

# **DRAFT Meeting Minutes**

## **Steering Committee Meeting**

The meeting was called to order by Brian at 7:00pm in the Sunnycrest Meeting Room at Town Hall. In attendance at the start of the meeting were: Brian Samolyk, Christine Adie, Mike Nader, Margo Spaziani, Heather Carey, Dan Malloy, Kirsten, and Kate Sehagian, from the Derry News

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Introduced Dan as new member

Reviewed last month's minutes. Mike made a motion to accept the minutes from last month, Christine seconded, minutes were approved.

Brian made motion to make Dan Malloy and Margo Spaziani voting members for one night only, since two full time members were currently absent or late, Christine seconded. (Dawn Cava and Stephen Spaziani arrived later).

Discussed the web site and the town forum being added to the town's web site.

### **Reviewed the Committee Roles/Assignments**

Margo and Steve Spaziani were accepted to do an appearance on the Londonderry View by general consensus.

Reviewed fund-raising ideas and efforts. Discussed Grants, Kirsten said there is \$2.5 million left in the Covid/American Rescue Fund for the town, there is some competing requests so we are encouraged to solidify our numbers and donations in line to present to the council. A) First step is to get town council approval B) Get breakdown for funds C) Kirsten to follow up with Land Department on Land and Water Conservation Fund.

Dan Malloy has written Grants and Proposals before he and Brian will touch base

Discuss various senior groups in town, we want to get a contact name for each and go to see them. Mike has already contacted the 55+ communities in town and received positive feedback. He will get in contact with Sherri Farrell for more details on the other Senior Organizations in Londonderry.

Brian and Steve went to Litchfield last week to receive information from their experiences with building their courts. Discussion about talking to other towns about their costs and experiences with building.

Christine Adie presented her findings on the locations we had identified last week.

- Site 1 Next to American Legion: Too small for practical parking and too close to a new development.
- Site 2 West Road: Plenty of space, plenty of parking, existing pavilion, far enough from neighbors
- Site 3 Small piece of land near town hall: Damp Area, Parking issues,
- Site 4 Area behind skate park: Site is on a hill

Dan motioned to move forward with the West Road Site as the primary site for further investigation, Mike seconded.

Woodmont discussion still to happen; we understand they are considering building 6-indoor, 6-outdoor facility in their property. Brian will contact them to learn more.

#### **Discussion of Vendors: Lighting and fencing**

Northeast Sports, Dave Gregorian owner. He was the one who built Litchfield, with Continental. Meeting to happen to discuss long-term costs (potentially bring them in to a meeting)

Kirsten informed the committee on town's purchasing policy; certain items will require three quotes, etc., she will review the process with the finance committee and report back.

Heather asked about doing more personal additions to the Facebook page, possibly interviewing each of us with interesting facts.

Brian asked for a vote for a vice chair. Margo nominated Steve Spaziani; Dan seconded. All were in favor.

Christine asked for advice on how to pursue West Road as the primary site. Team agreed to research with various people through the town etc on how to go forward with that.

Kirsten reviewed the Right-to-Know laws with the team.

Kate Sehagian, from the Derry News, explained her experience writing articles on topic of Pickleball, indicated she had obtained valuable information from this meeting and would present this information to her editor for a potential article.

### **Concluding the meeting**

Brian asked each member if they felt they understood their assignments – all agreed.

Brian set the time and date for the next Task Force Meeting to September 18, 2023 @ 7:00

Christine motioned to adjourn the meeting, Dawn seconded, all were in favor

**Meeting Adjourned at 8:23pm**