the PUC and utilities of the plan to initiate aggregation for the April 1 enrollment period (fulfilling the 45-day notice requirement).
- February 16 – Produced a Londonderry CCA FAQ video for broadcast on Londonderry cable access channels and streaming on the CCA website.
- February 20 – Launch the Londonderry CCA website, hosted by Freedom Energy.
- February 20 – Opt-out post card mailed.
- March 1 – Begin the opt-out period.
- March 7 – Public information session scheduled for 10:00 AM in the Londonderry High School Cafeteria.
- March 31 – Close the opt-out period.
- April 1 – Program launch effective with the April meter read date.



## Fantecelli General Services LLC

---

Insured: Leach Library  
Property: 276 Mammoth Rd  
Londonderry, NH 03053

Home: (603) 425-9959

Estimator: Thiago Fantecelli  
Business: 87 Young Street  
Manchester, NH 03103

Business: (978) 545-3005  
E-mail: Fantecelliservices@gmail.com

**Claim Number:**

**Policy Number:**

**Type of Loss:** Water Damage

Date of Loss: 1/27/2026 5:40 AM  
Date Inspected: 1/27/2026 10:00 AM

Date Received: 1/27/2026 9:00 AM  
Date Entered: 1/27/2026 11:35 AM

Price List: NHMA8X\_JAN26  
Restoration/Service/Remodel  
Estimate: LEACH\_LIBRARY\_RB

The library has a baseboard heater that froze and burst. The water flooded the main area where the books are stored and two offices got affected. Servpro went out to dry the structure and the shelves. Due to the large amount of books we had to pack them in a box and move them out of the way.



LEACH\_LIBRARY\_RB  
SKETCH1  
Main Level

Library

Height: 15'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Remove Glue down carpet	4,859.33 SF @	0.75 =	3,644.50
6. Concrete grinding	4,859.33 SF @	5.88 =	28,572.86
3. Replace Carpet tile	4,859.33 SF @	4.07 =	19,777.47
14. Content Manipulation charge - per hour to put the books in a box and move out of the work area .25 hours to put the books in boxes and move them.	60.50 HR @	50.09 =	3,030.45
16. Provide box & tape - medium size 6 boxes per shelf- there is 242 shelves	1,452.00 EA @	3.42 =	4,965.84
17. Replace Cove base molding - rubber or vinyl, 4" high	55.00 LF @	2.97 =	163.35
19. Seal the walls w/PVA primer - one coat	4,437.67 SF @	0.88 =	3,905.15
21. Paint the walls - two coats	4,437.67 SF @	1.46 =	6,479.00

Front desk area

Height: 10'

DESCRIPTION	QTY	UNIT PRICE	TOTAL
4. Remove Glue down carpet	636.54 SF @	0.75 =	477.41
8. Concrete grinding	636.54 SF @	5.88 =	3,742.86
5. Replace Carpet tile	636.54 SF @	4.07 =	2,590.72
11. Cabinetry - lower (base) units - Detach & reset	28.00 LF @	65.73 =	1,840.44
13. Countertop - flat laid plastic laminate - Detach & reset	28.00 LF @	18.72 =	524.16
22. Replace Cove base molding - rubber or vinyl, 4" high	18.00 LF @	2.97 =	53.46
23. Seal the walls w/PVA primer - one coat	1,183.33 SF @	0.88 =	1,041.33
24. Paint the walls - two coats	1,183.33 SF @	1.46 =	1,727.66

Job

DESCRIPTION	QTY	UNIT PRICE	TOTAL
25. Dumpster load - Approx. 30 yards, 5-7 tons of debris	1.00 EA @	1,425.00 =	1,425.00



**Grand Total Areas:**

8,186.77 SF Walls	6,963.92 SF Ceiling	15,150.69 SF Walls and Ceiling
6,963.92 SF Floor	773.77 SY Flooring	700.82 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	700.82 LF Ceil. Perimeter
6,963.92 Floor Area	7,165.00 Total Area	8,365.77 Interior Wall Area
6,463.67 Exterior Wall Area	502.48 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

<b>Coverage</b>	<b>Item Total</b>	<b>%</b>	<b>ACV Total</b>	<b>%</b>
Dwelling	78,995.82	94.09%	78,995.82	94.09%
Other Structures	0.00	0.00%	0.00	0.00%
Contents	4,965.84	5.91%	4,965.84	5.91%
<b>Total</b>	<b>83,961.66</b>	<b>100.00%</b>	<b>83,961.66</b>	<b>100.00%</b>



**Summary for Dwelling**

Line Item Total	78,995.82
<b>Replacement Cost Value</b>	<b>\$78,995.82</b>
<b>Net Claim</b>	<b>\$78,995.82</b>

---

Thiago Fantecelli



**Summary for Contents**

Line Item Total	4,965.84
<b>Replacement Cost Value</b>	<b>\$4,965.84</b>
<b>Net Claim</b>	<b>\$4,965.84</b>

---

Thiago Fantecelli



**Recap of Taxes**

	<b>None (0%)</b>
<b>Line Items</b>	<b>0.00</b>
<b>Total</b>	<b>0.00</b>



Recap by Room

Estimate: LEACH\_LIBRARY\_RB

Area: SKETCH1

Area: Main Level

Library

Coverage: Dwelling

92.96% =

70,538.62

84.01%

Coverage: Contents

7.04% =

65,572.78

4,965.84

Front desk area

11,998.04

14.29%

Coverage: Dwelling

100.00% =

11,998.04

Job

1,425.00

1.70%

Coverage: Dwelling

100.00% =

1,425.00

Area Subtotal: Main Level

83,961.66

100.00%

Coverage: Dwelling

94.09% =

78,995.82

Coverage: Contents

5.91% =

4,965.84

Area Subtotal: SKETCH1

83,961.66

100.00%

Coverage: Dwelling

94.09% =

78,995.82

Coverage: Contents

5.91% =

4,965.84

Subtotal of Areas

83,961.66

100.00%

Coverage: Dwelling

94.09% =

78,995.82

Coverage: Contents

5.91% =

4,965.84

Total

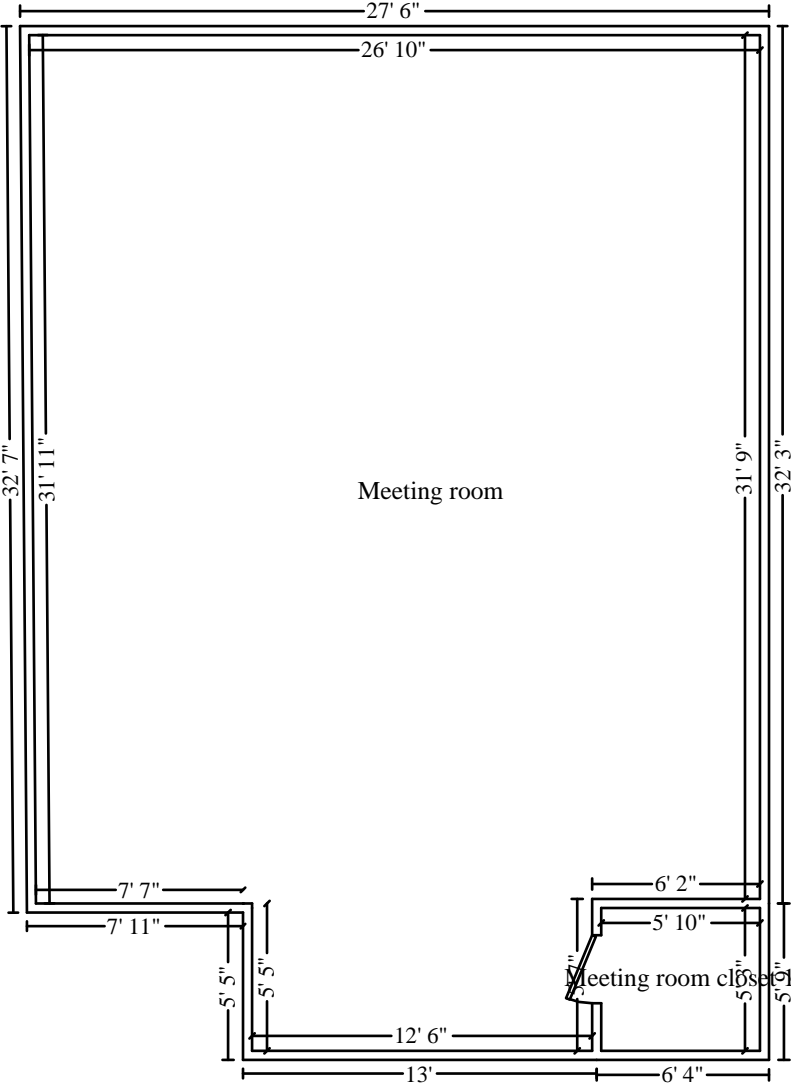
83,961.66

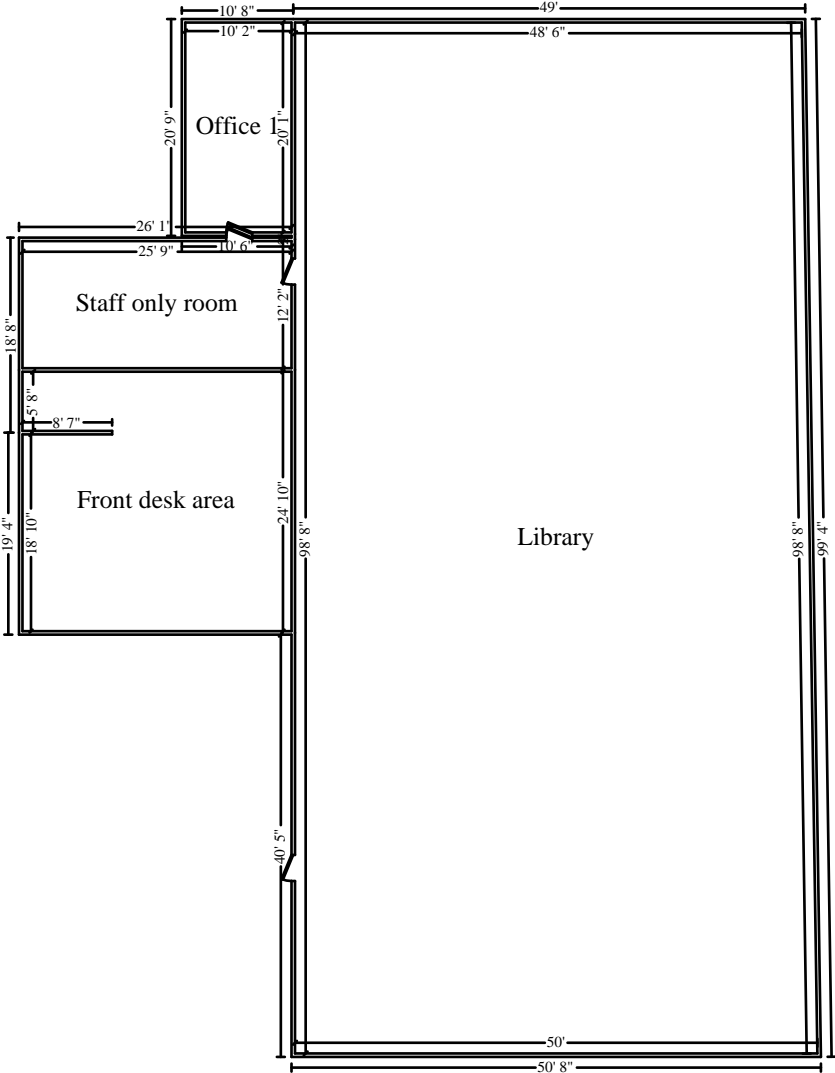
100.00%



**Recap by Category**

<b>Items</b>			<b>Total</b>	<b>%</b>
<b>CABINETRY</b>			<b>2,364.60</b>	<b>2.82%</b>
Coverage: Dwelling	@	100.00% =	2,364.60	
<b>CONT: GARMENT &amp; SOFT GOODS CLN</b>			<b>4,965.84</b>	<b>5.91%</b>
Coverage: Contents	@	100.00% =	4,965.84	
<b>CONCRETE &amp; ASPHALT</b>			<b>32,315.72</b>	<b>38.49%</b>
Coverage: Dwelling	@	100.00% =	32,315.72	
<b>CONTENT MANIPULATION</b>			<b>3,030.45</b>	<b>3.61%</b>
Coverage: Dwelling	@	100.00% =	3,030.45	
<b>GENERAL DEMOLITION</b>			<b>5,546.91</b>	<b>6.61%</b>
Coverage: Dwelling	@	100.00% =	5,546.91	
<b>FLOOR COVERING - CARPET</b>			<b>22,368.19</b>	<b>26.64%</b>
Coverage: Dwelling	@	100.00% =	22,368.19	
<b>FLOOR COVERING - VINYL</b>			<b>216.81</b>	<b>0.26%</b>
Coverage: Dwelling	@	100.00% =	216.81	
<b>PAINTING</b>			<b>13,153.14</b>	<b>15.67%</b>
Coverage: Dwelling	@	100.00% =	13,153.14	
<b>Subtotal</b>			<b>83,961.66</b>	<b>100.00%</b>





Main Level



Outlook

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## ZBA Resignation

---

From John Grennon <jgrennon@tolboards.org>

Date Wed 2026-02-04 6:11 PM

To Kirsten Hildonen <KHildonen@londonderrynh.gov>

Cc Kristan Farr <kfarr@londonderrynh.gov>; Nick Codner <ncodner@londonderrynh.gov>;  
John Grennon [REDACTED] >

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Evening Kirsten,

Not sure who to send this to but I would be grateful if you could send it the right way.

Please accept this as my resignation from the ZBA. I am leaving the Board for health related reasons.

I have very much enjoyed my time on the Board and appreciate all of the support I have received from you , Kristan and Nick!

I wish all of you well,

John M Grennon

**Re: Laura Hajjar - resignation from Beautify Londonderry**

---

From Joy Fraga Muller <jmuller@tolboards.org>

Date Sat 2026-02-14 11:11 AM

To Laura Hajjar [REDACTED]; Kirsten Hildonen <KHildonen@londonderrynh.gov>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Laura,

Thank you for your service to Beautify Londonderry over the years. You have been a valuable committee member in BL and we know how much you give to the community with everything that you do.

Take care,  
Joy

---

**From:** Laura Hajjar [REDACTED]

**Sent:** Saturday, February 14, 2026 11:05 AM

**To:** Joy Fraga Muller <jmuller@tolboards.org>

**Subject:** Laura Hajjar - resignation from Beautify Londonderry

Good morning Joy-

I am writing to formally resign from my position at Beautify Londonderry. Due to time constraints and personal commitments, I am no longer able to dedicate the time needed to fulfill my role properly.

Please let me know if there's anything further needed from me during this transition.

Thank you,

Laura Hajjar

# Michael Bartlett

**Availability:**

Two meetings per month

**Time restrictions:**

Occasional work travel

**Areas of Interest or Education:**

Recreation Commission - Full Member Resident of Londonderry since 2000 Bachelor of Science in Engineering from Northeastern Director of Sales for Industrial Software Company My 4 children have come through most of the town sports organizations: Oldest Daughter cheered in Blue Lions and Wildcats and played in Londonderry Youth Soccer (Rec) for 2 years, LBC Basketball for 2 years, Varsity Cheer at LHS; Oldest son in Londonderry Youth Soccer, Londonderry Wildcats (1 year) Londonderry United Soccer (Travel), LAFA Baseball, LBC Basketball, Played Fresh, JV, Varsity Soccer at LHS; Younger son played Wildcats Football, 3 year Varsity Starter, Varsity Captain of 2019 State Championship Football Team at LHS, LAFA, Londonderry Redwings Travel Baseball, Londonderry All-Stars Baseball (Cooperstown Team), LBC Basketball Youngest daughter cheered for Wildcats, played in LYSA and Londonderry United, Londonderry Lacrosse (1 year), LAFA Softball for 2 years, Freshman Soccer at LHS, then converted to Band and Marching Band in High School

**Skills and Experience:**

Member of Londonderry Soccer Board since before the merger of the 2 programs, Executive Board Member - Director of Operations of Londonderry Soccer Club since 2019 (responsible for fields and buildings, and concession), all fields and parking lot lighting management and upgrades Coached LYSA (Rec Soccer) for all children, Londonderry United for Older Son, LAFA Baseball for both sons and Softball for youngest, LBC Basketball for oldest daughter and both sons Volunteer for Lazarus House Ministries Shelter and Kitchen Sales management - manage teams of people, internal relationships, customer relationships, sales and technology strategy, negotiation Just being the father of 4 kids. ;-)

**List of positions of interest:**

Recreation Commission - Full Member

**Order of preference:**

N/A

**Current employer:**

IOTA Software, Inc. – Director of Sales and Partners

**Currently serves on Town/School boards:**

Yes; Londonderry Soccer Club



Outlook

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## Heritage Commission

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From Denise Nash [REDACTED]

Date Fri 2026-01-23 4:26 PM

To Kirsten Hildonen <KHildonen@londonderrynh.gov>

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Kirsten,

After we spoke yesterday you said to just shoot you an email instead of going online and filling out the form

Thank you

Denise

Sent from my iPhone

# Denise M Nash

**Availability:**

Three or more meetings per month

**Time restrictions:**

N/A

**Areas of Interest or Education:**

Interested in Planning Board and Budget Committee. Background in healthcare, compliance, contract negotiations and management.

**Skills and Experience:**

Served on Board of Farmsteads of New England and was part of the planning and finance committees.

**List of positions of interest:**

Planning Board; Budget Committee

**Order of preference:**

Planning, Budget

**Current employer:**

Semi-retired; Self-employed

**Currently serves on Town/School boards:**

No

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(Section Break)

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## Contact Information

---

Name Kaylyn Moore

---

Email Address

[REDACTED]

---

Address

[REDACTED]

---

Phone Number

[REDACTED]

---

(Section Break)

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## Availability

Many of the committees / boards / commissions meet one to two times per month and may meet more often during certain projects or busy seasons. Most meetings are in the evening.

Please check below the time you have available for meetings and indicate any limitations you have on your time commitment.

---

Please indicate your availability:

Three or more meetings per month

---

Please indicate any restrictions on your time, if any.

Monday, Wednesday and Fridays are best but can be flexible

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(Section Break)

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## Background

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Areas of Interest or Education

Some college in Project Management is my highest level of education

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Skills and Experience

I am part of Rotary International and volunteer frequently with them. I am on the board for The Suitcase Project. I am an active member of the South School PTA. I have a finance background as well.

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(Section Break)

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## Boards / Commissions / Committee Openings

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The following Boards / Commissions / Committees have openings. Please click on the name of the Board to learn more about it.

**Full members** are voting members of the Board. **Alternates** may be appointed by the Chair to vote at a meeting in the absence of a full member. Other than voting, alternates have all the same privileges and duties of full members of a Board.

<ul style="list-style-type: none"><li>• <a href="#">Beautify Londonderry</a></li><li>• <a href="#">Heritage / Historic District Commission</a></li><li>• Old Home Day Committee Board of Directors</li></ul>	<ul style="list-style-type: none"><li>• <a href="#">Pettengill Road TIF Advisory Board</a></li><li>• <a href="#">Recreation Commission</a></li><li>• Old Home Day Committee Volunteers</li></ul>
--	--

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Please check ALL of the following that are of interest to you:

Old Home Day Committee - Director, Three-Year Term, Old Home Day Committee - Director, Two-Year Term

---

If you selected more than one board, please indicate your order of preference below:

No preference

---

(Section Break)

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### Conflict of Interest

---

Please provide your current employer and title.

Coldwell Banker Classis- Realtor

---

Do you currently serve on any other Town or School board or committee?

Yes

---

Which one(s)?

PTA

---

Email not displaying correctly? [View it in your browser.](#)

TOWN / CITY:

LONDONDERRY

COUNTY:

ROCKINGHAM

OWNER:

KENNETH S SOLINSKY

COMPANY / OWNER 2:

LONDONDERRY HOLDINGS

ADDRESS:

[REDACTED]

TOWN / STATE / ZIP:

LONDONDERRY, NH 03053

INTENT FILED DURING TAX YEAR: April 1, 2024 to March 31, 2025

ACCOUNT & SERIAL #:

[REDACTED]

TAX MAP & LOT #:

017 005 5

OPERATION #:

25-269-06-T

DATE OF BILLING:

March 2, 2026

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE*	BOARD FEET (In Thousands)			
WHITE PINE	\$110.00	\$175.00			\$65.00	0.33	\$ 131.45	4.800			
HEMLOCK	\$25.00	\$50.00			\$25.00	0.33	\$ 33.25	0.000			
RED PINE	\$25.00	\$60.00			\$35.00	0.33	\$ 36.55	0.000			
SPRUCE & FIR	\$80.00	\$125.00			\$45.00	0.33	\$ 94.85	0.000			
HARD MAPLE	\$150.00	\$300.00			\$150.00	0.33	\$ 199.50	0.000			
WHITE BIRCH	\$60.00	\$120.00			\$60.00	0.33	\$ 79.80	0.000			
YELLOW BIRCH	\$120.00	\$225.00			\$105.00	0.33	\$ 154.65	0.000			
OAK	\$200.00	\$400.00			\$200.00	0.33	\$ 266.00	4.090			
ASH	\$140.00	\$225.00			\$85.00	0.33	\$ 168.05	0.000			
SOFT MAPLE	\$75.00	\$150.00			\$75.00	0.33	\$ 99.75	0.160			
BEECH/PALLET/TIE LOGS	\$30.00	\$90.00			\$60.00	0.33	\$ 49.80	0.000			
PINE BOX / PALLET	\$5.00	\$25.00			\$20.00	0.33	\$ 11.60	0.000			
OTHER:	\$0.00	\$0.00			\$0.00	0.33	\$ -	0.000			
OTHER:	\$0.00	\$0.00			\$0.00	0.33	\$ -	0.000			
OTHER:	\$0.00	\$0.00			\$0.00	0.33	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS	STUMPAGE VALUE CORDS	#TONS	#CORDS
SPRUCE & FIR	\$0.00	\$1.00			\$1.00		0.33	\$ 0.33		0.000	
HARDWOOD & ASPEN	\$1.50	\$4.00			\$2.50		0.33	\$ 2.33		0.000	
PINE	\$0.00	\$0.50			\$0.50		0.33	\$ 0.17		0.000	
HEMLOCK	\$0.00	\$1.50			\$1.50		0.33	\$ 0.50		0.000	
BIOMASS CHIPS	\$0.00	\$0.25			\$0.25		0.33	\$ 0.08		282.120	
HIGH GRADE SPRUCE	\$12.00	\$16.00			\$4.00		0.33	\$ 13.32		0.000	
CORD WOOD/FUELWOOD			\$8.00	\$15.00		\$7.00	0.33		\$ 10.31		0

\* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2024 to March 31, 2025**

**TOWN / CITY OF:** LONDONDERRY  
**COUNTY OF:** ROCKINGHAM  
**DATE OF BILLING:** March 2, 2026

**SEND SIGNED COPY TO:** NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
PO BOX 487  
CONCORD, NH 03302-0487  
or E-mail to [timber@dra.nh.gov](mailto:timber@dra.nh.gov)

Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
KENNETH S SOLINSKY LONDONDERRY HOLDINGS [REDACTED] LONDONDERRY, NH 03053	WHITE PINE	4.800			\$131.45	\$630.96	\$63.10	<b>Subtotal of TAXES Due (Col. #9)</b>
	HEMLOCK				\$33.25			
	RED PINE				\$36.55			
	SPRUCE & FIR				\$94.85			
# 2	HARD MAPLE				\$199.50			<b>\$175.82</b>
DESIGNATED ON NOTICE OF INTENT TO CUT	WHITE BIRCH				\$79.80			
	YELLOW BIRCH				\$154.65			
MAP & LOT NUMBER  017 005 5	OAK	4.090			\$266.00	\$1,087.94	\$108.79	<b>Less bond or amount previously paid, if applicable</b>
	ASH				\$168.05			
	SOFT MAPLE	0.160			\$99.75	\$15.96	\$1.60	
	BEECH/PALLET/TIE LOGS				\$49.80			
	PINE BOX / PALLET				\$11.60			
# 3	OTHER:							
	OTHER:							
OPERATION NUMBER					<b>TONS</b>	<b>CORDS</b>		<b>Total Amount Due</b>
25-269-06-T	SPRUCE & FIR				\$ 0.33			
	HARDWOOD & ASPEN				\$ 2.33			
	PINE				\$ 0.17			
	HEMLOCK				\$ 0.50			
ACCOUNT OR SERIAL #:	BIOMASS CHIPS		282.12		\$ 0.08	\$23.27	\$2.33	<b>\$175.82</b>
	HIGH GRADE SPRUCE				\$ 13.32			
	CORDWOOD				\$ 10.31			
						<b>\$1,758.13</b>	<b>\$175.82</b>	

**ORIGINAL WARRANT  
YIELD TAX LEVY  
March 2, 2026  
THE STATE OF NEW HAMPSHIRE**

**COUNTY OF:** ROCKINGHAM

TO: *ALLISON PARSONS*, Collector of Taxes for Town of: LONDONDERRY, in said County.

In the name of said State, you are hereby directed to collect on or before thirty (30) days from the date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the yield tax due, below, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00, or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at *LONDONDERRY*

Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date

**DATE OF BILLING: March 2, 2026**

NAME & ADDRESS	TAX MAP & LOT	OPERATION #	YIELD TAX DUE
KENNETH S SOLINSKY LONDONDERRY HOLDINGS [REDACTED] LONDONDERRY, NH 03053	017 005 5	25-269-06-T	\$175.82
<b>DATE YIELD TAX DUE:</b>			<b>April 1, 2026</b>

TOWN OF LONDONDERRY  
268B MAMMOTH RD

LONDONDERRY, NH 03053  
(603) 432-1100 EXT 105

KENNETH S SOLINSKY  
LONDONDERRY HOLDINGS  
[REDACTED]  
LONDONDERRY, NH 03053

**YIELD TAX ON TIMBER CUT**

Account & Serial #:

Tax Map & Lot #: **017 005 5**

Operation #: **25-269-06-T**

Date of Billing: **March 2, 2026**

Subtotal of Taxes Due: **\$175.82**

Less bond or amount previously paid, if applicable:

Amount Committed to me for Collection Per RSA 79: **\$175.82**

**18% APR interest will be charged on unpaid taxes after: April 1, 2026**

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

*ENTER OFFICE HOURS 8:30AM-5:00PM MON-FRI*

Sincerely,

**ALLISON PARSONS**  
Tax Collector

<b>FORM</b>
<b>A-5</b>

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
**MUNICIPALITY LAND USE CHANGE TAX BILL**  
 (continued)

**STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX**

(a) Narrative Description of the Disqualification: <b>CHANGE IN USE TO CONDOMINIUM</b>	
(b) Actual Date of Change in Use (MM/DD/YYYY)	<b>08/01/2025</b>
(c) Full and True Market Value at Time of Change in Use	\$ <b>0.0</b>
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ <b>0.0</b>

**STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS**

TYPE OR PRINT NAME (in black or dark blue ink) <i>Ron Dunn</i>	SIGNATURE (in black or dark blue ink) <i>[Signature]</i>	DATE
TYPE OR PRINT NAME (in black or dark blue ink) <i>Dan Bouchard</i>	SIGNATURE (in black or dark blue ink) <i>[Signature]</i>	DATE <i>2/17/26</i>
TYPE OR PRINT NAME (in black or dark blue ink) <i>Deh Paul</i>	SIGNATURE (in black or dark blue ink) <i>[Signature]</i>	DATE <i>2/17/26</i>
TYPE OR PRINT NAME (in black or dark blue ink) <i>Ted Combes</i>	SIGNATURE (in black or dark blue ink) <i>[Signature]</i>	DATE <i>2/17/26</i>
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE

**STEP 6 - BILL LAND USE CHANGE TAX TO: (COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)**

LAST NAME/CORPORATION/TRUST NAME <b>99 ROCKINGHAM ROAD, LLC</b>		FIRST NAME/CORPORATION/TRUST NAME	INITIAL
MAILING ADDRESS [REDACTED]			
MUNICIPALITY [REDACTED]	STATE <b>NH</b>	ZIP CODE [REDACTED]	
(b) Actual Date of Change in Use (MM/DD/YYYY)			<b>08/01/2025</b>
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)			<b>2-12-2026</b>
(d) Full and True Market Value at Time of Change in Use			\$ <b>0.0</b>
(e) Land Use Change Tax Due			\$ <b>0.0</b>

<b>FORM</b>
<b>A-5</b>

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPALITY LAND USE CHANGE TAX BILL

**STEP 1- LAND USE CHANGE TAX TO BE BILLED TO:**

**PROPERTY OWNER(S) OR**     **RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:**

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME <b>99 ROCKINGHAM ROAD, LLC</b>	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS [REDACTED]		
MUNICIPALITY [REDACTED]		STATE <b>NH</b>	ZIP CODE [REDACTED]

**STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND**

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED <b>99 ROCKINGHAM ROAD</b>			
	(b) ACCESSIBLE STREET LOCATION	MUNICIPALITY <b>Londonderry</b>	COUNTY <b>ROCKINGHAM</b>	
	(c) TOTAL ACRES OF PARCEL <b>8.26</b>	PARCEL TAX MAP AND LOT # <b>013</b>	<b>043-0</b>	DEED BOOK AND PAGE # <b>6570</b> <b>2468</b>
	(d) CHECK ONE BELOW: <input type="checkbox"/> PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

**STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)**

(a) Owners Name When Land Was First Recorded in Current Use: <b>ROBERT G. &amp; FRANCES M. GAMLIN, TRS OF ROBERT G. &amp; FRANCES M. GAMLIN</b>	DEED BOOK AND PAGE # <b>3101</b> <b>0967</b>	
(b) Total Number of Acres Originally Enrolled in Current Use	<b>2.00</b>	
(c) Total Number of Acres Previously Released Since The Original Recording	<b>0.0</b>	
(d) Number of Acres Subject to the LUCT Per This Assessment	<b>2.00</b>	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	<b>0.0</b>	



**TOWN OF LONDONDERRY  
SUPPLEMENTAL WARRANT  
SEWER RENT LEVY  
STATE OF NEW HAMPSHIRE**

ROCKINGHAM COUNTY

1. To Allison Parsons, Collector of Taxes for the Town of Londonderry in said County:
2. In the name of the State you are hereby directed to collect the sewer rents for the period of September 1, 2025 through November 30, 2025 for Woodmont Apartments, LLC, 15 Pillsbury Road, Map 10, Lot 41-103, herewith committed to you amounted in all to the sum of THIRTEEN THOUSAND EIGHT HUNDRED TWENTY-FOUR AND 00/100 CENTS (\$13,824.00) with interest at eight (8%) percent from FEBRUARY 27, 2026 on all sums not paid on or before that day.

And you shall pay all money collected to the Treasurer at least on a weekly basis when receipts exceed \$500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at said Londonderry, New Hampshire, this 17<sup>th</sup> day of February in the year 2026.

TOWN COUNCIL

Ron Dunn – Chairman

Shawn Faber – Vice Chairman

Ted Combes

Dan Bouchard

Deb Paul